Continuation

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FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 8, 1942

Volume VIII Number 1

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Meetings

The Council of Administration will meet Thursday at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Monday, September 14 at four o'clock in the Little Theatre Auditorium. Presumably the Physics and Astronomy Department will be hosts at the regular faculty tea immediately preceding the meeting.

Since we shall be welcoming the new faculty members, it will be especially desirable to have as many members of the faculty as can possibly be away from their classes to attend the tea.

The Victory Committee will not meet this week.

The Bulletin Belongs to the Whole Faculty

In order for the Faculty Bulletin to be most worthwhile it will need to be the product of the entire organization, serving the purpose of the entire staff. Though the Bulletin is compiled and sent out from the President's Office it should not be thought of as merely an instrument to carry out his directions. We should like to have members of the faculty who have anything of importance to say to the whole faculty feel perfectly free to use the weekly Bulletin. Hitherto this has not been done as much as it should be.

Evening Class Registration Tuesday

Registration for the evening classes will take place from seven to nine Tuesday evening, September 8, in the Old Science Building. The Business and Registrar's Offices will have representatives present for the usual registration. Each department offering evening courses will be expected to have someone present to give out class tickets and organize the classes.

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Fees for evening courses are $2,00 a quarter hour for one course. For $11.25, students may take up to nine hours, and have rental of text-books and the activity ticket, For over nine hours, the full registration fees of $17.50 are paid. Those paying the $2.00 a quarter-hour rate do not receive the activity ticket.

For Freshman and Sophomore Advisors

During the past several months there have come to me several dozen young men who have reached their senior year in the College without having been required to meet the foreign language requirement. Now, in their senior year, they have entered one of the pre-induction military programs where other requirements make it impossible for them to take the foreign language. Furthermore, the beginning foreign language courses carry junior college credit, and many of these boys need senior college credit in order to qualify for graduation. This creates a set of circumstances where it would be arbitrary and unreasonable not to excuse them from the foreign language requirement.

Whatever fault there may be in this situation lies in the planning of their freshman and sophomore year's work. They ought to have been required to pass the proficiency examination in some foreign language or take a year of language before they reach their junior year, unless they were excused for some good reason then.

In several instances the persons who have asked to be excused from foreign language have ambitions to enter occupations where the lack of a modern foreign language will be a decided handicap to them. Several of them wanted to be naval officers, one wanted to work for a Ph.D in geography.

None of us would be willing to concede readily that a language should be required of all high school graduates. Most of us are convinced that a naval officer or a geographer is not adequately educated unless he has a fairly good, workable knowledge of a foreign language.

Most of the perfectly valid arguments that are raised against the general foreign language requirement apply to people who do not aspire to important positions of leadership in our society. They decidedly do not apply to people who do aspire to such positions. Since this is a college where, so far at least, it is assumed that most of our people are preparing for leadership positions, the requirement that they should show some evidence of proficiency in a foreign language not only seems a reasonable but also a necessary one.

In making out the programs for freshman and sophomores, the importance of getting the foreign language in before it is too late ought to be borne in mind by all of the advisors. Since the possibility of certificating after two years will no longer exist anyway, one of the reasons for permitting students to slip through hitherto will be removed. Sophomore advisors especially are asked to check carefully for students who need to start their work on the foreign language requirement now in order to get it in at some reasonable time.

The Governor's Selective Service Policy for Illinois Employees

The following letter has been addressed by Governor Green to the Directors of the various Divisions in Springfield.

"As you know, it is my policy to aid in every possible manner the all-out war effort.

"In line with this policy the State will ask for no deferment from military service of any employee under my control, except in cases of extreme emergency. No request for occupational deferment should be made by any Department or Commission for any reason without first discussing the matter with me."

While it is true that the Teachers Colleges are not directly under the Governor's control, we, nevertheless, should cooperate fully with his policies. Accordingly, unless we are otherwise directed by the Teachers College Board, we shall not ask for deferment of faculty members "except in cases of extreme emergency."

Completing the Faculty Director File

New faculty members are requested to call at the President's Office to fill out faculty directory cards. Faculty members who have changed their addresses or telephone numbers since last September should also call at the President's Office and record these changes on their cards.

State Pension Requirements for New Faculty Members

The members of the faculty who have not taught previously in an Illinois State School will need to familiarize themselves with the University Retirement System of Illinois to which all teachers in teachers colleges are at present required to

contribute. A complete explanation of this matter will be found in a printed leaflet which may be had in the Business Office.

It will be necessary for new teachers to fill out a form showing education in detail and previous teaching experience in Illinois or elsewhere and certain personal data for our permanent faculty service record file. A form is provided by the President's Office for this purpose. Sometime before the first monthly pay check is due, those members of the faculty who have not previously done so will please fill out this form.

Sharp Reduction in Student Help

There has been a very drastic reduction in the amount of NYA work available on this campus. So far, we have been assured of only about one-third of the amount of money we had last year. There is a remote possibility of some increase in that allotment.

In the meantime, the Faculty Budget Committee in conference with the administration has made some recommendations about the distribution of what help will be available. We have tried to take care of the instructional departments as well as we could under the circumstances. We hope that members of the faculty will cooperate fully to help meet the reduction, and also to get as much good work as possible done with what help we still have.

It will be necessary for us to curtail a great deal of typing and routine clerical work which we have been doing but which we can get along without, in order that vitally important services may be continued. Hence, no faculty member should keep the services of an NYA student unless they are being utilized for highly significant important work all the time. Department heads are asked to assume responsibility for eliminating unnecessary work and so organizing matters so that help assigned to the department will be used to the very best advantage.

Council Asked to Attend Freshman Meeting

Mr. Lentz asked that the following announcement be made:

"Members of the Council of Administration are asked to be present on the stage for the Freshman Assembly, Wednesday evening at seven o'clock. A program similar to that of last year has been arranged with Mr. Pulliam as principal speaker.

SOUTHERN ILLINOIS NORMAL UNIVERSITY

Standing Faculty Committees

1942-1943

The standing committees of the faculty are listed below together with the members of each committee. This committee list was presented to the Council of Administration by the Faculty Senate and has received the unanimous approval of the Council.

The Faculty Senate

Orville Alexander, Chairman
Lulu Roach
Willard Gersbacher
K. A. Van Lente
Dorothy Muzzey
Delmar Olson
W. C. McDaniel

The Curriculum Committee

The Curriculum Committee consists of the Committee Chairman, appointed by the Council of Administration, the Chairman of the Divisions, the members of the Faculty Senate, the Head of the Education Department, the Chairman of the Sophomore Advisors, and the Registrar.

The following are the members of the Curriculum Committee:

John R. Mayor, Chairman

Orville Alexander
J. Cary Davis
Lulu Roach
Walter Welch
Willard Gersbacher
Marjorie Shank
W. G. Cisne
J. R. Purdy
K. A. Van Lente
Gladys Babcock
Dorothy Muzzey
Douglas Lawson
Delmar Olson
W. C. McDaniel
T. W. Abbott
F. G. Warren

The Personnel Council

The Personnel Council consists of the representatives of all the various agencies that have to do with personnel work among the students. The Dean of Men is the chairman of the Council. A list of the members of the Personnel Council follows:

E. G. Lentz, Chairman
Lucy K. Woody
Orville Alexander
Marie Hinrichs

Minnette Barber
Marjorie Shank

Wanda Gum

W. G. Cisne
R. D. Bowden

County Representatives

Alexander County	Thomas F. Barton
Bond County	F. G. Warren
Clay County	J. Cary Davis
Clinton County	E. C. McDonagh
Franklin County	Richard L. Beyer
	Charles J. Pardee
Gallatin County	Willis Malone
Hamilton County	Flemin W. Cox
Hardin County	Victor Randolph
Jackson County	Evelyn Rieke
	Audrey Hill Lindsey
Jefferson County	R. E. Muckelroy
Johnson County	John I. Wright
Macoupin County	Louis W. Gellermann
Madison County	Ted Ragsdale
	Robert English
Marion County	T. W. Abbott
Massac County	Alberta Gibbons
Monroe County	Hilda Stein
Montgomery County	O. B. Young
Perry County	J. T. Landis
	W. C. McDaniel
Pope County	Robert C. Cassell
Pulaski County	J. W. Dillow
Randolph County	Emerson Hall
Saline County	Emma Bowyer
	J. W. Harris
St. Clair County	William Schneider
	Frances Barbour
	Rockwell McCreight
Union County	W. O. Brown
Washington County	William Dallmann
Wayne County	W. G. Cisne
White County	Tracy L. Bryant
Williamson County	Sara Baker
	Orville Alexander
Other Counties	Martha Scott

Entertainment

Charles Tenney, Chairman, 1944
W. C. McDaniel, 1943
Madeleine Smith, 1943
Dorothy Davies, 1944
Walter Welch, 1945
Floyd Wakeland, 1945
Mary Ellen Daniels
Charles Hamilton

Faculty Library

Walter B. Welch, Chairman, 1944
Flemin W. Cox, 1943
Ruth Husband, 1943
Madge Troutt, 1943
Gladys Babcock, 1944
Charlotte Zimmerschied, 1944
Winifred Burns, 1945
Delbert Hamilton
Connie Laffoon

Gifts and Endowments

V. A. Bubcltz, Chairman, 1946
J. D. Dill, Ex-Officio
W. O. Brown, Ex-Officio
E. V. Miles, Jr., Ex-Officio
John Allen, Ex-Officio
Emma Bowyer
F. G. Warren
William McAndrew
John Wright
T. W. Abbott
W. G. Cisne
Neal Phelps
Howard Bosley
Caroline Colp
Charles Foehner

Governing Honors Committee

Willis G. Swartz, 1943
F. G. Warren, 1943
Frances Barbour, 1944
J. W. Neckers, 1944
Susie Ogden, 1945
Sidney Ayers
Mary Lou Hampton

Graduate Study and Graduate Scholarships Committee

T. R. Ragsdale, Chairman, 1945
W. M. Bailey, 1943
Edith Krappe, 1943
Robert C. Cassell, 1943
J. W. Neckers, 1944
Bruce W. Merwin, 1944
Vera Peacock, 1944
John R. Mayor, 1945
Marjorie Shank, Secretary, 1945
Jacqueline C. Eckert, 1946
Hilda Stein, 1946
Judson Landis, 1946
Bette Eckert
David Karraker

Graduation

T. W. Abbott, Chairman
Marjorie Shank, Ex-Officio
J. C. Davis, 1943
R. A. Scott, 1944
Annemarie Krause, 1945
Arthur Smith
Marie Knobelock

Housing

W. M. Bailey, Chairman, 1943
Florence Denny, Ex-Officio
Lucy K. Woody, Ex-Officio
E. G. Lentz, Ex-Officio
Annemarie Krause, 1943
Sara Baker, 1944
Glenn Martin, 1944
Everett Goddard
Dorothy South

Museum and Visual Education

T. F. Barton, Chairman, 1944
C. C. Logan, Ex-Officio
John Allen, Ex-Officio
Fred Cagle, Director of Museum
W. M. Bailey, 1943
Willard Gersbacher, 1943
Sherman Barnes, 1944
J. Cary Davis, 1945
Howard Bosley, 1945
John Wright, 1946
Burnett Shryock, 1946
Ruth Husband, 1947
George Bracewell, 1947
Karl Venters
Rosalie Brown

Radio Committee

T. V. Abbott, Chairman
George Bracewell, Ex-Officio
Dorothy Magnus, Ex-Officio
David McIntosh, Ex-Officio
Ota Thomas, 1945
Robert Pulliam
Sylvia Lello

Registration Procedure

R. A. Scott, Chairman
Marjorie Shank, Ex-Officio
E. V. Miles, Jr. Ex-Officio
Willis G. Swartz, 1943
Dorothy M. Muzzey, 1944
David Hartstein
Allyn Wright

Rural Life and Welfare

George Bracewell, Chairman, 1943
Gladys L. Smith, 1943
R. C. Cassell, 1943
Victor Randolph, 1944
Elsie McNeill, 1944
Ward Dillow, 1945
Willis Malone, 1945
Lorraine Ditzler
Ted Sanders

Scholarship

Alice K. Wright, Chairman, 1945
Annemarie Krause, 1943
J. W. Neckers, 1944
Willis G. Swartz, 1946
Jack Barrow
Versa Butler Loftus

Social

Lucy K. Woody, Chairman
William McAndrew, 1943
Mary Louise Barnes, 1943
William Dallmann, 1944
Dorothy Davies, 1944
Ruth Husband, 1945
Helen Matthes, 1945
Edward McDonagh, 1946
David McIntosh, 1946
Golda Hankla, 1947
Edith Krappe, 1947
Rosemary Oshel
Dean Isbell

Student Council Advisory Board

Frances Barbour, Chairman, 1945
William B. Schneider, 1943
Willis G. Swartz, 1946

Student Employment

W. A. McAndrew, Ex-Officio
E. V. Miles, Jr., Ex-Officio
E. G. Lentz, Ex-Officio
Lucy K. Woody, Ex-Officio
Wanda N. Gum, Ex-Officio
Susie Ogden, 1943
K. Van Lente, 1944
Sara Baker, 1945
Bill Holder
Marian Barron

Student Health

Marie Hinrichs, Director
Associates:
Leland P. Lingle, 1943
Florence Denny, 1944
Dr. L. Stolfa, 1945
James Wilson
Lodema Sue Rowe

Student Loans

E. G. Lentz, Chairman, Ex-Officio
Lucy K. Woody, Ex-Officio
E. V. Miles, Jr., Ex-Officio
V. A. Buboltz, 1943
W. C. McDaniel, 1944
T. W. Abbott, 1945
Merle Schroeder
Margaret Shaw

Summer Session Extra-Curricular

Dorothy M. Muzzey, Chairman, 1944
Elsie McNeill, 1943
E. E. Van Cleave, 1944
Walter B. Welch, 1945
William Schneider, 1946
Audrey H. Lindsey, 1947
Lois Coulson
Robert Gum

The Egyptian

K. Van Lente, Fin. Director, 1943
Esther Power, 1943
Frances Etheridge, 1944
Ted Ragsdale, 1945

The Obelisk

J. W. Harris, Lit. Advisor, 1943
V. A. Buboltz, Fin. Advisor, 1943
W. C. McDaniel, Phot. Advisor, 1944

Term Programs and Class Schedules

Dorothy M. Muzzey, Chairman, 1943
R. A. Scott, 1944
Sara Baker, 1945
Patricia McSherry
Bill Reynolds

Victory Committee

R. A. Scott, Chairman
William McAndrew
Thomas F. Barton
Frances Barbour
J. Henry Schroeder
Robert W. English
O. B. Young
J. W. Neckers
John Mayor
Orville Alexander
John Wright
Hal Hall
Dorothy Magnus
Ota Thomas
Alberta Gibbons
Tracy Bryant
Morris Polan
Ida Mae Jones

Division Chairmen and Members of the Faculty Senate

The following divisional organization of the College for 1942-43 is included here for the information of the faculty:

I. The Social Studies

Chairman - Baker
Member of Faculty Senate - Orville Alexander
Departments: History, Economics, Political Science, and Sociology

II. The Humanities

Chairman - J. Cary Davis
Member of Faculty Senate - Lulu Roach
Departments: English, Foreign Language, Music, and Art

III. Biological and Earth Sciences

Chairman - Walter Welch
Member of Faculty Senate -Willard Gersbacher
Departments: Health, Geography, Botany, and Zoology

IV. Physical Sciences and Mathematics

Chairman - J. R. Purdy
Member of Faculty Senate - K. A. Van Lente
Departments: Physics, Chemistry, and Mathematics

V. Practical Arts

Chairman - Gladys Babcock
Member of Faculty Senate - Dorothy Muzzey
Departments: Agriculture, Household Arts, Manual Arts, Business Training, and Physical Education

VI. Professional Studies

Chairman - Douglas Lawson
Member of the Faculty Senate - Delmar Olson
Departments: Education and Practice Teaching

Senator-at-large - Mr. W. C. McDaniel

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 14, 1942

Volume VIII Number 2

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Meetings

The regular monthly meeting of the faculty will be held on Monday, September 14 at four o'clock in the Little Theatre Auditorium.

Presumably the Physics and Astronomy Department will be hosts at the regular faculty tea immediately preceding the meeting.

The Council of Administration will not meet this week.

Fall Term Enrollment

The fall term enrollment had reached 1436 on Friday evening which is only a few students short of the fall term enrollments of 1935 and 1936. We shall probably have 1500 before registration is closed at the end of this week. It need not be said that this is about fifty percent above what we had a right to expect.

The fact that the college is holding its own so well against the terrific pressure of the war on enrollment is due to the hard work which most of us have done during the past year, both to adjust the college to the practical needs of young people in war time, and to promote the interests of Southern Illinois Normal University in the area which we serve. Let us keep up this good work. In doing so, we are maintaining one of the real ramparts of civilization.

Night School Policies

Faculty members who are teaching night classes and the heads of the departments involved are asked to report, after the second meeting of each class, the enrollments in the classes and other pertinent information which Miss Shank is collecting. These reports should be made to the Registrar's Office.

Since the night school program is new, we want to be careful to keep it on a high plane of academic respectibility. Department

heads, therefore, are asked to cooperate with each other and with the administration to make an possible re-adjustments that may be necessary to eliminate very small classes and to see to it that the quality of the work is as good as it can possible be.

Since we are anxious to build the night school, it is importnat that we all exert some effort to make it attractive to students. In any new venture, policies for carrying it on must be formulated out of the current experience. We are anxious to have the reaction of instructors and department heads to help in this process.

Faculty Publications

We have the satisfaction of starting the year with the announcement of three important faculty publications and one by a recent graduate who has since secured his Ph.D. and is an instructor in another college.

Miss Winifred Burns of the English Department has an article in the current number of Poet Lore. The article is entitled, "Edwin Arlington Robinson in the Hands of the Reviewers". It is a scholarly piece of work, thoroughly documented with references, and accompanied by a comprehensive bibliography.

Mr. Douglas Lawson of the Education Department in the September number of Hygeia on "Adopting a Child". It is a most interesting analysis of the biological and psychological problems that are involved when a child is adopted by foster parents.

Miss Vera Peacock has an article in the September number of School Activities. The article is entitled, "A Challenge to the Spanish Club", It is a challenge to teachers of Spanish and sponosrs of Spanish clubs to do a better job in promoting inter-American understanding, both among the students and among the patrons of the school who are not studying Spanish.

Mr. Hoyt Lemons, who graduated in 1937, and whom many faculty members will remember, has a very technical research article in a recent number of the Geographical Review. The article is entitled, "Hail as a Factor in the Regional Climatology of the United States".

Our Bond Purchase Record

Mr. Beyer, who, as chairman of the War Bond Drive for the east half of Jackson County, is carrying the responsibility for

meeting monthly bond quotas for this district, has prepared the following announcement:

"The United States Treasury is urging all wage and salary earners to participate in the Payroll Savings Plan for the purchase of War Bonds no later than October 1. It is hoped that all persons will invest at least ten percent of their income in Bonds.

Many members of the College Faculty have already agreed to make a systematic purchase of War Bonds, and according to a tabulation prepared during the summer term, no less than 47 of the administrative and teaching staffs were investing at least ten percent of their incomes in Bonds.

Those persons who have not yet agreed to buy war bonds can participate in the purchase plan by making application at the Accounting Office on the second floor of the Auditorium. Faculty members who wish to increase the amount of their regular purchases may apply at the same place. Payments for bonds should be made at the Business Office.

The College receives credit for only those bonds which are purchased through the Business Office, and in order that SINU make the best showing possible, all members of the faculty are encouraged to buy their bonds at that place."

The time for excuses has long passed, the time for real sacrifice is here. The College and the people of Illinois who support it have a right to expect 100 percent cooperation from the faculty.

Faculty Book Club, 1942-43

Membership blanks for the Faculty Book Club are now being distributed to last year's members. Any other faculty members who would be interested in joining should put a written request in Mr. Tenney's box before the end of this week. The Club will start early in October, and the membership fee will be $3.00.

The above announcement is made for the Faculty Book Club. As a seven year member of the Club and of the faculty, I cannot refrain from adding my own most enthusiastic endorsement to the Club; and expressing my appreciation to Mr. Tenney and Mr. Cramer for the considerable amount of work they have been doing each year in getting it organized, ordering the books, and arranging for their regular circulation.

The Faculty Book Club is one of our most important, if not the most important single enterprise for keeping our faculty from falling into the rut of over-specialization. It keeps us

familiar with what is going on on all sectors of the intellectual front in this country. I hope most sincerely that the war does not cause its membership to shrink unduly.

Registration for Fall Election

According to the new Illinois election law, all who vote in the coming general election on Tuesday, November 3, must register personally. Qualified voters may register either at the County Clerk's office in Murphysboro or at the City Hall in Carbondale, on any week day from nine in the morning until five in the afternoon, or on any Saturday from nine until twelve o'clock noon, from one o'clock to five in the afternoon and from six until eight o'clock in the evening. The branch office here in Carbondale will remain open until October 5.

This law was passed with the intention of abolishing fraudulent voting and once an individual has registered, he is permanently registered.

Safeguarding College Property

As the college grows larger and the number of non-faculty employees increases it becomes harder and harder to keep complete control of the use of college facilities and to safeguard college property. During the second summer session, a typewriter was stolen from the Allyn Building. We have reason to believe that there is more or less constant leakage of expendable materials such as paper and other supplies.

Mr. McCreight has been made responsible for the control of all buildings and physical equipment of the college. In order that he may be responsible, it will be necessary for certain rules to be observed by all persons, students, faculty, and campus staff, who are employed by the college. For the time being we ask that the following principles be observed:

1. Department heads are responsible for all equipment and supplies delivered to their departments. It is up to them to be concerned about keeping laboratories and offices locked when they are not in use, seeing to it that student employees and other privileged students assume complete responsibility when they are given access to laboratories or offices, and generally safeguarding and maintaining the college property under their control.

2. Persons who enter any of the buildings after four-thirty

in the evening or before eight o'clock in the morning are responsible for seeing to it that all doors are locked when they leave the building, unless they know that the custodian is in charge. Classrooms, office doors, and the doors of laboratories and supply cases should be kept locked at all times.

3. Hereafter when faculty members receive keys to buildings or to offices or laboratories, they will be expected to deposit fifty cents in the Business Office to cover the cost of the key. This deposit will be returned when the key is turned in, or forfeited when the key is lost.

Mr. McCreight reports that during the last six months the college has had to supply more than fifty dollars worth of extra keys. The costs of the keys, important as it is, is not the worst feature of this kind of carelessness. Lost keys mean that keys to various parts of the college are probably in possession of students and perhaps other persons, with the result that no real control of college property is possible.

It is especially important that faculty members who have night classes be careful about leaving doors unlocked, since it is not impossible for someone to take advantage of the night school to get away with college property.

In this connection faculty members are respectfully referred to pages 8, 9, and 10 of the new Southern Illinois Normal University Administrative Organization for the sections in our college statutes on college properties.

The American Association of University Women

The Carbondale Branch of the American Association of University Women is to be hostess to a workshop for leaders on Saturday, September 19. These meetings are to be held on the campus. The program is posted on the faculty bulletin board.

On Friday evening the State Board of the American Association of University Women of which Miss Hilda Stein and Mrs. Mary Louise Barnes are members will have its annual dinner and Board meeting. Dean Woody is chairman of local arrangements.

Mr. William Freeberg
606 West College
Telephone-128K

Miss Reba Hartley
506 South Poplar
Telephone-64L

Mr. Louis Petroff
406 West College
Telephone-234K

Mrs. Marjorie W. Andrews
611 South Normal
Telephone-None

Mr. William E. Lipsey
810 South Normal
Telephone-12X

Mrs. Ruby Price Henderson
906 Elizabeth
Telephone-639Y

Mr. Merrill T. Muzzey
910 West Mill
Telephone-585

Assistants in Rural Practice

Miss Pat Lill
Anthony Hall
Telephone-407

Miss June Mallams
304 West Mill
Telephone-438L

Concerning Materials Stored in Stadium

Mr. McCreight asks that the following announcement be made:

"In order that the Stadium may be made ready for occupation as soon as possible I am asking that all organizations or individuals that have any type of equipment or other materials stored in the Stadium to see me sometime this week to arrange for its disposal or transfer. If within that time some arrangements are not made for its disposal, it will be removed and destroyed.

Faculty Recognition

Mr. Judson T. Landis, of the Sociology Department, has an article in the summer issue of Rural Sociology, the official journal of the Rural Sociological Society, published by the University of North Carolina Press. The title of Mr. Landis' article is "Factors Contributing to the Dependency of Rural People."

Mr. J. Henry Schroeder, of the Vocational Education Department, has an article in the September, 1942, Industrial Arts and Vocational Education magazine, which is by all odds the leading magazine in the field. The title of Mr. Schroeder's article is "Record Forms for War Production Training Classes".

Mr. Bohrod's connection with the college has received widespread notice in newspapers and magazines, notably in the Art Digest for September 1, in which both an illustrated account and an editorial appeared. Last week a representative of Newsweek was on the campus getting the facts about the situation. Presumably some account of the arrangement will appear in an early issue of Newsweek.

So far we have had a total of five articles reported for the first two weeks of this college year. Apparently we shall have no trouble at all this year in maintaining our record of an article a week by the Southern faculty.

It should be pointed out that in order for the office to give recognition for publications or any other faculty recognition, it is necessary that the items in question be reported to the office. It has been said before in this bulletin that the kind of modesty which forbids the faculty member to report significant facts about his accomplishments is, in itself, a manifestation of an extreme kind of inverted vanity.

County Meetings Next Tuesday

Next Tuesday morning at the assembly hour the students will be asked to go to meetings of their county groups instead of to the general college assembly. The whole hour will be free for effecting the organization of the county group.

Hitherto, the county group organization and the county sponsorship program have done some very superior work. I believe that they, more than any other one factor, brought our enrollment up in the first place, and are maintaining it against pressure of the war, in the second.

This year we have two reasons for wanting the county organizations to be more effective than ever, namely, the war and the campaign to set up the University of Southern Illinois. Hence, these first county meetings of the year have a greater importance than ever, and the laying out of a program of work for them and the election of officers to carry out the work is a serious and important matter.

In the meeting on Tuesday we should like to have the following items of business accomplished:

1. The presentation of a clearcut statement of the objects and purposes of the county student organizations. An outline for this will be supplied in mimeographed form from the office, but it should be presented, if possible, in such a way as to inspire a desire on the part of the students to go to work on it.

2. The election of officers for the year. The county organization should probably have a president, a vice-president, a secretary, and an executive committee of perhaps three people representing different portions of the county. These officers should be energetic people who will be willing to work at the job.

3. The formulation of some plans for Homecoming on a county basis.

a. There will be a county representatives dinner to which the county superintendent, the county alumni chairman, the student president, and the faculty sponsor of each county will be invited. This will come about ten days before Homecoming.

b. The county organization may make its own plans for promoting an interest in Homecoming among the alumni in the county represented.

4. Plans should be made to hold a county alumni meeting in the county sometime soon at an appropriate time. The annual county institute would be a good time. At this meeting the county alumni organization should be started on its way toward the objectives which will be presented on the mimeographed sheets which will be issued during the week.

Faculty sponsors of the county organizations will please do what they can to get these organizations launched in such a way that they will work. In this connection, the old principle that we are more loyal to an organization for which we are actually working will apply. The job of the county sponsor is not to do the county work, but to set up an organization that will do it largely on its own initiative.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 28, 1942

Volume VIII Number 4

****

Meetings

The Council of Administration will meet on Thursday of this week at the usual time.

The Victory Committee will not meet this week.

County Meetings Tomorrow

County sponsors are reminded that the assembly period tomorrow is to be given to county meetings of students. The place to which each county meeting has been called is posted on the bulletin boards.

Since this is the only county meeting scheduled for the fall term it should take precedence over all other commitments that county sponsors may have previously made for this hour.

Mrs. DiGiovanna, Secretary of the Alumni Association, would like for each sponsor to leave the name of the student chairman and the county chairman in the President's Office within the next few days. It is urgent that we have this information as soon as possible.

Board Meeting Today

The Teachers College Board is meeting on the campus today. The Board is trying to meet at least once a year at each of the colleges. Members of the faculty who have any opportunity to do so will do what they can to give the members of the Board and the visiting Presidents every help and considerdation.

Faculty Publications

Mr. Homer C. Rose of the Industrial Arts Department, now on leave of absence to do war work, has two articles in the

October issue of the Industrial Arts and Vocational Education magazine, one entitled "Carve a Horse" and the other "Conserving Finishes and Paints".

Mr. Delmar Olson also of the Industrial Arts Department has an article "An Adaptable Shelf Design" in the current number of the same magazine.

Student Activity Fees Allocation

The Council of Administration, at its meeting last Tuesday, made the annual allocation of funds from the student activity fee to the various enterprises that have been supported by these fees hitherto. The reduction of enrollment reduced the total amount of money that will be available about twenty-two per cent. Hence, corresponding reductions have had to be made in the amount allocated to the various activities.

A mimeographed sheet showing the allocations to all of the activities is being sent as a supplement to this Bulletin.

The Council of Administration will be glad to consider objections or suggestions concerning individual allocations at its next meeting on Thursday of this week.

In the meantime, it is suggested that members of the faculty who are advisors for any of these student activities recommend caution in making commitments for the latter part of this year or for next year, since there is no way to predict how much less we shall have then. Inexpended balances remaining from last year may be added to the allocations for this year.

Faculty Gift Club

The Faculty Gift Club has distributed a report and a letter to members of the faculty through the faculty mail boxes. If any word that may be said here about this enterprise is necessary, I should like to say that this is one of the finest things that we have done since the War began, and should be generously supported.

Activity Fees for Faculty Members

Members of the faculty have the privilege of securing

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Activity Fees for Faculty Members

Members of the faculty have the privilege of securing

term tickets to the athletic games and the entertainment course at the same prices that are set in the student activity fee. The rates per term are as follows:

Athletic ticket	$2.00
Entertainment ticket	.75
Subscription to the Egyptian	.40

Faculty members who do not hold season tickets for athletic games or the entertainment course will be charged the regular single admission prices for such occasions as they choose to attend.

Since it is assumed that all faculty members do read the Egyptian anyway, and since copies are passed out without check, it will be taken for granted that members of the faculty who work on the campus will subscribe to the Egyptian. The price is forty cents a term or one dollar and twenty-five cents for the regular school year.

Annual Financial Report of Student Organization Funds

The Annual Financial Report covering receipts and disbursements of Student Organization Funds for the year ended June 30, 1942 has been completed. Faculty sponsors and student officers of such organizations will find a copy on file in the Library.

Monthly Reports on Property Disposals

The College is now required to file with the State Auditor of Public Accounts monthly reports showing current changes in our inventory of Land, Buildings, Improvements, and Equipment. These changes are in the nature of additions such as purchases, gifts, and transfers and deductions such as sales, trade-ins, dismantlements, transfers, and losses.

Since all additions and disposals must be reported for the month in which they occur, offices and departments are requested to file in the Accounting Office on or before the 25th of each month a departmental report showing disposals of all equipment for the month. A prescribed form may be obtained in the Accounting Office. All disposals must be appraised and condemned as prescribed by the State Department of Finance before removal from the Inventory.

It is extremely important that lost or discarded equipment should be reported currently. If not reported currently, such

losses accumulate and thus become much more difficult to explain.

This is a new state requirement which we did not initiate but which is reasonable and for which all of us who have state property in custody will be responsible.

Mix-Up On Campus Mail

During the past few weeks some of the intra-campus mail has been going to the Post Office because it was placed in the outgoing mail box in the Business Office, instead of in the faculty mail box. Faculty members are asked to explain to all new student help just where the intra-campus mail should be placed, so that this will not happen in the future.

Otherwise, the faculty member receiving the mail is forced to pay postage on it, not to mention the delay in delivery.

Change in Schedule October 8

On October 8 we are to be visited by representatives of the Army and the Navy who will want to address all the men students of the College. In order to make this possible it will be necessary to excuse all men from classes the sixth and seventh hours on October 8.

This announcement will appear again in next week's Bulletin, but since there is no college assembly this week, we should like to have it announced in all six and seventh hour classes at least once this week.

Homecoming is Less Than Four Weeks Away!

Mr. J. Cary Davis, the new General Homecoming Chairman, asked that the following announcement be inserted in the Bulletin this week:

It is absolutely necessary that each campus organization send a representative to the first meeting of the General Homecoming Committee Monday, September 28, in Main 107, at 9:00 P.M. Much work has to be done to insure a successful Homecoming this year. As you know, the tire shortage will hamper our efforts considerably, but it is up to the Committee to make it a good Homecoming in spite of this crisis facing us.

Each faculty sponsor is asked to have his organization

appoint or elect such a representative and request his attendance at this meeting.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

September 30, 1942

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Meeting

The regular monthly meeting of the faculty will be held on Monday, October 5, in the Little Theatre Auditorium at four o'clock. Presumably the Department of Physiology and Health Education will be host at the faculty tea immediately preceding the meeting. This announcement was forgotten in the pressure of preparing for the Board Meeting last week.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 5, 1942

Volume VIII Number 5

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Meetings

The Council of Administration will meet on Tuesday of this week at three o'clock in the President's Office.

The Victory Committee will meet during the assembly exercises on Tuesday at nine o'clock.

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theatre Auditorium. Presumably the Department of Physiology and Health Education will be host at the faculty tea immediately preceding the meeting.

Two Important Meetings

The Rural Education Department is having its annual Rural Education Conference which brings to the campus all of the rural teachers from several counties roundabout. Last year there were over a thousand people attending this Conference.

Faculty members will do all they can to make these visitors and former students welcome and to help the Rural Education Department make a success of the Conference.

On Tuesday of this week the Southern Schoolmasters Club, whose membership consists of principals and superintendents from Effingham South, will hold its regular fall meeting in the Little Theatre Auditorium and the Student Lounge.

At noon there will be a luncheon at the Hub Cafe which a number of us ought to attend. The price of the luncheon is fifty cents.

Special Library Collections of Faculty Publications

A shelf of faculty publications has been started in Wheeler

Library as a permanent collection. It will be appreciated very much if all faculty members who have extra copies of their publications will give them to Miss Hart to be added to this collection. No effort is being made to make it complete, but all contributions will be gratefully received.

These books will not be accessioned in the usual manner, but will be kept as a part of a movable collection.

Faculty Book Club

Because of the number of former members who have left the campus or who fear they may soon have to leave, the faculty book club this year will probably consist of two instead of three groups of thirty. This will mean that only sixty people can be accommodated. A few memberships are still available. Those who have not yet joined are urged to place their applications in Mr. Tenney's box as soon as possible, and in any case not later than Wednesday of this week.

For a number of reasons, the publishers have been very slow with deliveries this fall, but if most of the books arrive in time we shall start them circulating next Monday.

Request for Reports of Speaking Engagements

Mr. Philip R. Davis, Chairman of the Speakers' Bureau of the Illinois State Council of Defense, has asked that the college continue to report the speaking engagements filled by members of the faculty. Following the arrangement of last year, such engagements should be turned in to the Director of Extension who will report them to the Speakers' Bureau.

Zoology Secures a Minnesota Assistantship

Leslie Reed of this year's graduating class has just secured a teaching fellowship in the Department of Anatomy at the Medical School of the University of Minnesota. The stipend for the nine months will be $653, plus freedom from all tuition fees.

This is the first time that any department in this school has placed a person as an assistant at the University of Minnesota. The University of Minnesota in the past has refused to take any graduates of teacher's colleges as assistants.

Reed will work with Dr. Lemen J. Wells in endocrinology and embryology, and will assist in the human anatomy courses in the medical school. Dr. Wells is a graduate of Southern Illinois Normal University in the class of 1927.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 12, 1942

Volume VIII Number 6

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Meetings

The Council of Administration will meet on Tuesday of this week at three o'clock in the President's Office.

The Victory Committee will meet during the assembly exercises on Tuesday at nine o'clock in Room 206 of the Main Building.

The Long Term Planning Committee will meet on Monday evening at seven o'clock, October 26, in the President's Office.

The Committee List Is Out

The lists of the members of the standing committees of the college were issued last week. Perhaps it is appropriate to reprint from our recently adopted Code on Administrative Organization the section on committees. The following is a slightly abridged copy of this section of the Code:

"The committee system of Southern Illinois Normal University is designed to give general participation in administration to the faculty as a whole. Committees serve the essential function of relieving the President and other administrative officers of debatable decisions which can best be resolved in Council. Committees constitute a check upon arbitrary and autocratic administration; moreover, they provide the fact-finding research and collective deliberation which are necessary for wise decisions. The committee is a policy-making body the execution of whose legislative will becomes the responsibility of its administrative officer.

"Since the administrative officer carries the full burden of responsibility for his office he must be given sufficient discretionary authority to make the committee's action workable. In all cases of conflict between committee and administrative officer, the Council of Administration shall be the final arbiter.

"The committee, to justify its place in administration, must meet regularly (not necessarily frequently), faithfully record its proceedings, and report annually its activities. Each

committee shall adopt its own rules of procedure and enforce them, including the necessary rule of dropping a member for non-attendance. A calendar of committee meetings shall be adopted and published each term so that conflicts of meeting may be avoided.

"The standing or continuing committees shall be appointed annually or as vacancies occur, (ex-officio members excepted) by the President of the college on recommendation of the Faculty Senate, due consideration being given the member nominee's preference and fitness. The responsibility of the committee is to the President through the appropriate administrative authority which it serves, except in case of committees hereinafter designated as responsible to the President directly.

"Temporary committees for specific purposes are appointed by the President and are responsible to him alone. These committees shall be terminated when they have fulfilled the purpose for which they were created. It shall be the fixed policy of the college to create no new committee when there is already an agency which may carry out the purposes of such committee."

The Code contains separate descriptions of the functions of many of the standing committees of the college. It is suggested that each committee member re-read the parts of the Code which relate to the committees upon which he is asked to serve.

Financial Policy for Homecoming

Mr. J. Cary Davis, Faculty Chairman of the Homecoming Committee, asks that the following announcement of policy be carried in the Bulletin this week:

"The Homecoming Steering Committee would like to announce a twofold general policy in regard to finances:

"(1) Each concession at Homecoming will be expected to turn at least a part of its proceeds back into the Homecoming Fund.

"(2) Any appropriations to groups or organizations not primarily concerned with Homecoming will be made only after all receipts and bills are in, and then only provided there is a balance to be prorated."

Faculty Publication

Mr. Homer C. Rose, of the Industrial Education Department, has an article in the October, 1942 issue of the "School Shop"

titled "A Photo Enlarger". Mr. Rose is now on leave to teach in an Army school.

Announcement for Commerce Department

Someone has removed a paper cutter from the Office Machines Room in the Main Building, Room 305-East. The Commerce Department is inclined to believe that some teacher has borrowed it, but they have no record of such a loan.

Incidentally, it may be said that, pursuant to a policy with reference to the continuing inventory of college property announced some weeks ago, no equipment should be moved from one departmental jurisdiction to another without the knowledge and consent of the head of the department to whom the equipment is charged.

Victory Committee on War Bond Purchases

The following section is copied from the minutes of the Victory Committee for Tuesday, October 6:

"Mr. Neckers moved that the Victory Committee urgently recommend that each faculty member and employee of the college invest at least ten per cent of his salary in war bonds. Mr. Barton seconded the motion and it unanimously carried."

A.A.U.W. Presents Aase Gruda Skard

The American Association of University Women is sponsoring a lecture by a distinguished Norwegian woman, Aase Gruda Skard. A child psychologist by profession, Mrs. Skard is the daughter of a former Norwegian Minister of Foreign Affairs. She is a graduate of Oslo University and has done work at the Sorbonne, at Harvard, in Stockholm, and at Manchester in England.

She will appear in the Little Theatre Auditorium at eight o'clock on October 20. Since our own college lecture program will be somewhat slim this year because of the reduction in activity fees, the college should show its appreciation to the University Women by giving full support to this lecture. Admission is twenty-eight cents, including tax.

Those Late Checks Again

In the meeting of the faculty last Monday evening, my statement in reply to Mr. Emerson Hall's question was unintentionally incorrect. It is our general policy to release the monthly pay roll about the fifteenth of each month. The pay roll always is checked in the President's Office and returned to the Business Office on the day it is received.

This month, however, the release of the pay roll from the Business Office was delayed until Friday, September 25, because several matters made it impossible to release a completely correct copy before that time. We had three or four very late changes in faculty, due to circumstances that were beyond the control of the college, but the major factor which delayed the release of the pay roll was delay in getting back pension certification blanks from members of the faculty who had not been previously certified to the retirement fund. Miss Beach tells me that several of these finally had to be collected by messenger.

If all faculty members will cooperate with the Business Office fully on matters involving pay roll, we will guarantee that the pay roll will leave this office no later than the fifteenth of the month for which the checks were drawn, as it does in all but the most unusual cases. It appears that September was an unusual case.

Change in Schedule for Thursday

Since there is only one designated assembly period during the week this year, and since the Entertainment Committee, this office, and the Homecoming Committee all have important programs that need to be presented to the students, arrangements will be made this week and next to shorten the class periods each Thursday morning by ten minutes in order to have time for a forty minute assembly which is to be used by the Homecoming Committee to organize Homecoming activities. The assembly will be held immediately after the first period in the morning, beginning at 8:40. The schedule of classes for Thursday will then be as follows:

1st hour	8:00 - 8:40
Assembly	8:50 - 9:30
2nd hour	9:40 -10:20
3rd hour	10:30 -11:10
4th hour	11:20 -12:00

A.A.U.P. Meeting

In the absence of the secretary, Miss Zimmerschied, it is quite possible that the membership list of the A.A.U.P. was incomplete and the notification of the meeting may have missed some of the members.

The first meeting of the year will be held at Hotel Roberts, Monday evening, at six o'clock, October 12. Mr. McClellan of the Chemistry Department will speak on chemical warfare. The price of the dinner is seventy-five cents.

Schedules Due for Winter Term

All heads of departments are requested to call at the Office of the Registrar before the end of next week and submit the schedule of classes for the winter quarter. This schedule should include all late-afternoon or evening campus classes. Information concerning room numbers and the number of class tickets desired for each section should be given.

No classes carrying four hours or more of credit should be taught less than twice a week for twelve weeks, or once a week for sixteen weeks. This will permit a three-hour course to meet only once a week for twelve weeks if the instructor so desires.

Mr. Scott is making a survey of requests for evening classes next term. This information should be available before the end of the week.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 19, 1942

Volume VIII Number 7

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Meetings

The Council of Administration will meet on Tuesday of this week at three o'clock in the President's Office.

The Victory Committee will meet during the assembly exercises on Tuesday at nine o'clock in Room 206 of the Main Building.

Homecoming

Mr. J. Cary Davis, faculty chairman of the Homecoming Committee, prepared the following Homecoming announcement for the Bulletin:

"Every indication seems to point to the fact that Homecoming this year will be in many ways a unique occasion. It is the first Homecoming since the outbreak of the war, and we expect to have several hundred of our alumni now in the armed forces here as our guests. Many more will undoubtedly remember SINU and long to come back in flesh as well as spirit. It is to these boys in army camps, in planes, in fighting ships throughout the world that we want especially to dedicate this particular Homecoming. We should like our visitors in uniform to enjoy themselves thoroughly; we want the campus students too--many of whom also will soon be in the fight--to carry away memories of a glorious time of fun and frolic.

"The program for Homecoming has been printed in the Egyptian. We should like to emphasize, however, that the Lieutenant Governor of Illinois, Mr. Hugh Cross, will be present to greet the crowd at the game. Members of the legislature will also be on the campus. It should be a fine opportunity to impress them with the importance of the College and our need for growth, in short, to further the cause of the University of Southern Illinois.

"The Homecoming Committee would like the hearty cooperation of each member of the faculty along three lines, namely:

(1) In saying a good word wherever you may go this

week before Friday.

(2) In participating as much as possible in the activities themselves.

(3) In being somewhat indulgent in the matter of absence from classes of any student legitimately engaged in work for the Homecoming Committee.

Our Bond Purchase Record Improves

Mr. Beyer, who is serving as the Co-Chairman of the Jackson County War Savings Staff, announces that since the last faculty meeting, thirty members of the staff have increased their war bond pledges and four new pledges have been secured. If at least ninety per cent of the faculty and campus employees agree to engage in the systematic savings plan for the purchase of bonds by October 31, the college will be entitled to receive a Certificate of Merit from the United States Treasury. SINU will also be eligible to fly the blue Minute Man Flag of the Treasury.

This is an especially opportune month to consider improving our war bond investments, for, currently, the Treasury Department is seeking greater co-operation from all of the educational institutions in the United States. Pledges made now will not be due until October checks are in.

Southern Illinois Historical Society Meeting

The Southern Illinois Historical Society will hold its annual Fall dinner meeting at the First Methodist Church, Carbondale, on Thursday evening, October 29, at 7:00 o'clock. All persons interested in our regional history are invited to attend. The price of the dinner is 75 cents.

Irving Dilliard, editorial writer on the St. Louis Post-Dispatch and noted historiam will be the speaker. Mr. Dilliard is author of Building the Constitution, a work that has had nine printings for a total of 81,000 copies. He is a contributor to the Dictionary of American Biography, Encyclopedia of the Social Sciences, and the Dictionary of American History.

Those on the faculty who are interested in attending this meeting should make their reservations with Miss Sara S. Baker, Room 205, Main Building, as soon as possible.

This announcement is made at the request of Dr. Beyer.

Change in Schedule Thursday and Friday

Faculty members are reminded that on Thursday of this week there will be another Homecoming Assembly just as there was last week. The Assembly will come immediately after the second hour on the same schedule which was announced last week.

We shall also follow the custom of shortening periods on Friday morning and dismissing classes at eleven o'clock. The Friday morning schedule will then be as follows:

1st hour.....8:00 - 8:45
2nd hour.....8:45 - 9:30
3rd hour.....9:30 -10:15
4th hour.....10:15 -11:00

The College Owns More Chinese Village

On Tuesday of last week the final transactions were made on another 120 feet of the frontage in the Chinese Village. The State now owns the Helton-Holliday property.

This leaves only the University Cafe property to be acquired . It is still in process of purchase. Soon we expect to have it all. The cafe is not only the largest but the property we most want. We still hope to open the cafeteria as soon as we acquire it.

Bureau of Child Guidance Clinic

A three-day psychological clinic will be conducted on the College campus this week, Tuesday, Wednesday, and Thursday, by the local Bureau of Child Guidance together with the Illinois Institute for Juvenile Research.

The college paper and the campus bulletin boards may be observed for the complete schedule of the three day program of events.

The staff members coming from the Illinois Institute for Juvenile Research are Dr. Sophie Schroeder, psychiatrist; Mrs. Augusta Jameson, psychologist; and Miss Mary Alice Kendrick, psychiatric social worker,

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A.A.U.W. Presents Aase Gruda Skard

The American Association of University Women is sponsoring a lecture by a distinguished Norwegian woman, Aase Gruda Skard. A child psychologist by profession, Mrs. Skard is the daughter of a former Norwegian Minister of Foreign Affairs. She is a graduate of Oslo University and has done work at the Sorbonne, at Harvard, in Stockholm, and at Manchester in England.

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Some Very Important Required Reading

In filling out our annual report to the Accrediting Committee of the American Association of Teachers Colleges, it is necessary for us to affirm that all members of the faculty have read the Association's Standard Seven. It is also urged that the seven objectives listed in the first paragraph of Standard Seven be made subjects for discussion and evaluation by all of the committees of the College that have to do with making policies for the educational program.

It will be observed that practically all of the matters here discussed have been receiving our attention consistently for a number of years. However, a document like this is very valuable as a yard stick against which to check our own practices. Does the college as a whole, does each department and each class, as well as the extra class activities of the college, stack up well on what is suggested in Standard Seven?

The description of Standard Seven is reprinted below as it appears on the report form for 1941.

Standard Seven--The Educational Program

The educational program of a teachers college comprises all of the institutionally provided, supervised, or encouraged learning experiences during the period of college residence that are considered desirable in the professional preparation of teachers or other educational workers. These experiences should be so organized that they will contribute toward the attainment of a set of professional objectives that has either

been formulated by the institution or specially adapted to its needs. Such a set of objectives should include at least the following: (1) an understanding of the development and characteristics of the individuals to be taught; (2) a broad cultural background enriched by varied experiences; (3) a broad scholarly mastery of the field or fields to be taught and an ability and willingness to use the methods of critical inquiry in such fields; (4) an understanding of the relationship between education and society, particularly a democratic society, and a desire to promote and to implement democratic ideals; (5) a "safety minimum" mastery of the professional knowledge and skills needed by teachers and a desire to continue professional growth; (6) a well-rounded and well-integrated personality and the ability to assist others to develop such personalities; and (7) a guiding philosophy of education and of life.

In addition to providing for such objectives the educational program should afford evidence that: the special educational needs of the areas served are being met; procedures and practices are evolving in the light of the changing needs of teachers in the field; the needs of individual students are cared for; students and staff members cooperate in the continuing evaluation and reconstruction of the educational program; the total state program of teacher education is being advanced; and all prospective teachers are prepared to assume an active role in the promotion and perpetuation of our American form of democratic society.

A. COURSE OFFERINGS

The more formal phases of the curricula, the work ordinarily provided for in credit-carrying courses or in non-credit prescriptions should be so organized that definite and satisfactory provision is made for the professional objectives of the college.

Curricula for teachers should be organized to provide a progressive advancement in the difficulty and intellectual challenge of the courses from year to year. When necessary, curricula for teachers should be adjusted to the needs of selected students who have completed various types of junior college curricula. At least two-thirds of any work beyond the junior college level should be in senior college courses that are not regularly open to freshman and sophomore students.

It is desirable that all courses where practicable (and strongly recommended that the professional courses) be closely integrated with the work of the laboratory schools and the graduation from any professional curriculum should be determined in terms of total professional proficiency rather than the

accumulation of credits from isolated and more or less unrelated courses.

B. EXTRA-COURSE OFFERINGS

Those phases of the total curriculum for a prospective teacher which are ordinarily classified as "extra-curricular" or "extra-class" are now recognized as of very great significance in the preparation of teachers. Such phases, while sometimes subsidized by the institution and usually developed cooperatively by the staff and students should, so far as possible, be primarily student activities and afford extensive opportunities for the development of student initiative and leadership. The value of a program of such activities should be judged in terms of its contributions to one or more of the professional objectives accepted by the institution. These activites may be expected to make definite and positive contributions to such elements as: student personality; the development of poise and self-confidence; opportunities for wide experience in initiating, organizing and maintaining some of these group activities, especially those that will be found in the schools and communities to which the prospective teacher will go; the development of a sensitiveness to the better standards and practices in social and professional contacts; and opportunities for actual practice in the various amenities of life which are ordinarily associated with successful leaders in any community.

In judging the effectiveness of this part of the educational program attention should be given to the range of such student activities, their interrelationships and the extent of student participation. The extra-course offerings usually will include such activites as: musical organizations (vocal and instrumental); dramatic clubs; athletics (intramural and intercollegiate); student publications; dancing (social and aesthetic); student governing boards; concerts; subject-matter clubs; student clubs; honor societies; art clubs; debating; lecture series; forums; international relations societies; literary societies; sororities (social); fraternities (social); and religious organizations.

E. Stanley Jones to Speak

Will you please make the following announcement to all of your classes:

Dr. E. Stanley Jones will speak at a special assembly on Wednesday from 9:40 to 10:20. Attendance is required. This is the same schedule that was followed last Thursday and also will be used this Thursday.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

October 20, 1942

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Faculty Publications Exhibit

The Faculty Publications Exhibit at Anthony Hall is being prepared for Homecoming. All faculty members who have not contributed their publications to the faculty publications shelf in the Library are requested to submit copies for this exhibit. These may be from the Library, and will be accepted in the Registrar's Office. Lists of publications will not be used at this time.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 26, 1942

Volume VIII Number 8

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Meetings

The regular monthly meeting of the faculty will be held on Monday, November 2, at four o'clock in the Little Theatre. Presumably the Sociology Department will be host at the faculty tea immediately preceeding the meeting.

The Council of Administration will not meet on Tuesday of this week, but will meet on Thursday, October 29, at three o'clock in the President's Office.

The Victory Committee will meet Tuesday during the assembly period in Room 206 in the Main Building.

The Long-Term Planning Committee will meet Friday, October 30, at seven p.m. in the President's Office.

Recruiting Party Here This Week

The recruiting party for the Army and Navy and Marine Corps will be here on the campus on October 26,27, 28, and 29 to enroll the men of the college who wish to join any of the reserve programs described when representatives of the Service visited the campus some weeks ago. Members of the faculty will do all they can to help in the work.

A Plea For N.E.A. Membership

Miss Shank has a letter from the director of membership of the National Education Association appealing to us to enroll as many members of the faculty in N.E.A. as possible. Two of our sister colleges have a 100% membership. Our percentage is embarrassingly low.

With all its faults, the National Educational Association is the over-all organization which is fighting the battles for us. The following quotation from Mr. Martin's letter speaks for itself:

"The need for a united profession is greater than ever this year and I hope that we shall have the pleasure of putting Southern Illinois Normal University on the 100 per cent Honor Roll - the list of progressive schools whose teachers have all caught the vision of what may be accomplished by a united profession."

The membership fee is $2.00 which carries with it a subscription to the Journal. Enrollment blanks will be placed in faculty mail boxes for your convenience and the dues can be paid through the Business Office.

Some Data from the "Bureau of Facts & Figures"

In connection with the campaign for converting the college to a University of Southern Illinois, Mr. McDonagh and Mr. McDaniel have been asked to do some research work to secure certain kinds of data which will support our cause. They issued their first two releases a week ago. They are presented as supplements to this Bulletin.

The new Office of Facts and Figures issues the following comments on these releases:

Interpretative Comments on Release No. 1.

The following charts depict how the state of Illinois compares with five neighboring states in ability to support higher education and the expenditures made for such purposes. The states selected as bases for comparison were: Indiana, Michigan, Missouri, Ohio, and Wisconsin.

Chart I, "Per Capita Income 1937," makes clear that Illinois ranked second in ability to support higher education on the basis of one important criterion. However, Chart II, "State Appropriations for Higher Education Per Capita, 1937-38," reveals the significant fact that there is a serious lag or discrepancy between our ability to support publicly controlled higher education and the expenditures for this use. Of particular moment is the fact that Illinois ranked lowest in the expenditures for public higher education, as is shown in Chart III.

In considering the budget for Southern Illinois Normal University it is well to keep in mind that public institutions of a collegiate character are more substantially supported financially in neighboring states. These charts suggest that the state of Illinois has been rather conservative in its expenditures for collegiate institutions. Again, if Illinois hopes to compete with her neighbor states in matters of higher

education, it will be imperative to allocate more money for institutions like the proposed University of Southern Illinois, a university which must be prepared to meet the educational needs of a population area in excess of 1,000,000.

Comments on Release No. 2.

1. From an analysis of the 1940 census data it is clear that Southern Illinois Normal University is not in an area of declining population. In fact the population increased from 743,109 in 1930 to 789,488 in 1940. The "Little Egypt" area increased in population in spite of the depression and local economic conditions.

2. In 1930 the above mentioned area constituted 9.7 per cent of the state's total population whereas in 1940 Little Egypt area contained 9.9 per cent. Apparently this area not only noted a normal increase in population, but it has developed at a slightly faster rate than the rest of the state.

3. Since 141 students came to Southern Illinois Normal University in 1940 from five counties just beyond the Little Egypt area, we might be justified in extending the University population area to include the following counties: Madison, Macoupin, Bond, Fayette, and Montgomery. Southern Illinois Normal University serves a population area in excess of a million people.

The Curriculum Committee will meet on Wednesday, October 28, at four o'clock in Room 311 of the Main Building.

General McAndrew Now

After the stencil for the Bulleting was cut this week, news was received that Mr. McAndrew has been appointed a Brigadier General in the State Militia. This appointment was made by Governor Dwight H. Green upon the recommendation of Major General Boyle, who is in command of the Militia.

We congratulate Mr. McAndrew upon this very important recognition. We are proud to have a Brigadier General on our faculty.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 2, 1942

Volume VIII Number 9

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Meetings

The Council of Administration will meet on Tuesday of this week, November 3, at three o'clock in the President's Office.

The Faculty Senate will meet in the Women's Office in the Gymnasium on Wednesday, November 4, at four o'clock.

The Victory Committee will meet Tuesday morning during the assembly period in Room 206 of the Main Building.

The regular monthly meeting of the faculty will not be held this week but will meet next Monday, November 9, at four o'clock in the Little Theatre. Presumably the Sociology Department will be host at the faculty tea immediately preceding the meeting.

A Correction

The Office of Facts and Figures made one error in copying the figures for the material released last week. In Chart III which shows the expenditures of publicly controlled institutions of higher education per capita in 1937-38, the amount of $1.85 for Missouri is wrong. It should be $1.42.

Announcement Concerning Honors Courses

A meeting of the Honors Committee is planned for this week to consider the applications of several students who have applied for honors work.

Most of the faculty members will recall that a plan for honors courses was adopted last year. The general purpose of such courses is to permit outstanding students to take more individual and more advanced work in their junior and senior years, than is ordinarily possible under the regular course offerings. The general rule adopted is that a student should have an average of 4.5 to qualify for honors work, but students

with an especially high average in their major fields whose general average is less than 4.5 may also be permitted to take honors courses.

Since many students who would qualify for honors work are too timid or otherwise lacking in information to ask for permission to take honors courses, members of the faculty are urged to invite and encourage their outstanding students to make application with the Honors Committee for honors courses. Such requests may be turned over to any of the members of the Honors Committee: W. G. Swartz, Chairman, Frances Barbour, Susie Ogden, F. G. Warren, J. W. Neckers, and Hilda Stein.

Changing Registry of War Bonds

In some instances members of the faculty and employees have requested changes in the registration of the Defense Bonds purchased for them through the Accounting Office after the bonds have been purchased and registered. The postal authorities have in the past refrained from making any changes, either in the name of the purchaser, or beneficiary, or co-owner, after bonds are purchased, except in cases where an error has been made by the Post Office.

Since the Business Office must rely upon the written instructions contained in the pledge signed by the purchaser, any changes in these instructions should be given to the Accounting Office. It is suggested that those who wish to have any changes made in the registration of their bonds please leave a new set of instructions in the Accounting Office. There is a prescribed form for this purpose.

Navy Relief Show Tomorrow Night

Tomorrow evening the Auditorium and the Gymnasium will both be in use by the local committee to raise funds for Navy Relief of which Mr. C. T. Houghton, proprietor of the Glove Factory, is chairman. We will do everything we can to help Mr. Houghton raise the $2,000 or more which is Carbondale's quota for Navy Relief.

Report on Homecoming

The Business Office has submitted the following report on receipts on the various Homecoming activities. All bills for expenditures are not yet in. When they are, a complete report on receipts and expenditures for Homecoming will be available for inspection in the Business Office.

	Advanced Sales	Gate Sales	Total Sales
Dance, White (Homecoming Fund)	$ 618.75	$ 432.00	$1,050.75
Dance, Colored (Homecoming Fund)	83.70	102.30	186.00
Concert, (Homecoming Fund)	65.85	85.55	151.40
Concessions (Homecoming Fund)	-----	------	251.67
Total - Homecoming Fund	$ 768.30	$ 619.85	$1,639.82
Play (Little Theatre Fund)	$ 516.15	$ 171.85	$ 688.00
Game (College Athletics)	47.60	607.03	654.63
Check Room ("I" Club Fund)	------	------	61.69
Mums (Girls Rally Committee)	------	------	63.24
Grand Total	$1,332.05	$1,398.73	$3,107.38

On the whole we had a very successful Homecoming in spite of the obstacles which the war puts in the way of such an event. It takes a great deal of painstaking effort on the part of many members of the faculty and the student body to organize and manage Homecoming, but when the spirit is as good as it was this time, it is worth much more than it costs to the students and to the college.

Special thanks are due to Mr. J. Cary Davis, General Chairman of Homecoming, and to all of his assistants on the faculty and to all of the student chairmen.

Now that it is over, it will be well for everyone who expects to have anything to do with Homecoming next year to sit down, while the matter is fresh in his mind, and write out some suggestions and some cautions to remember for next year.

Faculty Publications

Two faculty publications have been sent to the Office during the past week, one by Miss Peacock and one by Mr. Lawson.

Miss Peacock's article is entitled "La Donne E Mobile". It was published in the Modern Language Journal for August.

Mr. Lawson's article is the last of a series of three on adoption. It is entitled "Social and Legal Problems of Adoption"

and is published in the November issue of Hygeia, the health magazine of the American Medical Association.

In addition to the two faculty publications, Mr. Halbert Gulley, who was graduated here in 1940 and received his Master's Degree at Iowa in 1941, has an article in the Quarterly Journal of Speech entitled "Debate Versus Discussion".

Mr. Gulley taught speech at the Hannibal, Missouri, High School last year but is now in the Army.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 9, 1942

Volume VIII Number 10

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Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theatre Auditorium. Presumably the Sociology Department will be host at the faculty tea immediately preceding the meeting.

The Victory Committee will meet Tuesday morning during the assembly period in Room 206 of the Main Building.

The Council of Administration will meet on Tuesday at three o'clock in the President's Office.

The Curriculum Committee will meet Wednesday afternoon, November 11, at four o'clock in Room 311 of the Main Building.

The Athletic Committee will meet Thursday afternoon, November 12, at five o'clock in Room 208 of the Main Building.

Special Meeting of Professional Studies Division

Mr. Lawson, Chairman of the Division of Professional Studies, wishes to make the following announcement:

"The Division of Professional Studies will meet in Main Building, Room 101, at four o'clock the afternoon of Wednesday, November 18. Since this is the first meeting of the year, and since plans will be made at this meeting for future activities, all members of the Department of Education and of all Training Schools are urged to attend. Members from academic departments who may be interested in attending will be welcomed."

Special Assembly Thursday

There will be a special assembly on Thursday of this week to hear Dr. Sherwood Eddy, who comes under the auspices of the Entertainment Committee and the College YMCA.

Student attendance is requested.

The following schedule will be followed:

1st hour.....8:00 - 8:40
2nd hour.....8:50 - 9:30
Assembly.....9:40 -10:20
3rd hour.....10:30 -11:10
4th hour.....11:20 -12:00

Freshman Tests

The long deferred Freshman tests will be given by the Testing Bureau Tuesday afternoon from one o'clock to three in the College Auditorium. All freshmen for whom we have no scores are required to take the tests and will be excused from classes for the afternoon of Tuesday.

All members of the faculty who have freshmen in classes are requested to announce these tests to Monday's classes.

Advisors who have vacant periods, 5th, 6th, or 7th, will be needed to assist in giving the tests. Mr. Lentz will notify each person how and when his services will be required.

Final Examination Schedule

Monday, November 23, 1942

1st hour classes.....7:30 -10:30
2nd hour classes.....10:30 - 1:30
5th hour classes.....1:30 - 4:30

Tuesday, November 24, 1942

3rd hour classes.....7:30 -10:30
4th hour classes.....10:30 - 1:30
6th hour classes.....1:30 - 4:30

Wednesday, November 25, 1942

7th hour classes.....7:30 -10:30
8th hour classes.....10:30 - 1:30

Regular classes are expected to hold examinations for only two of the three hours. In other words, a four-hour course the first period should be through at 9:30. In the case of dove-tailed courses coming the same hour, three-hour courses will

meet the first two hours and the two-hour courses, the last hour. A student having a three-hour course the first hour will thus write his examination from 7:30 to 9:30, and one having a two-hour course the first hour will write from 9:30 to 10:30.

Final examinations for evening classes should be given within the last week before the close of the term, November 25. No one is expected to give an examination on the Wednesday evening before Thanksgiving. If the Wednesday evening classes have the final examinations the eleventh week, the regular time of the last meeting should be made up in advance.

Faculty Recognition

Mr. Aaron Bohrod has recently received first award on a water color displayed by the Philadelphia Academy of Fine Arts. The award which carried a $200. stipend was a complete surprise to Mr. Bohrod, since his picture had been entered without his knowledge by an exhibitor to whom it had been loaned.

This week Mr. Bohrod is in New York sitting on the jury of the New York Metropolitan Art Museum.

Some Salary Data

The following data on salary trends between September 1935 and September 1942 at Southern Illinois Normal University are interesting as we enter upon the campaign to establish a salary schedule with regular annual increments. They are, of course, open to all sorts of interpretations.

Below is a comparative statement showing average faculty salary paid in September, 1935, and September, 1942:

Average salaries of persons who were on staff in 1935 and are still on staff:

September, 1942	$2820.76
September, 1935	2363.78
Average increase	$ 456.98

Total Faculty Payroll	Number of Faculty	Average Annual 9 mo. salary
Sept., 1935-$25,736.08	103	$2,250.00

Sept., 1942-	$39,752.64	147	$2,434.00
Increases	$14,016.56	44	$ 184.00
Per cent of increase	56%	42%	8.9%

The above computations exclude teachers employed in the Carterville High School and the Brush Training School.

Change in State Expense Account Rules

Beginning November 1, the Department of Finance of the State of Illinois has revised the rules which apply to travel at State expense. Several changes in the rules have been made, the most important of which is that every person who travels for the college hereafter must have his name in a card file of people entitled to travel at State expense. The Card has to be made out here and approved by the Director of Registration and Education.

Other provisions are that privately owned automobiles must be properly insured, and that a flat rate of four and one-half cents a mile per automobile will be allowed. The daily allowances for meals have been increased slightly.

Members of the faculty who travel on Extension Service or otherwise during the month of November will need to secure a copy of the new regulations and be sure their expense accounts are presented in accordance with them. The Business Office will mimeograph the portions of the Bulletin that apply to members of our staff.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 16, 1942

Volume VIII Number 11

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Meetings

The Council of Administration will meet on Tuesday at three o'clock in the President's Office.

There will be an important meeting of all county sponsors in the North Auditorium Room during the assembly period on Tuesday. Because of this meeting, the Victory Committee will not meet this week.

There will be a meeting of all Department Heads in the President's Office on Friday, November 20, at four o'clock. Those faculty members who have classes that hour will please come to the meeting as soon as possible.

The Personnel Council will meet on Wednesday at four o'clock in Room 107.

Final Grades for Fall Term

Final grades for the Fall term are due in the Registrar's Office by 8:00 a.m., Monday morning, November 30. Grades must also be posted on class bulletin boards by that time in order that students may check their grades before registration.

It will be greatly appreciated if faculty members will turn in their grades as soon as they are completed. The Registrar's Office will be open Saturday forenoon.

Advice for Students Who Plan to Certificate

The sophomore advisors should remember that after July 1, 1943, no limited elementary certificates will be granted at the end of two years in college. Students who are apt to drop out and teach before finishing the four-year course should be advised to complete the required work in practice teaching and education so that they will be eligible for the certificate.

More Advice for the Advisers

The following item was prepared on request for the Weekly Bulletin by Mr. Merwin:

"With the possibility that the war may soon come to a close, the opportunities for teaching will be decidedly diminished. Not only will the competition be greater, but the requirements will be greater.

"It has been suggested that those who advise juniors and seniors should prepare them to meet this competition by seeing that they are qualified to teach several subjects for which there is a demand in the public schools of Illinois.

"The State Board for Certification recently accepted the following recommendation:

"'Secondary school teachers should be prepared in areas of specialization selected from the following: agriculture; art; commercial; English; a foreign language (While majors are acceptable in any of the foreign languages, studies indicate that the desirability of majors is in French or in Latin. If double majors are desired, a minimum of 16 semester hours are required in each. Studies indicate the desirability of the following combinations: French-Latin; German-Latin; Latin-Spanish. Furthermore, very recent studies of teaching combinations in Illinois indicate the desirability of the following combinations: an English major with French and Spanish minors; a double major consisting of English and Spanish.) home economics; industrial arts; mathematics; music; physical education; social studies; a science. (While a major is acceptable in either general science, biology, chemistry, or physics, recent studies indicate the desirability of acquiring majors in biological sciences or double majors in biological science-general science, chemistry-physics, general science-biological science, general science-chemistry, general science-physics, or physics-chemistry.)'"

In other words, over-specialization in any one narrow field handicaps a young person in seeking a teaching position. This is particularly true of some departments whose subjects do not appear separately at all in any modern high school curriculum.

We need fewer "subject" majors and more "field" majors. This is a critical problem for the divisions to solve, if we are not to be crowded out of the high school teaching field altogether. The University of Illinois, the other teachers colleges, and some of the private colleges are working out plans to meet the problem.

We Need to Increase our Reserve Enlistments

The following table gives the number of our students who were enlisted in the Armed Services Reserves on November 10.

Navy Class V-1	31
Navy Class V-7	46
Navy Class V-5, Naval Aviation Cadet	5
Marine Corps	24
Army Enlisted Reserve Corps, Unassigned	38
Army Air Corps Enlisted Reserve	19
U. S. Army Medical Corps	1
U. S. Navy Dental Corps	1
	165

The Army has recently increased the quota for the College (for Army alone) to 400 men. It has also been announced that Army enlistments of college students in the Reserves may be closed after December 31, 1942.

Mr. Mayor, the Faculty Armed Services Adviser requests that all faculty members, and particularly sponsors, talk to the men students with whom they come in contact at registration time to make sure that all men of the college have given careful consideration to the advantages of enlistment in the Reserves.

If a student is approved by the College for enlistment in a Reserve, he must be in good standing, must have a 3.0 average for all of his college work, and must be carrying at least 15 hours. Men in the Navy V-1 Class must complete one year of college physics and one year of college mathematics before the end of their sophomore year. There are no other special educational requirements.

Faculty Publications

Miss Vera Peacock has an article entitled "Le Cercle Francais Meets with El Centro Hispano" in the November issue of School Activities. The article deals with the problem of maintaining interest in the French and Spanish Clubs by letting them work together on the study of the Latin-American and French cultures.

Dr. Douglas E. Lawson has an article entitled "Corporal Punishment at Home and at School" in Illinois Education for November. In the article, Mr. Lawson explains, from the psychologist's point of view, why corporal punishment has very dubious value as an incentive to good behavior or a deterrent to misconduct.

A Recent Accomplishment of the N. E. A.

The following paragraph is copied from a recent report of one of the commissions of the National Education Association. It represents an important victory for all schools, but particularly state colleges. Had the Hatch Act been strictly interpreted, it could have made it illegal for any member of the staff of this college to lobby for any appropriation to support it.

"President Roosevelt has signed the Brown Amendment to the Hatch Act and all teachers of the country are now politically free as far as the Federal Government is concerned. Passage of the act constitutes a real victory for political and academic freedom for the teaching profession. As financial and other difficulties of the schools increase during this war, it will be more and more necessary for teachers to become active in the defense of educational support both politically and otherwise."

Know Your College

With this week's Bulletin we are instituting a new weekly feature of which Miss Maxine Rushing is editor. Each week with the aid of the Department or agency in question, she will prepare a brief description of some interesting, but not too well known, service that the college performs. Faculty members are invited to make suggestions to Miss Rushing.

The Weather Station

In April, 1940, a second class Airway Weather Station was established on the Southern Illinois Normal University campus at Carbondale under the supervision of the Geography Department. The Federal Government provided all the technical equipment and supplies while the Geography Department provided office facilities and personnel. Before being permitted to take authoritative readings, the observers selected to take readings had to pass a Civil Service examination and secure Certificates of Authority to take Airway Weather Observations.

Every day, between 6:10 and 6:30 a.m and p.m. and between 12:10 and 12:30 a.m. and p.m. weather observations are taken. Weather recordings are made, computed, coded, and telegraphed to Denver, Colorado, in twenty minutes. From Denver this information is made available by teletype for commercial and military ports throughout the United Stated.

The following weather phenomena are observed, computed, and recorded at each six-hour reading:

1. Total amount of cloud
2. Visibility in miles or feet
3. Wind direction and velocity
4. Present weather (of which there are ninety-nine kinds)
5. Station and sea level pressure
6. Dry-bulb and wet-bulb temperatures
7. Dew point
8. Three hour station pressure change and pressure characteristic
9. Kinds of low, middle and high clouds
10. Cloud height and direction of cloud movement
11. Character, time and amount of precipitation or character and time of thunderstorm
12. Maximum and minimum temperatures

The information secured from this station is placed on the United States Weather map, and at the end of each month is sent to Springfield to be used in getting out agriculture reports and compiling other scientific data. Before we entered the War all this information was available to individuals who were interested and this service will be resumed when conditions are again returned to normal. In various government projects that have been under construction, our Weather Bureau has given information almost daily. One specific project in which the Weather Bureau was an invaluable aid was the Illinois Ordnance Plant.

As well as being an indispensable aid in itself, the Weather Station here on the campus serves to train young men in the field of meteorology and they are thus enabled to be of much more service in the Armed Forces.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 23, 1942

Volume VIII Number 12

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Meetings

The Council of Administration will meet on Tuesday at three o'clock in the President's Office.

Winter Term Registration

Registration for the winter term will begin at 8:00 a.m. Monday, November 30, and will continue all day. Registration for night classes will begin at 7:00 p.m. the same day. Regular classes will begin on Tuesday morning.

Teachers of night classes should see that the students return their books at the end of the term. The book store will be open for this purpose from 8:00 until 9:30 on Monday, Tuesday, and Wednesday of this week.

Each Division Chairman should appoint some member of the Division to be present to take care of the class cards during the registration for night classes.

Proposed Procedures for Department Heads in Requested Services of the Physical Plant Department

The purpose of the Physical Plant Department is to provide the necessary services for complete operation and maintenance of the physical facilities of the college so that they may function as efficiently as possible. At the present time, as well as in the past, our facilities are in almost constant use and need a great deal of attention.

The Physical Plant Department is by no means over-staffed, and as a result it cannot furnish all needed services and supplies immediately upon request. However, we will be able to render more efficient service if department heads will cooperate with us in the following manner:

1. When requesting the services of the Janitorial, Carpentry, Power Plant & Utilities, Grounds, and Police Divisions faculty members are asked to do so through the Physical Plant Office, which is located on the 2nd floor Allyn Building at the present time.

2. When requesting specific construction or repair work by the carpenter, mechanic, plumber, or electrician, the request should be made in writing, with diagrams or plans in as complete a form as possible.

Size, composition, and type of materials to be used should be specified. If material might be difficult to secure at present, a substitute material should be suggested.

It is difficult and sometimes impossible to make alterations or additions to the plans when once a particular project has been undertaken without causing inconvenience and delay.

3. Requests for work should be made far enough in advance so that the work can be adjusted to some schedule. Orders or requests for work must follow in turn unless urgency can be justified.

Classrooms for Winter Term

Will department heads please send in their requests for classrooms needed the Winter Term as soon as possible.

If faculty members know of vacant classrooms, Mr. McCreight would appreciate receiving this information.

Faculty Publication

The November-December issue of Sociology and Social Research, an international journal in its field, contains an article by Edward C. McDonagh entitled "Social Values of Group Health Associations".

The article is based on Mr. McDonagh's research for his doctor's degree. It is the first of a series dealing with the general problem of securing adequate medical attention for the people.

His dissertation has also been accepted for publication by the American Council on Public Affairs.

SINU at the Illinois High School Conference

Southern Illinois Normal University was represented recently at the Illinois High School Conference by three members.

Mr. Burnett Shryock, of the Art Department, spoke on "Art in Action in the High School" for the art section.

Mr. Delmar Olson, of the Industrial Arts Department, spoke on "Techniques of Photographing Metal-Working Projects".

Mr. Thomas F. Barton, of the Geography Department, presented a paper on "Meteorology in the High Schools" for which he has already received request for publication.

Know Your College

by

John Allen, Curator of the Historical Division of the Museum

In the very early days of this school's history, the collection of materials was begun and a Museum was established under the care of Mr. Cyrus Thomas. Somewhat later Mr. French assumed direction and made rather extensive additions to the collections, particularly in the field of the natural sciences. With the departure of Mr. French and the greatly increased enrollment of the school, the need for more classroom space caused the movement of the Museum materials from place to place. They were finally stored in the attic of the Parkinson Laboratory where, through lack of facilities for their proper care, considerable damage and loss resulted.

About seven years ago the remaining useful materials were made the nucleus of a new Museum with a somewhat changed purpose. The earlier Museum gave emphasis to the rare and unusual from various countries of the world. The new Museum places emphasis on the region in which it is situated. It intends to add materials helpful in interpreting the natural and social sciences of this area and does not have plans to attempt a world-wide or even a national scope of exhibits. It is designed as one of the new group of museums now appearing in the United States with purely regional objectives.

By the use of student help and the W.P.A. Museum Extension Project, much of the material from the first Museum was reconditioned and repaired. Other materials, principally in the field of the natural sciences, were added to the number of several thousand specimens. Much of this added material is designed

for class room use and is available to schools desiring to make use of it.

In 1940 an historical division was added to the Museum Extension Project with the purpose of gathering and preparing materials to show the cultural history of the region. To that end several hundred artifacts have been collected along with large quantities of documents, papers, and some three thousand bound books. Much of this material is very helpful in an understanding of the region's development. Some twenty miniature dioramas that help to show the activities and industries of pioneer days have been completed. Others are planned to cover this field thoroughly. Several historical maps for local counties have been made and others are planned to complete the series.

There has long been too much of a tendency for this section of the state to adopt an apologetic attitude toward itself. The southern portion has contributed much to the state's greatness and should be proud of its record. Its resources in the field of both the natural and social sciences are large and the opportunities of the Museum are likewise great.

Members of the faculty who have not recently seen the Museum will doubtless find much of interest upon visiting it.

War Courses for Women Students Mimeographed

Please announce to all classes during examination week that bulletins of war courses for women will be available after Tuesday morning on, at the YWCA candy counter in the Main Building.

Announcement for Library

If faculty members have suggestions for additional periodicals for purchase by Wheeler Library, Mr. Bosley would appreciate hearing this week. The 1943 subscription list is now being made out.

Information for the State Auditor

In pursuance of "An Act requiring the submission of lists of employees of all State offices and a compilation of a list thereof by the State Auditor for public inspection", the Accounting Office is required to file a departmental report of State employees. Since this list must be forwarded to the

State Auditor on December 31st, each faculty member is asked to complete the blanks below and return this sheet to the Accounting Office not later than Tuesday, December 1st.

Name_____

Voting Address:

City and Street_____

County_____

Married or Single_____

Among other things, this report is used for purposes of furnishing the Federal Internal Revenue Office with information pertaining to income tax returns.

We shall appreciate your promptness in returning this sheet just as early as possible.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 30, 1942

Volume VIII Number 13

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Meetings

The Council of Administration will not meet this week.

The Victory Committee will meet Tuesday during the assembly period in Room 206 of the Main Building.

The Faculty Senate will meet this week.

Regular Assembly Tuesday

The first college assembly for the winter term will be held on Tuesday at the regular time. At this session Mr. Lentz will be in charge and Mr. Cisne will speak to the student body about the teacher shortage and the problem of the Placement's Office.

Committee on U. S. I. Bill

The Council of Administration last Tuesday appointed all the former Presidents of the Senate, namely, Mr. Swartz, Mr. Neckers, Mr. Mayor, Miss Krause, and Mr. Alexander to serve on a committee to study the proposed bill for the University of Southern Illinois very carefully and make specific recommendations for changes that seem to be important.

Other members of the faculty who have suggestions to make will please send them to Mr. Swartz, chairman of the committee, quite early this week. Mimeographed copies of the bill are available in the Office.

Faculty Recognition

Mr. Alexander of the Government Department has just brought into the office Publication No. 51 of the Research Department of the Illinois Legislative Council. It is a very comprehensive study entitled "Payments in Lieu of Taxes Under Housing and Federal Land Purchase Programs". It is a report of research work which Mr. Alexander did under the auspices of the Council during the second summer term last summer.

"The Case for The U.S.I."

Mr. Tenney is chairman of a committee to prepare a booklet presenting the case for the University of Southern Illinois to the public and to the Legislature. Last week this committee submitted a preliminary report in the form of a mimeographed document. The committee did a superb job, but the members feel that suggestions and corrections may still be in order. Accordingly, they are asking that members of the faculty read the document carefully and write any suggestions they may have about it to Mr. Tenney. Especially is the committee interested in critical evaluation of the facts presented. We want the booklet that we issue to be factually correct. We are also interested in suggestions about tact and probable public reaction.

Since there is a limited number of mimeographed copies of the statement, copies are being sent only to each Department Head, where it is hoped all faculty members may have access to them. If additional copies are needed they may be had in the President's Office.

There is no objection to the general release of this document; hence it may be mailed to friends of the college, who may have use for it.

Progress of The College Budget

The Teachers College Board last week approved the budgets of the five State Teachers Colleges as submitted by the Budget Committee of the Board. The budget submitted by our Faculty Budget Committee was not only approved as submitted, but some additions were made to it while it was in the hands of the Board Budget Committee to make it comparable with the budgets of the other schools.

The budget provides, in addition to the regular operating accounts, for the reappropriation of all the money for the training school project, but makes no provision for additional new buildings not provided for in previous appropriations.

Copies of the budget as submitted are in the hands of Mr. Swartz, chairman of the Faculty Budget Committee, where they are open to inspection or study by any member of the faculty.

Freshmen Are Important

The following quotation from School and Society seems appropriate just after the fall term examinations are over. Fresh-

men who did not do so well the fall term may need advice and guidance. This is the task of freshman sponsors. But they need more than that. They need good teaching, which makes allowance for the limitations under which the average freshman is apt to labor.

The quotation comes from an article by G. Wakeham in School and Society entitled "He Teaches Mostly Freshmen".

"It is hard to conduct a college, or average state university, without having a certain proportion of freshmen in the student body. The success of upperclassmen depends to a considerable degree upon the competence of freshman instruction. The transition of the average adolescent from high school to college is probably the most perilous crisis in the average student's intellectual development. Here it is that the majority of academic wrecks fall out by the way. The senior, the junior, and even the sophomore will usually have some idea of how to blast essential information from the rock-bound recesses of professorial profundity; but the freshman is helpless until he has been skillfully inducted into the techniques of higher academic procedure."[1]

The regular monthly meeting of the faculty will be held on Monday, December 7, at four o'clock in the Little Theatre Auditorium. Presumably the Zoology Department will be host at the faculty tea immediately preceding the meeting.

1--Wakeham, G., "He Teaches Mostly Freshmen", School and Society, Oct. 31, 1942, page 409, Number 1453, Volume 56.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

December 2, 1942

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Please announce in all your classes that there will be a special assembly at eleven o'clock on Friday, December 4. Attendance is required. On Friday morning the schedule will be arranged as follows:

1st hour.....8:00 - 8:35
2nd hour.....8:45 - 9:20
3rd hour.....9:30 -10:05
4th hour.....10:15 -10:50

Notice to County Sponsors

All county sponsors who wish lists of their alumni in the county are asked to turn in the names of the towns in the county to Mary Lou Hampton Goar or Monita Townley in the Publicity Office (Southern Alumnus). Their lists are all by towns. Also, if you have not already done so, get your blank with information asto county officials, etc., in to Mr. Schneider. He needs this material right away.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

December 7, 1942

Volume VIII Number 14

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Meetings

The Council of Administration will meet on Tuesday of this week at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Monday, December 7, at four o'clock in the Little Theatre Auditorium. Presumably the Zoology Department will be host at the faculty tea immediately preceding the meeting.

The Victory Committee will meet this week during the assembly period in Room 206 of the Main Building.

The Curriculum Committee will meet on Wednesday at four o'clock in Room 102 of the Main Building.

Faculty Christmas Party

The annual faculty Christmas party will be held in the Little Theatre Tuesday evening, December 15, at eight o'clock. All members of the faculty and their wives or husbands are cordially invited to attend.

December 7 Program for Civilian Defense

The local Civilian Defense Committee has announced a program in the College Auditorium tonight in observance of the first anniversary of our entry into the war. The purpose of the program is to pay tribute to the men of Carbondale and vicinity who are in service and to their parents. The Civilian Defense Corps and the Reserve Militia are asked to attend in a body. Members of the faculty, students, and general public are cordially invited to attend the program.

Dinner in Honor of Miss Gladys Williams

On December 11 at 6:30 p.m. at the Baptist Annex, the local chapter of the national honor society in education, Kappa Delta Pi, is giving a dinner in honor of Miss Gladys Williams, who has asked to be retired somewhat before retirement age on January 1 of next year, after a most distinguished career as Head of the Art Department of the College.

Students and faculty members as well as other friends are cordially invited to attend the dinner. Reservations may be made with Mr. Swartz in the Government Office on the first floor of the Main Building, or in the President's Office.

Tuesday, December 15, is U.S.I. Day

In order to bring the facts in "The Case for the University of Southern Illinois" more effectively before both students and faculty, it has been arranged to devote the second and third hours on Tuesday, December 15, to discussion of the plans for the University. At the regular Assembly period the president will discuss the case. After Assembly, discussion will continue, in all third hour classes, with the teachers as leaders. Students who have no third hour classes may either remain in the Auditorium where several teachers will preside, or adjourn to classroom meetings.

Before the day of these meetings, teachers should familiarize themselves with the "Case" by examining the mimeographed bulletin available at the President's Office. There are not enough of these bulletins for distribution to students; in fact, it would be well if teachers who feel that they can spare them, would return their copies after the sessions are over.

Every teacher is urged to make notes of any new ideas that may crop up during discussion; whether those ideas are pro or con does not make any difference. It might even be well to invite objections. Any outcomes worth reporting should be reported promptly to Mr. Schneider or to the President's Office.

Important Library Committee Announcement

There is a possibility that the Library will have a large sum of money to be used as a special requisition. The Library Committee recommends that this money be used to acquire missing volumes of the established Journals now in our Library and other special needs. Each faculty member is asked to hand to the Head

of his Department a list of the missing volumes that he wants in the Library in the order in which they should be acquired.

Special interests are to be placed on a separate list. This list must be given to Miss Hart by Friday of this week. There are 711 Journals received by the Library now. We can complete only the most important files.

Request for Summer Bulletin Material

This is a notice to remind all persons concerned with the summer session that the material for the summer session bulletin should be submitted to the Registrar's Office before Christmas vacation is possible. If not, it should come in immediately after the holidays.

Department Heads should submit schedules of classes for both summer sessions.

Look for USI News-Clippings

Mr. Schneider suggests that the whole faculty constitute itself a committee to watch for and clip news items or other published notices that have to do with the University of Southern Illinois. Clippings may be turned in at the President's Office, or to Mr. Schneider, or Mr. Tenney. They should bear the name of the newspaper and the date.

Faculty Publications

Mr. Fred Cagle of the College Museum, now on leave of absence at the University of Michigan, has sent us a reprint from the October 8 number of Copeia. The article is entitled, "Turtle Populations in Southern Illinois", written by Mr. Cagle. It is issued as Contribution Number 8 of the Museum of Natural and Social Sciences of Southern Illinois Normal University.

Mr. Cagle also announces that an additional paper of the Museum series was published in the July issue of the American Midland Naturalist.

Another publication which is not a faculty publication, but which has a double interest for the College is an article by Mrs. Grace Partridge Smith entitled, "Speech Currents in Egypt". The article appears in the October 1942 number of

American Speech, published by Columbia University Press. It deals with the peculiarities of speech that characterize the common language of Southern Illinois. The article is very interesting to one who has lived in this region all his life. Mrs. Smith is the Mother of Mrs. Krappe of the English Department.

Know Your College-The Film Library

The College maintains a Film Library and a Projection Service for the benefit of the teachers on the campus and for high schools in the surrounding area.

The College owns a Film Library of the best classroom films which consists of films covering a wide range of subject matter fields. These films are available to any teacher on the campus for use in day or night classes. They can be used at any time they are on the campus. The films are shipped weekly to some twenty-five participating schools in the area on an annual contract. Thus the list of film titles from our library changes from week to week. The Egyptian publishes a list of films available on the campus the following week.

Besides the films owned by the College, the Projection Service will assist teachers in locating, and ordering films from other sources for use in special subject matter fields, or to supplement our own library. The chief function of the Projection Service is to project visual aids on the campus--sound or silent 16mm motion pictures, 35mm film strips and slides, and the larger 3¼ x 4 inch slides.

Teachers are invited to call at Room 102 of the Parkinson Laboratory and let us arrange to secure suitable films for your use and screen them for your classes. We want especially to urge the Department Heads to make full use of this valuable aid to teaching in their departments.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

December 14, 1942

Volume VIII Number 15

****

Meetings

The Council of Administration will meet on Tuesday of this week at three o'clock in the President's Office.

The Victory Committee will meet this week during the assembly period in Room 206 of the Main Building.

Events of the Week

The annual faculty Christmas party will be held in the Little Theatre, Tuesday evening, December 15, at eight o'clock. This event is sponsored by the Faculty Wives Club, and we understand that all members of the faculty and their wives or husbands are cordially invited to attend.

Also on Tuesday evening, December 15, in the Shryock Auditorium, the University High School will present the play, "The Youngest" by Sir Philip Barry, under the direction of Mrs. Evelyn Rieke.

On Wednesday evening, December 16, the Carbondale Cooperative Concert Association will present the second number of the year. Mr. Reginald Stewart, conductor-pianist, will appear in Shryock Auditorium at eight o'clock. Mr. Stewart is a pianist of recognized distinction.

On Thursday evening, December 17, in Shryock Auditorium, at eight o'clock, the Music Department will present a special Christmas program. The MacDowell Club and the Roland Hayes Club will be assisted by the symphony orchestra. There is no admission charge.

Christmas Vacation

Christmas vacation will begin on Friday, December 18. We will, however, follow the regular schedule on Friday. School will

be resumed on Monday, January 4.

For some years now it has been the custom for the President and his family not to send Christmas cards to and not to expect them from members of the college faculty and staff. We feel that the good will and the good wishes of the faculty may be taken for granted, as we sincerely hope the members of the faculty also feel about ours.

I hope that this year you may all have a happy and restful vacation full of the joys that each of you appreciates most and that we may all return without mishap to the task of helping Southern Illinois Normal University to do its full share of the job that lies before us.

Announcement for the U.S.I. County Committee

Mr. J. Cary Davis, who is chairman of the faculty committee to organize the county program, asks that the following notice be inserted in the weekly bulletin:

The student committee for the U.S.I. campaign would like to know the destination (unless out-of-state) of each faculty member during the Christmas holiday period. You will be contacted by the students and we hope you will not be adverse to giving them as much cooperation as you can.

If you can use a student speaker for the U.S.I. program during this holiday period, please let us know directly or leave word with the President's Office.

As a follow-up on the U.S.I. Day Tuesday, there will be a special assembly on Thursday for county meetings in order to work out a definite Christmas holidays program with the students.

The small bulletin board directly above the letter slot to the right of the faculty mail boxes is for faculty members to record any prospective trips (with or without cars) to points within the state where the U.S.I. Committee might arrange a speaking date. Please indicate also if you have room in your car. Your cooperation is needed.

Change in Schedule Thursday

In order that the activities outlined in the preceding announcement may be carried out, the following schedule will be followed on Thursday forenoon:

1st hour.....8:00 - 8:40
2nd hour.....8:50 - 9:30
Assembly.....9:40 -10:20
3rd hour.....10:30 -11:10
4th hour.....11:20 -12:00

Faculty Recognition

Mr. and Mrs. Merwin in collaboration with the newly elected State Superintendent of Public Instruction, V. L. Nickell, recently published a very attractive book entitled, Illinois Crossroads of a Nation. The book is a children's book designed for upper elementary grade reading. It was published by Lyons and Carnahan.

Mr. Aaron Bohrod was recently awarded a thousand dollar purchase prize by the Metropolitan Museum of Art in New York. This is the second of Mr. Bohrod's pictures which has been purchased by the Metropolitan Museum. A more detailed account of this event appears in last week's edition of the Egyptian.

Report on Bond Purchases

The monthly report on the purchase of bonds by members of the faculty continues to improve. The faculty members are now purchasing bonds to the amount of 13.28% of the total monthly payroll. So far the members of our faculty have purchased bonds to the total amount of $48,779.25 cost price.

What is not so favorable a showing is that a number of members of the faculty and too large a number of the non-faculty employees of the College are not yet making any purchases at all so that the showing of the faculty as a whole is due to oversubscription by a majority of the faculty instead of full participation by all of them.

New Library Books for Quarterly Requisition

Will each department head have someone check the department requisition file in the library for books asked for but not yet ordered, and indicate which books are especially desired by placing a check in the blank space on the card? Only these cards so checked will be included on the next order.

No department will be expected to order more than $40 worth of books this quarter, as the book fund for the current fiscal year has been almost depleted by the three previous requisitions.

Please do this before vacation.

U.S.I. Day, Tuesday

On Tuesday of this week the assembly period and the period immediately after assembly is to be given to the discussion of the University of Southern Illinois project. All members of the faculty who can possibly do so without neglecting more important duties are asked to attend the assembly exercises. Individual faculty members may secure suggestions and further information for use the third hour by coming to the President's Office or by seeing Mr. Schneider.

Know Your College

Speakers' Bureau--Miss Ota Thomas

The SINU Speakers' Bureau is an organization composed of a specially selected group of students who are prepared to talk either individually or in groups before any organization in this region which desires their services. The only cost involved for performers is that required for transportation.

Throughout the academic year of 1941-42, members of the Bureau have appeared before audiences in Southern Illinois on an average of more than twice a week. Churches, schools, Lion's, Rotary, and Women's Clubs are typical groups requesting performances. Speakers have appeared in twenty communities, many times in some of them.

It has been the aim of the Bureau to do all within its power to further the nation's war effort. In collaboration with the Illinois Council of Civilian Defense, Washington Day speeches urging civilian cooperation were given over three radio stations, in theatres and churches. We have also made a special effort to send speakers to the schools of this region on April 14, Pan-American day, in the hope of promoting better hemispheric understanding. Panels discussing the ordnance plant, reconstruction, women and the war, the negro in the war, the post war world, and other vital present-day problems, are appearing regularly before interested groups.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 4, 1943

Volume VIII Number 16

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Meetings

The regular monthly meeting of the faculty will be held in the Little Theatre Auditorium on Monday, January 11. Presumably the President's Office Staff will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet on Thursday of this week at three o'clock in the President's Office.

The Victory Committee will meet this week during the assembly period in Room 206 of the Main Building.

There will be a meeting of the members of the Division of Professional Studies Committee on Wednesday, January 6, at four o'clock in Room 101 of the Main Building.

Victory Tax Deduction

Beginning January 1, 1943, the pay rolls prepared by the college must show the deduction for the Victory Tax in addition to the deduction of 3½% for the University Retirement System. The Victory Tax deduction will be made in accordance with the following tax-rate table as approved by the Federal Treasury: and listed below.

Warrants received for January services and services rendered during subsequent months will, therefore, be issued to the payees for their total monthly salary, less the deductions for both the University Retirement System and the Victory Tax.

Employees of the college who are receiving perquisites in any form from the college will have the reasonable fair market value of these perquisites added to their salary for the computation of the Victory Tax and the contribution deducted for the University Retirement System.

For the Monthly Pay Roll Period

If the wages are over	But not over	The amount of tax to be withheld shall be
$ 52	$ 60	$ 0.20
60	80	0.90
80	100	1.90
100	120	2.90
120	140	3.90
140	160	4.90
160	200	6.40
200	240	8.40
240	280	10.40
280	320	12.40
320	360	14.40
360	400	16.40
400	440	18.40
440	480	20.40
480	520	22.40
520	560	24.40
560	600	26.40
600	640	28.40

Notice to Department Heads

Curricular Suggestions for the Summer Session by the Special Committee

Some weeks ago the Council of Administration appointed a special committee consisting of Miss Shank, Mr. Bracewell, and Mr. Mayor, to formulate some recommendations for adapting the summer term program to the conditions we think might exist next summer. They are presenting the following recommendations given below.

Since the recommendations are much more applicable to some departments than to others, each department head is asked to consider each of the recommendations in relation to the special conditions to which his department is subject.

In making the following recommendations it is, of course, assumed that most of the courses will be offered in the traditional manner in the usual two six weeks' sessions. Summer bulletin material is due in the Registrar's Office, Monday, January 11.

1. Some off-campus centers of three weeks for four hours of credit or two weeks for three hours. (Extension)

2. A few three weeks' courses to be offered each session. Some of these might accommodate such groups as those desiring to complete certification requirements, those who cannot enter at the beginning of the summer term, or those who may not be able to attend a full session of six weeks. These would begin June 7, June 28, July 19, and August 9.

3. A refresher course or two for three weeks for former high school teachers in special fields, such as chemistry, language, or mathematics.

4. A few workshop courses, such as were offered last summer.

There would be no objection if a teacher could arrange the courses with the students in order for some to receive more and some less credit. In that case, additional time would be required for those getting more credit.

5. A few evening courses to be scheduled for six, eight, or twelve weeks, depending upon the frequency with which the class meets.

6. Workshop courses for students who wish to make some special preparation for the teachers' examinations. (After July 1, examinations will be required for certification for elementary teachers without a degree. Examinations will be given in the following areas: language arts, mathematics, natural science, fine arts, social science, and education.)

In case a three weeks' course is scheduled for four hours of credit, that would be a full-time load for a faculty member. It would probably be desirable in such a case to have advance registration in order that an adjustment could be made for the faculty member in case the class did not materialize before the end of May.

Questions of teaching load class schedules and the like will have to be worked out as individual problems. Each faculty member should have a full load for six weeks, except in very special cases; no faculty member should have more; and there should be no scandalously light loads as there were last summer.

Transportation Charges on Personal Shipments

Since it is impossible for the transportation agencies to determine whether or not shipments received by individuals

at the college are subject to the Federal excise tax, it will be necessary for the college to discontinue advancing transportation charges on shipments sent collect to the faculty and other employees of the college. Likewise, the college must discontinue advancing transportation charges on outgoing personal shipments which are sent prepaid by members of the faculty and other employees. Personal deliveries made to the college for faculty members and employees should therefore be delivered prepaid. If shipments are sent collect, they should be delivered to the residence of the purchaser. Outgoing prepaid shipments should be taken directly to the transportation agency.

Remedial Reading Classes Open

Now and then in the past faculty members have called attention to students who need remedial treatment in reading. This term we have six college remedial reading classes meeting Monday, Wednesday, and Friday. We have room for more students in the sections which meet the third, fourth, and fifth hours.

This work is done by Mr. Bosley. He will be glad to confer with any students who seem to need assistance.

Faculty Recognition

Dr. E. L. Borkon on leave of absence from the college for military service has been promoted from the rank of First Lieutenant in the Medical Corps to the rank of Captain. Dr. Borkon is now stationed at Camp Grant, Rockford, Illinois.

The article by Miss Peacock entitled, "La Donna E Mobile," which originally appeared in the Modern Language Journal, was reprinted in the December number of the Education Digest.

The December issue of Industrial Arts and Vocational Education carries an article by Homer C. Rose entitled "Ten Ideas for the Shop." Most of the members of the faculty will recall that Mr. Rose is now on leave of absence from the Industrial Arts Department to serve in the teacher training department of the Armored Force School at Fort Knox, Kentucky. He sends greetings to his friends on the faculty.

The President has a short article entitled "The Study of Education is an Eclectic Study" in the December 26 issue of School and Society.

On Moving College Property

Several reports have come to the office recently of instances where equipment of the college was carelessly moved from one building to another without consulting the persons who were responsible for the equipment. In one rather flagrant instance some folding chairs were removed entirely from the campus, and not returned until Mr. McCreight went after them.

All college properties are supposed to be charged on inventory to some department or agency of the college, which is then responsible, not only for safeguarding them against loss, but for safeguarding them against abuse. No item of equipment should ever be removed from one place to another without the approval of the head of the department to whom the equipment is charged; and if the removal is to be anything but very temporary, written notice of it should be sent to the Business Office, so that proper changes may be made on the inventory.

College equipment is not to be removed from the campus for any private use except on written permission from Mr. McCreight, who has general charge of the physical properties of the college under the direction of the Business Office.

In handling public property it is necessary to exercise the greatest possible care. Otherwise the property will suffer all sorts of attrition.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 11, 1943

Volume VIII Number 17

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Meetings

The regular monthly meeting of the faculty will be held at four o'clock on Monday, January 11, in the Auditorium. Because of a previously scheduled meeting in the Little Theatre, the faculty tea will be held in Room 110 of the Main Building, which is the Home Economics Laboratory, at three thirty. Presumably the President's Office Staff will be in charge.

The Council of Administration will meet on Thursday of this week at three o'clock in the President's Office instead of Tuesday.

The Victory Committee will meet this week during the assembly period in Room 206 of the Main Building.

The Curriculum Committee will meet on Wednesday at four o'clock in Room 102 of the Main Building.

Notice from the Faculty Senate

In the December faculty meeting, the motion to collect the usual Faculty Fund dues and to use the proceeds for the promotion of the U.S.I. carried by a vote of 101 to 6. Since this campaign is nearing its climax and the money is needed soon, we should like to urge the members of the faculty to make their payments at the business office this week if possible.

Faculty Publications

Mr. Richard L. Beyer of the History Department has an article in the November issue of Illinois Libraries entitled "Reflections on Book Reviewers."

Miss Vera Peacock has an article in the December number of the Modern Language Journal entitled "Foreign Words in Everyday Reading."

The American Council of Science Teachers of the National

Education Association has just published a series of three monographs on the teaching of science in the public schools. Each of these booklets was prepared by a committee of authorities on science teaching all over the United States. Mr. Gersbacher of the Zoology Department was a member of the committee which prepared the one on "Redirecting Science Teaching in the Light of Personal-Social Needs."

A Former Student Publishes a Book

In addition to the faculty publications listed above, faculty members will be interested in the fact that Miss Marie Campbell who was graduated here several years ago has just published a book entitled "Cloud Walking". A review of this book appeared in the January 5 issue of the St. Louis Post Dispatch on the editorial page. There have also been other reviews in Chicago papers. The book was published by Farrar and Rinehart.

Senate Recommendations for U. of I. Scholarship

Allen, Bob Vincent--(general average-4.313); History Major--(major average-4.85).

"Bob Vincent Allen has done distinguished work in History, and in other fields, notably the Languages. He has a 4.85 average in History, and a general average of 4.313. He is probably the most widely-read undergraduate on the SINU campus. This Senior is a person of excellent character, and because of his seriousness and intellectual power he may be counted on to do brilliant work in the graduate college."

Ditzler, Lorraine--(general average-4.75); Household Arts Major--(major average-5.0).

"Miss Ditzler has carried a full load of class work during her attendance here, and a full load in NYA or State employment, making high grades both in her major field and elsewhere. I believe as an employee in the History Department she has given entire satisfaction. She has fine attitudes and progressive ideals. She has been active in the following: YWCA, Kappa Delta Pi, Mu Tau Pi, News Editor of the Egyptian, Rural Life Club, Southern Homemaker, and the Newman Club."

Friend, Helen Louise--(general average 4.83); Mathematics Major--(major average-5.0); Geography Minor--(minor average-4.85).

"Helen Friend has a straight A record in mathematics. She has also completed 28 hours in history with a 5.0 average in that

subject. She has served as geography laboratory assistant and has very successfully conducted the review course in arithmetic for three terms. Both as student and teacher she is extremely thorough and conscientious. A young woman with her ability and willingness to work should be successful in graduate study."

"Miss Helen Friend is an excellent Geography Minor and has made a splendid geography laboratory assistant.

"Our department does not have a major to recommend because our majors are men and they are going to war."

Knobeloch, Marie--(general average-4.75); Chemistry Major--(major average-4.78).

"She is an excellent student, a hard worker and has the ability to do graduate work."

Krappe, Grace--(general average-4.88); English Major--(major average-5.0); Foreign Language Major--(major average-5.0).

"Previous awards: D.A.R. citizenship award, rotary award, scholarship to SINU for highest ranking senior, National Junior Honor Society (U. of Iowa).

"Honors: Kappa Delta Pi, alternate for AAUP scholarship, honorable mention for scholarship award at Delta Sigma Epsilon Conclave, 1942.

"Outside activities: Presbyterian Choir, assistant librarian of the Carbondale Public Library."

"Miss Krappe has a 4.88 general average to date and a 5.0 average in French. She is very intelligent, industrious, conscientious, and capable. She has an unusually good cultural background, sound literary judgment, a good English style, excellent taste and common sense. We have every reason to believe that the college will be proud of Miss Krappe's graduate work and of her subsequent career in both research and teaching."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 18, 1943

Volume VIII

Number 18

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Meetings

The Council of Administration will meet on Thursday of this week at three o'clock in the President's Office instead of Tuesday.

The Victory Committee will meet this week during the assembly period in Room 206 of the Main Building.

Cooperative Concert Number Thursday

Mr. Gregor Piatigorsky, noted cellist, will appear in Shryock Auditorium Thursday, January 21, at 8:00 p.m. in the third of the Cooperative Concert Series. Mr. Piatigorsky has been called the greatest cellist of our day.

Faculty Publications

The abstract of Mr. Vincent DiGiovanna's doctor's dissertation entitled, The Relation of Selected Structural and Functional Measures to Success in College Athletics, has been issued by New York University in a printed pamphlet. Copies of it are available in the College Library.

Mr. Judson T. Landis has an article in the current number of a periodical called the Social Studies. The title of the article is Sociology in the Illinois High Schools. It is a reprint by request of an article which appeared originally in the December, 1941, issue of Illinois Education.

Financial Report on Homecoming Fund

The Business Office has issued a detailed report on receipts and disbursements for the homecoming fund which may be seen by anyone who is interested, in the Business Office. The report shows total receipts including last year's balance of $1821.74 and total disbursements $1392.14 leaving a balance of $429.60

against which there is an outstanding claim of $200.00 for the homecoming share of the Southern Alumnus. A public announcement of this report is made so that anyone who is interested may examine the detailed accounts of all homecoming activities.

Radio Program to Announce Scholarships

The radio program, "Half Hour On The Campus" which was reported in the Egyptian for 2:30 on Tuesday over station WJPF is to remain at 1:00 as originally scheduled. Announcement of the winner of the University of Illinois scholarship will be made at this time.

Keep on Alert for Graduate Study Scholarship Announcements

Department heads are requested to consult the bulletin board outside Room 212, Main Building for listings of graduate scholarships, assistantships, and fellowships that may become available with a view to encouraging their superior majors to make application for graduate work.

Special Chapel Tuesday

On Tuesday, January 19, in the regular chapel period there will be an inaugural program for the Reverend Mr. John E. McCaw, Director of the newly established Student Christian Foundation. The Foundation board members and all the local ministers are invited. We should also like to have a good faculty attendance.

Some Statistics on War Casualties

Following discussion a few weeks ago with some members of the faculty about the comparative size of armies and casualty lists in former wars, the following materials were secured from the 1941 edition of the World Almanac. The Almanac in its turn credited the United States War Department as the source for the figures presented.

The figures are most striking in that they reveal the terrific degree to which war has become more deadly and more vast. Surely we must be nearing the end of the time when man will continue to endure so huge a folly.

	Total US Troops Engaged	US Killed in Action and Died of Wounds
Revolutionary War	395,858	4,044
War of 1812	528,274	1,956
War with Mexico	116,597	1,549
Civil War (Union Forces)	2,128,948	110,070
Civil War (Confederate Forces)	900,000	74,524
War with Spain (including Philippines)	280,564	1,704
World War	4,057,101	50,510
Total	8,407,342	244,357

Total Casualties--World War

Total United States	350,300
Total Allies	22,089,709
Central Powers	15,404,477

Know Your College

Mr. McDaniel and Mr. McDonagh working at the task of gathering factual data to support the campaign for the University of Southern Illinois continue to unearth some very interesting facts about this region.

The latest material which they have abstracted from the United States Census for 1940 reveals that the proportion of young people attending college in Southern Illinois actually is very much smaller than the average for the whole state. A summary of this particular phase of their study appears below:

"Of every thousand persons 18, 19, or 20 years of age in the southern 31 counties of Illinois, 193 were reported to be attending school. Of every thousand in the other 71 counties, 242 were in school. This gave Southern Illinois an attendance rate that was 80% as great as that for the upstate counties.

"Of every thousand persons 21, 22, 23, or 24 years of age, 34 from Southern Illinois were in school and 58 from upstate. The Southern Illinois rate was in this case only 59% as great as the upstate rate.

"For Southern Illinois to have had an attendance rate as great as the upstate rate, over 4000 more of its young people between 18 and 25 would have had to be attending school in 1940 than there actually were."

Monthly Payrolls Went Out Saturday

The monthly payrolls for the month of January were signed in the President's Office last Saturday and are on their way to Springfield. This announcement is made now because the pay checks will be smaller this time and there is a strong probability that they will be late. They will be smaller because of the flat set deduction of the victory tax, which approximates five per cent of everything over a minimum weekly wage.

The reason the checks will probably be late is that the job of checking the payrolls, computing the deductions, and making out the checks under the new tax law is a very complex process, and with the best of intentions, the offices in Springfield will probably not be able to get the whole job for Illinois done the first time without some delay somewhere.

Travel Statements Must Be in Promptly

Members of the faculty who have expense money coming to them for travel must file their travel statements before the fifteenth of the month following the one in which the travel is done if they expect to be paid within that month.

Our own business Office as well as the offices at Springfield are increasingly burdened with complex new procedures, which they did not initiate but for which they are responsible. We should have patience, and do everything we can to cooperate with them.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 25, 1943

Volume VIII Number 19

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Meetings

The Council of Administration will meet on Thursday of this week at three o'clock in the President's Office.

The Victory Committee will meet this week during the assembly hour in Room 206 of the Main Building.

The Division of Professional Studies will hold a dinner meeting Monday, January 25, at six o'clock at Anthony Hall. The price of the dinner is seventy-five cents. Miss Mabel Carney will speak. If time permits, reports will be called for from two recently appointed committees on "Requirements in Student Teaching" and on "New Courses and Requirements."

Anyone who wishes to attend this meeting, whether a member of the Division or not, should secure reservations with Miss Barber at Anthony Hall or with Mr. Douglas Lawson.

Bureau of Child Guidance Clinic Tuesday to Thursday

A Psychological Clinic conducted by the Illinois I.J.R. and the college Bureau of Child Guidance will be held on the campus this week Tuesday, Wednesday, and Thursday.

The schedule for the three day clinic has been published in the Egyptian. Special attention, however, may be called to the session that will be open to everybody. This is the lecture which is to be presented by Mrs. Augusta Jameson in the Shryock Auditorium on Wednesday afternoon at 4:00 o'clock. The topic for the discussion is: "Causes and Treatment of Juvenile Delinquency During War Time."

Two Distinguished Visitors

This week we will be visited by two scholars of international distinction.

Professor emeritus Mabel Carney of Columbia University is

coming at our invitation to spend a week as consultant on rural education. She will meet the Division of Professional Studies at dinner on Monday night, and will spend the rest of the week in conference with faculty members, county superintendents, and rural teachers in Southern Illinois. Miss Carney for years has been one of the big names in rural education, and she also has a distinguished record in race relations.

The College Entertainment Committee is bringing Dr. Florian Znaniecki, distinguished Polish sociologist, now a refugee from his own country and a visiting professor at the University of Illinois. Dr. Znaniecki has as good a claim as anyone else to be the outstanding living sociologist. He is a stimulating thinker who is examining the American scene from a somewhat more detached point of view than is possible for us who have grown up in it although he is not a stranger in America, since he did his graduate work and the research work upon which his reputation is based under W. I. Thomas at the University of Chicago. Dr. Znaniecki will lecture at the college assembly on Tuesday morning and will spend the rest of the day with student groups under the auspices of the Sociology Department.

We hope that members of the faculty will do everything they can to help the College make the fullest possible use of these two great teachers.

Announcement for Library Committee

The Library Committee wishes to thank the members of the faculty who handed in a list of the magazines they wanted in the Library. We have on order all that could be located. These will be in the Library as soon as the requisition clears the different agencies.

The Librarians have received very few reprints from the faculty. We should leave two reprints of each publication during the last five years. Please hand these reprints into the Library as soon as possible.

Wanted, Typewriter Tins and Spools for Salvage

We have received a notice from the superintendent of printing asking that we turn in all empty typewriter tins and spools which are not needed. There will be a box near the faculty mail boxes in the Business Office. Faculty members are urged to bring their tins and spools into the Business Office and place them in this box by Thursday, January 28.

Campus Elementary School Students Excel in Reading

Although instruction is provided in the Campus School in many fields, such as, health, safety, music, science, physical education, social studies, English and social activities, development of the basic skills is emphasized in each grade.

Standardized achievement tests were carefully administered early this fall to the students in grades two to seven. Tests show that, on an average, children in these grades were accelerated approximately one year beyond their grade placement in reading! That is to say, the average fifth grade child had achieved sixth grade reading ability, and so on.

Other evidence which speaks for the effectiveness of the Campus Elementary School Faculty in teaching reading is the extent to which acceleration increases and retardation practically disappears as the boys and girls proceed through the school. For example, of those students who began their schooling in the first grade of the Campus School, there were only one in the sixth and two in the seventh grades whose achievement in reading was below their grade placement. In each case, the degree of retardation is insignificant and will not prevent these students from enjoying normal intellectual achievement. The average net acceleration in the sixth and seventh grades of those youngsters who have attended the Campus School from the first grade on was approximately one and one-half years.

In other words, the tests show that the average fifth grader in the Campus School has a reading ability which is not ordinarily attained until the fifth month of the sixth grade. In the upper grades there were some who were reading three to five years beyond their grade placement. The large majority of students were found to be accelerated beyond their grade level in reading.

There is no magic involved in securing superior achievement in any educational field. Achievement of this sort comes as a result of the work of expert teachers who are supplied with adequate instructional equipment. The Faculty believe that the following practices are most influential in developing skill in reading:

1. Care in adjusting the curriculum to the ability and interests of the individual student.

2. Care in the development of correct reading habits.

3. Emphasis on vocabulary building.

4. Correction of or adjustment of instruction to visual-auditory defects.

5. Diagnostic testing followed by remedial instruction as needed.

6. Regular use of the Elementary School library. This library contains approximately 1,800 books for children and four sets of encyclopedia. The school regularly subscribes for seventeen magazines for children. In addition to this, the upper grade classrooms have been provided with encyclopedia, dictionaries, and other reference material.

In the last few years, test results have shown that students who attend University High School also enjoy superior achievement in reading. Here again the unusually fine library facilities available to University High School students are doubtless responsible in part for this accomplishment. In addition to a high school library which is developing rapidly (700 new books will be added during this school year), students are encouraged to use Wheeler Library which has a collection of 60,000 volumes and which regularly subscribes to several hundred periodicals. According to figures prepared by the North Central Association the average middle-western high school has less than 2,000 volumes in its library. University High School students have access to thirty times this number.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

January 27, 1943

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The January number of the Southern Alumnus has been used almost entirely to present the case for the University of Southern Illinois. Mr. Tenney's Committee and Mr. Schneider's have done a magnificent job.

We would like to ask each faculty member to do two things about this booklet:

1. Read it through from start to finish.

2. Send at least ten personal letters to acquaintances, for the most part, outside of Southern Illinois. A list of the people to whom you are writing should be turned in to the President's Office by four o'clock, Monday, February 1, and the Alumni Office will send out the bulletins for you. These letters should suggest that the recipient write his senator and representatives about the matter and also help to get the case before the people generally.

All members of the faculty should try particularly to correct misconceptions about the Bill that are being disseminated, especially the one relating to increased expense. No additional appropriation is asked in this session.

Meetings

The regular monthly meeting of the faculty will be held on Monday afternoon, February 1, at four o'clock in the Little Theatre Auditorium. Presumably the Agriculture Department will be host at the regular faculty tea at three-thirty immediately preceding the meeting.

Council of Administration will not meet on Thursday, January 28, as was stated in this week's Bulletin. The next meeting will be Tuesday, February 2 at the regular time.

Copies of Names of Legislators

Mimeographed copies of the senators and representatives of the State are in the President's Office. Any faculty member who desires a copy of these legislators may have one by calling for it.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 1, 1943

Volume VIII Number 20

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Meetings

The regular monthly meeting of the faculty will be held on Monday, February 1, in the Little Theatre Auditorium at four o'clock. Presumably the Agriculture Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet Tuesday at three o'clock in the President's Office.

The Victory Committee will meet during the Assembly Period on Tuesday in Room 206 of the Main Building.

The Faculty Senate will meet on Wednesday of this week during the third hour in the Women's Office in the gymnasium.

The Social Committee will meet during the Assembly Period on Tuesday in Room 111 of the Main Building.

A Reminder

The Faculty Senate urges those faculty members who have not yet paid their Faculty Fund dues to do so as soon as possible.

Ideas to be Repeated in our U.S.I. Campaign

Following are the five vital simple ideas that we should keep repeating with variations and supporting data until every literate citizen of Southern Illinois believes them and knows them from memory:

1. Southern Illinois Normal University is the only college in the South third of the State. The North two-thirds have over fifty. One million people depend on this school for opportunity for their children.

2. 4,000 young people who ought to be in school are not in school because the kind of educational opportunity that they want is not provided for them near their homes.

3. Southern Illinois needs the regional leadership, the understanding research, and the stimulation which a great school could give it.

4. Southern must be ready to take care of the education of the discharged Southern Illinois soldiers after the war.

5. Two of the four largest concentrations of population in Illinois are in Southern Illinois, the second and fourth largest respectively. One of them is the largest outside of Cook County which has some twenty colleges.

In addition to these, Mr. Neckers suggests the slogan:
"NO RATIONING OF EDUCATION FOR SOUTHERN ILLINOIS"

Policy Concerning Alterations and New Construction for Departments

From time to time requests are received by the Physical Plant Department to construct partitions and to make alterations in rooms, hallways, and offices.

The building of additional partitions and the making of extensive alterations must be reduced greatly, if not stopped entirely, for the following reasons.

1. Lumber and other necessary materials are very hard to get.

2. Our buildings are already cut up and full of small compartments.

3. Until it is in operation the cafeteria has priority on all labor and materials for construction.

We do have on hand certain types of supplies. However, these are for necessary repairs and replacements and should not be used for new construction unless absolutely necessary.

The cooperation of the various departments of the college on this matter will be appreciated.

Faculty Recognition

Mr. D. S. McClellan of our Chemistry Department is co-author of the pamphlet entitled, The Composition and Structure of Molybdenum Blue. This is a reprint of a research report from the Journal of American Chemical Society.

Last week's issue of School and Society contained an article entitled "Political Attacks on Higher Education" by Mr. Roscoe Pulliam.

Some Interesting Reading

The current number of the Bulletin of the American Association of University Professors contains a number of very interesting articles. Two among them are especially noteworthy.

One of them is an article by Dean Christian Gauss of Princeton, in which the dependence of democracy on humanistic ethical ideals and therefore upon the education of our leaders in the liberal arts is discussed. This article goes very well with Mr. Willkie's recent speech, being a much more scholarly treatment of the same idea.

The other article was a half facetious article on the lecture system, which reminded me that the lecture system is probably the second worst known method of teaching. The worst known method is the oral recitation of a textbook or a part of a textbook by members of the class to the teacher.

Both of these systems violate the most fundamental of all principles of learning, namely, that the student learns by what the student does or by what the student feels. Full active critical participation by the learner is necessary to effective permanent learning; hence, laboratory method in science, learning by the use of problems and exercises, the term project, the master's thesis, and the doctor's dissertation.

It is unfortunate that precisely the subjects that are now most vitally important for restoring security and nobility to human life are the ones which invite the use of the textbook recitation and lecture systems, and are therefore poorly taught at all levels of the secondary and higher schools. I refer to the humanities and the social studies.

Know Your College

The following paragraphs on what is being done for the college women by preparing them for participation in the war effort was prepared by Miss Frances Barbour, who is handling this problem for the Victory Committee:

The S.I.N.U. program for training women for a part in the war effort has been based on the findings of a conference held at Northwestern University in November. At this conference the assembled educators, industrialists, heads of government bureaus, and representatives from the armed forces surveyed the whole picture as related to women and pointed out the critical spots. Thus the college has had the benefit of expert counsel. As a result of these findings a series of short curricula for women were outlined in a bulletin which was distributed between the fall and winter terms. These curricula include pre-engineering work, general office work, office management, personnel management, and social work. We have

also arranged a consultation service for women interested in enlisting in the WAAC's, and the WAVES.

Since one of the most critical national needs is teachers, we have not been greatly concerned with pushing any of these programs. We have, however, presented a series of radio talks to acquaint the people of the area with the critical needs for trained women in the present emergency.

The college may feel gratified to learn that the Curtiss-Wright Corporation has chosen six of our women students for an accelerated course in engineering given at the company's expense. Since only 1,000 have been selected from the whole country, the representation of Southern is noteworthy.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 8, 1943

Volume VIII Number 21

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Meetings

The Council of Administration will meet Tuesday at three o'clock in the President's Office.

The Victory Committee will meet during the Assembly Period on Tuesday in Room 206 of the Main Building.

The Curriculum Committee will meet Wednesday of this week at four o'clock in Room 101 of the Main Building.

Wanted-Copy of Sunday Tribune

We are in very great need for the University of Southern Illinois campaign of a copy of the Chicago Tribune news section, Sunday, January 24. If any member of the faculty has or knows of a copy we would be glad if he would let us borrow it for a day or so.

Announcement for the Library

Various organizations and committees on the college campus which publish mimeographed or printed bulletins are asked to see that a copy of each reaches the library. This should apply to the Egyptian Office, the Registrar's Office, the President's Office, the Alumni Office, and especially to various temporary committees now at work on U.S.I. material.

If the library is added to the permanent mailing list of these organizations the matter will automatically be cared for.

Summary of the Minutes of the Curriculum Committee

January 13, 1943

Mr. Warren presented a set of preliminary recommendations

from the Subcommittee on the University of Southern Illinois. He also reported on a canvass of the departments concerning the degrees they would prefer for their majors, the results of which were not conclusive.

There was considerable discussion concerning the degree or degrees that should be offered by a College of Arts and Sciences, and also concerning the desirability of retaining the degree of Bachelor of Education for the graduates of a College of Education.

Mr. Davis, chairman of the Humanities Division, reported on the short and long range plans of the departments in the division for work in a College of Arts and Sciences.

The chairman mentioned a report by the North Central Association concerning college credit for war courses and for work done by men in the armed forces. Miss Shank, Miss Baker, Mr. Abbott, and Mr. Mayor are to examine the document and to report to this committee at some future meeting.

Notice for Civil Aeronautics Program

There seems to be considerable misunderstanding among the faculty members in regard to the various training programs in aeronautics. For certain subjects under Civil Aeronautics Administration certificated instructors are required. These subjects are: Meteorology, Naviagation, Civil Air Regulations and General Servicing and Operation of Aircraft. Under CAA the elementary course is now in progress here.

Southern Illinois Normal University has recently been offered a contract to train secondary school teachers in these subjects. Quite obviously more certificated instructors are needed. Whether Southern Illinois Normal University accepts the contract for training secondary school teachers depends very much on the response of interested faculty members. Will those persons willing to certificate very soon please notify O. B. Young.

Data on Proposed Salary Schedule

At the request of Mr. Swartz, Chairman of the Budget Committee, the following data on the new salary schedule which we hope to inaugurate next September is presented here:

The salary schedule is based on an academic year of 36 weeks.

The various classes provided under it, the proportion of the

faculty in each rank, qualifications for each class, and the salaries shall be as follows:

GROUP I.

Professor $3420--4275
Doctor's Degree or equivalent
Proportion of Faculty: 1/8 to 1/5

GROUP II.

Associate Professor $2790--3600
Doctor's Degree or equivalent
Proportion of Faculty: 1/4 to 2/5

GROUP III.

Assistant Professor $2340--2970
Two years of graduate work or equivalent
Proportion of Faculty: 1/4 to 2/5

GROUP IV.

Instructor $1800--2430
Master's Degree or equivalent
Proportion of Faculty: not over 1/5

The adjustment of salaries to rank and the securing of the proper proportion of persons in each rank shall be completed by September, 1945.

At the beginning of each biennium an increment of $90 shall be given to each person until the maximum salary for his rank is reached. Continuity of service automatically entitles a teacher to the biennial increments within his class.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 15, 1943

Volume VIII Number 22

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Meetings

The Council of Administration will meet Tuesday at three o'clock in the President's Office.

The Victory Committee will meet during the Assembly Period on Tuesday in Room 206 of the Main Building.

To County Sponsors

In order to get the letter writing campaign under way (as mentioned in the special notice sent out last week), all county groups will be asked to meet at the close of Assembly Tuesday in the regular place. If you do not have a list of state senators and representatives, you may secure one from the President's Office. Be sure to emphasize that the form and length of the letters are now not as important as it is to get letters off right away, asking for support for the U.S.I. bills. Also be sure students distinguish between state and federal representatives and senators.

More Faculty Leaves and Resignations

During the last two weeks the following people have asked for and been granted leaves of absence or permanent separation from the faculty to accept positions connected with the war effort:

Miss Esther Power, a leave of absence, to go to work in Washington in a position in the War Department.

Miss Jacqueline Eckert, a resignation to go to work in Washington for the Carnegie Endowment for International Peace.

Mr. Merrill T. Muzzey, a resignation, to accept a position as instructor in flight training at De Paul University.

Mr. Aaron Bohrod, a leave of absence, to accept a very important, confidential position with the War Department as a civilian artist on one of the great fighting fronts.

Miss Maxine Rushing in the President's Office, a leave of absence, to accept a position with the Navy Department in Chicago.

Miss Reba Hartley, a leave of absence, to accept a position with the Red Cross.

The leave of absence of Miss Ota Thomas granted at Christmas time has been changed at her request to a resignation. She is accepting the delayed appointment at Hunter College.

Faculty Recognition

In the February 1 issue of the Art Digest appears an article entitled "Art in Carbondale." This article praises the Little Gallery on the campus here at Southern Illinois Normal University. The Little Gallery, recently established, will import professional art exhibits from time to time for the people in Southern Illinois who have no other chance to see contemporary art.

Mr. Burnett Shryock and the Art Department are to be given much credit for establishing the Little Gallery here on the campus.

Miss Ruby Van Trump has been invited to teach in the summer session at George Peabody College for Teachers in Nashville, Tennessee. This constitutes important professional recognition for her, since Peabody is the recognized graduate school of education of the South.

Too Many People Fail

An informal report presented by the Dean of Men a few weeks ago reveals some interesting facts, among them the rather startling information that 156 boys in the college failed to maintain the average required for graduation, and were placed on probation to be dropped if their grades are not improved next term. This is more than twenty per cent of all the boys in school.

This very large percentage of failures the fall term is much less a reflection on the boys of the college than it is on the college itself. If our methods of teaching and of grading are such that one person out of every five fails, the burden of proof is on us rather than on the student body.

The intention of this item is not for one moment to advocate a reduction in the standards of excellence which we maintain on the campus. Indeed, there is some evidence that even in such ordinary matters as the use of English we do not do nearly well enough. What we need is higher, not lower, standards, achieved by better teaching, by more interest in the individual person in the class, by more counsel during the early days of his adjustment to the college, and by more activity on the part of freshman sponsors.

Note from the Library Committee

The following paragraphs are taken from a recent letter written by Mr. Walter B. Welch, Chairman of the Library Committee, to the President. We should appreciate the constructive, active way in which the Library Committee is setting to work on the problems of the Library. They will need cooperation from everyone who has relations with the Library.

"The Library Committee has been going into the records of last year's requisitions for new books, checking the books assigned to various departments with standard lists, and checking the enrollment of students in a department against the withdrawal of books by the students of that department.

"We have found some amazing things. Three departments on this campus requisitioned no books this last year. Another department has requisitioned almost $1000 worth of books. We also find that one department on the campus has 86 per cent of the books recommended for a college library such as ours. One other department has only about four per cent of the books it should have. These are some of the things we have found out in the last month as a background for our study of a budgeting system for the departments as far as new books are concerned. We expect to find more enlightening inconsistencies."

The Military Training Program

As yet we have so little clear, definite information about the military training program that there is not much point in discussing it. We have set up a tentative organization for handling it, and we will hope for some clear-cut information soon. In the meantime, members of the faculty and students both should take any rumors not supported by official announcements with appropriate caution.

The College Budget

The college budget is moving along very satisfactorily so far on the basis which was discussed in faculty meeting a week ago. The outlook is most encouraging. As things now stand, this college will be very generously cared for during the coming biennium.

Further specific information about the budget will be given in faculty meeting if we have any by that time.

Payment Policy on War Program

At the meeting of the Council of Administration last Thursday it was unanimously agreed that hereafter all war service programs of the college are to be carried as part of the regular load, and that the policy of giving to any members of the staff extra pay from federal sources for extra work is to be discontinued.

In cases where this inflicts an injustice on some member of the staff, adjustment in the amount of his pay on the regular college pay roll will be made. Such cases should be presented to the President's Office in writing quite soon.

This policy will take effect March 1.

Red Cross Drive Impending

The national Red Cross drive will be held in Carbondale from March 1 to March 8. All faculty members will be asked to contribute through the faculty committee which has been appointed by the Senate and confirmed by the Council of Administration. Miss Madeleine Smith is chairman of this committee, and the members are:

Miss Martha Scott--Old Science Building, Mr. Glenn Martin--Gymnasium, Mr. Rockwell McCreight--Grounds, Mrs. Audry Lindsey--Allyn Building, Mr. Ted Ragsdale--Second Floor Main, Mrs. Alice Wright--Third Floor Main, Mr. Emerson Hall--Rural School Department, Miss Mary Louise Barnes--First Floor Main, Mr. Howard Bosley--Library, and Miss Zimmerschied--Parkinson Laboratory.

The quota for the city of Carbondale this year is twice as much as last year, while the quota for the college has not been increased. We should all participate as freely as we can so that we can meet our quota of $1500 without difficulty.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

February 24, 1943

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Mr. T. L. Bryant has discussed with Senator Crisenberry a proposal by which a large number of letters, on the letterheads of various business men's organizations in Southern Illinois, can be sent to the senators and representatives in support of the U.S.I. bill. The proposal will require about $100 for postage. Mr. Bryant is willing to contribute $25 and to see that the letters are out out. The project has been thoroughly explained to Senator Crisenberry and to me, and we both think it is likely to prove as effective as anything we have done.

We shall appreciate anything that members of the faculty can contribute to the fund for postage. It would be not only unwise, but illegal, to use state postage for such a project. Contributions should be checked in to the Faculty Fund, which we have already established, and cleared through it in the regular way which was approved at a recent faculty meeting.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

February 16, 1943

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Mr. T. L. Bryant has discussed with Senator Crisenberry a proposal by which we can secure organizational support from a wide area in Southern Illinois for the U.S.I. Bill. The proposal will require about $100 for postage. Mr. Bryant is willing to contribute $25, and to do the supervisory work that is necessary to get the project under way. The project has been thoroughly explained to me and to Senator Crisenberry, and we both think it is likely to prove as effective as anything we have done.

Contributions should be checked in to the Faculty Fund, which we have already established, and cleared through it in the regular way which was approved at a recent faculty meeting. We shall appreciate anything that any members of the faculty can do.

All the money is to be used for postage. It would be not only unwise, but illegal, to use state postage for what we have in mind.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 22, 1943

Volume VIII Number 23

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Meetings

The Council of Administration will meet Tuesday at three o'clock in the President's Office.

The Victory Committee will meet during the Assembly Period on Tuesday in Room 206 of the Main Building.

The Long Term Planning Committee will meet Monday, February 22, from four o'clock to six o'clock in the President's Office.

Final Examination Schedule, Winter Term, 1942 - 43

Wednesday, March 3, 1943

1st hour classes 7:30-10:30
2nd hour classes 10:30- 1:30
5th hour classes 1:30- 4:30

Thursday, March 4, 1943

3rd hour classes 7:30-10:30
4th hour classes 10:30- 1:30
6th hour classes 1:30- 4:30

Friday, March 5, 1943

7th hour classes 7:30-10:30
8th hour classes 10:30- 1:30

Regular classes are expected to hold examinations for only two of the three hours. In other words, a four-hour course the first period should be through at 9:30. In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and the two-hour courses, the last hour. A student having a three-hour course the first hour will thus write his examination from 7:30 to 9:30, and one having a two-hour course the first hour will write from 9:30 to 10:30.

Final examinations for evening classes should be given at the last meeting of the class the twelfth week of the term.

Mr. Cisne Calls Meeting

Since it is necessary for Mr. Cisne to meet with all seniors and those undergraduates who wish to certificate, these students will be excused from their third-hour classes on Tuesday, February 23. They will remain in the auditorium after chapel and this meeting with Mr. Cisne will take approximately half the period.

Our Cadets Will Arrive This Week

According to the latest advices that we have, 250 air corps students will arive at the college on February 27. Regular work will begin on Monday, March 1.

Captain Robert P. Stuart arrived on the campus last Friday with Lieutenant A. Lohman. Two other commissioned officers have arrived and five non-commissioned officers are expected. These men will have charge of the military aspects of the program and will be in command of the troops.

Beyond this we know very little as yet about the details of the program.

Summary of the Minutes of the Curriculum Committee February 10, 1943

Mr. Warren presented a report of the Subcommittee on the University of Southern Illinois. He presented the following three recommendations:

1. That the College of Arts and Sciences confer the A.B. Degree; that the candidate may have the B.S. on application to and approval by the Graduation Committee.

2. That the other colleges confer the B.S. Degree; that the candidate may have the A.B. Degree on application to and approval by the Graduation Committee, provided he has fulfilled the general education and major requirements of the College of Arts and Sciences.

3. That the general education requirements in the College of Vocations be the same as in the other colleges with the exception of the language requirement.

They were discussed briefly and were favorably received. The Subcommittee is to combine the recommendations it has presented recently into one report, which will be voted upon the next meeting of the Curriculum Committee.

Mr. Purdy reported that the Subcommittee approved in principle the plan of permitting students to be excused from requirements by passing examinations with the following conditions:

1. That each department would have to approve the application of this principle to its own courses.

2. Each department involved should prepare and give its own examinations.

3. The examinations should be given with the idea that no great numbers of students would be excused but that the more able ones should be allowed to avoid the requirements.

No formal action was taken on this proposal but it was agreed that it would be considered at the next meeting of the Committee.

More Faculty Recognition

Mr. Douglas Parry has been invited to teach at the summer session at the University of Wisconsin at Madison, Wisconsin. Mr. Parry has been asked to serve as consultant in the Child Guidance Elementary Laboratory School and the Psycho-Educational Clinic.

Mr. Thomas Barton of the Geography Department has been asked to teach at the summer session of the University of Omaha. Mr. Barton has had national recognition because of his articles on meteorology.

Mr. Victor Randolph's article, "Landscaping for Elementary Rural Schools", will appear in the March issue of Illinois Education, the official publication of the Illinois Education Association.

Some Facts and Trends from Placements Office Annual Report 1942

There was a large increase in the number of vacancies reported, credentials sent out, and the number of people enrolled for service over that of the two previous years as shown below.

	1942	1941	1940
Vacancies.....	1402	878	377
Credentials.....	1218	867	547
Enrollment.....	613	416	351
Number placed.....	377	359	351

The small increase in the number of teachers placed is in accord with the report of the Placements Office at the University of Illinois, Charleston, Normal, and a number of other schools. There are fewer school positions than in former years, since many high school faculties are smaller and many schools are consolidated, but there is a great increase in vacancies. The number placed would have been much higher if talent had been available.

There is an increasing trend on the part of school administrators to insist upon teachers being trained for their special work in elementary schools as well as in high schools. They ask for teachers who have had special training in primary, intermediate or upper grade work; also for junior high school teachers to teach in their major subject.

A comparative study on high school salaries, based on 40 salaries as reported in 1942 and 56 salaries reported in 1941, shows an average monthly wage of $136.85 for 1942 as compared to $122.89 in 1941; an increase of $13.96 per month. The experienced high school teacher received only 30¢ per month more than the beginning teacher. The average salary in the elementary schools for 1942, 27 salaries reported, is $122.88. The experienced elementary teacher received $10.84 more than the beginning teacher. However, the study is too limited to show anything other than trends.

Meeting for Women Students

All women students are to be excused from the seventh hour class on Tuesday for a meeting in the auditorium with recruiting officers of the WAAC's.

Faculty Meeting, March 1

The regular monthly meeting of the faculty will be held on Monday, March 1, in the Little Theatre Auditorium at four o'clock. Presumably the Art Department will be host at the faculty tea immediately preceding the meeting.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

February 24, 1943

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Mr. T. L. Bryant has discussed with Senator Crisenberry a proposal by which a large number of letters, on the letterheads of various business men's organizations in Southern Illinois, can be sent to the senators and representatives in support of the U.S.I. bill. The proposal will require about $100 for postage. Mr. Bryant is willing to contribute $25 and to see that the letters are put out. The project has been thoroughly explained to Senator Crisenberry and to me, and we both think it is likely to prove as effective as anything we have done.

We shall appreciate anything that members of the faculty can contribute to the fund for postage. It would be not only unwise, but illegal, to use state postage for such a project. Contributions should be checked in to the Faculty Fund, which we have already established, and cleared through it in the regular way which was approved at a recent faculty meeting.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 1, 1943

Volume VIII Number 24

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Meetings

The regular monthly meeting of the faculty will be held on Monday, March 1, in the Little Theatre Auditorium at four o'clock. Presumably the Art Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will not meet this week.

The Faculty Senate will not meet Wednesday of this week because of final examinations.

The Victory Committee will meet during the Assembly Period on Tuesday in Room 206 of the Main Building.

Final Grades for Winter Term

Final grades for the Winter term are due in the Registrar's Office by 8:00 a.m., Monday morning, March 8. Grades must also be posted on class bulletin boards by that time in order that students may check their grades before registration.

It will be greatly appreciated if faculty members will turn in their grades as soon as they are completed. The Registrar's Office will be open Saturday forenoon.

Victory Book Campaign Closes March 5

The Library wishes to remind the faculty that the 1943 Victory Book Campaign sponsored jointly by the American Library Association, the American Red Cross, and United Service Organizations will end March 5. Faculty members wishing to donate books will please leave them at the loan desk in the Library.

In this campaign the slogan has been quality rather than quantity. Last year 50% of the books donated in America were discarded as unsuitable for distribution to the armed forces. The slogan this year is "Any book you want to keep is a good one to give."

This is a good cause. Perhaps it is not going too far to ask faculty members to remind classes that this drive for books for the armed forces will close March 5, and that Wheeler Library will receive any books they may wish to contribute.

Membership Tickets

Illinois Education Association and National Education Association membership tickets are in the Business Office. Any faculty member desiring to become a member may do so through the Business Office.

Meeting of Division of Professional Studies

The Division of Professional Studies will meet Wednesday afternoon at four o'clock in Room 101 of the Main Building. Reports will be made by the sub-committee on New Courses and Requirements and by the sub-committee for the Study of Rural and Elementary Education

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A Choice Quotation from Madame Chiang Kai-shek

"We of this generation who are privileged to help make a better world for ourselves and for posterity should remember that, while we must not be visionary, we must have vision so that peace should not be punitive in spirit and should not be provincial or nationalistic or even continental in concept, but universal in scope and humanitarian in action, for modern science has so annihilated distance that what affects one people must of necessity affect all other peoples.

"The term 'hands and feet' is often used in China to signify the relationship between brothers. Since international interdependence is now so universally recognized, can we not also say that all nations should become members of one corporate body?

"The 160 years of traditional friendship between our two great peoples, China and America, which has never been marred by misunderstandings, is unsurpassed in the annals of the world. I can also assure you that China is eager and ready to cooperate with you and other peoples to lay a true and lasting foundation for a sane and progressive world society which would make it impossible for any arrogant or predatory neighbor to plunge future generations into another orgy of blood."

Status of Red Cross Drive

Miss Madeleine Smith, who graciously consented to assume the thankless job as chairman of the committee to solicit faculty contributions for the Red Cross Drive, has prepared the following statement for the Faculty Bulletin:

"Instead of the $1500 which was asked of us by the Red Cross, we had about $725 either turned in or definitely reported collected as of Friday at closing time. Together with the returns from two of the less populous buildings not yet heard from and a certain number of individual contributions still to be secured, this total is not likely to mount much above $1,000.

"The results are disappointing, the more so since only two that we know, declined to give anything. It becomes, therefore, a question of the amount each faculty member can afford in support of one of the most tangibly vital services functioning in the war, a long-established cause affecting the lives of every one of us, having both local and world-wide scope.

"In our faculty canvass honorable mention goes to two units: the third floor of the Main Building and the rural-school group. Nineteen members of the departments of mathematics, commerce, and English gave a total sum of $219.50, an average of well over ten dollars each. For the rural-school teachers, Mr. Emerson Hall worked out a formula whereby each one knew exactly what amount from him, in proportion to his salary, would send us over the top. Perhaps that rigid system should have been used for the faculty as a whole. Every person approached by Mr. Hall gave exactly the amount asked of him or a little bit more, and the result was an impressive $73.63 from the rural schools, or precisely their fair share of the $1500 quota. Mr. Hall, in consultation with Mr. Pulliam, found that the rate of $3.50 per $100 a month salary was the basis upon which each of us ought to contribute.

"If your gift amounted to less than that, will you not make up the difference this afternoon at the faculty tea, or later in the week (putting your check in Madeleine Smith's box or using any more convenient way)? This will give us a decent group contribution to turn in to the county campaign chairman."

This is the end of Miss Smith's quotation. May I add my appeal to hers that faculty members who have contributed less than 3½ per cent from a month's salary seriously consider increasing their contributions to that amount.

Concerning Summer Teaching

The College hopes to be able to arrange for eight weeks' work this summer for all faculty members who wish it. To arrange for this it is necessary for all faculty members to answer promptly the questions below. Failure to answer by 4 p.m. Thursday, March 4, will be taken to mean that you do not wish any work at all. Please return this sheet promptly to Mr. F. G. Warren.

Check one or more of these:

___ 1. I do not desire any teaching this summer.

___ 2. I am scheduled to teach the first summer term.

___ 3. I am scheduled to teach the second summer term.

___ 4. I am willing to teach one term at one-third pay for one-third normal teaching load (in addition to the one term regularly scheduled.)

___ 5. I am willing to teach both terms at two-thirds pay for two-thirds normal teaching load.

In what subjects are you qualified (24 semester hours in the field) and willing to teach outside of your own department?

If you have any other suggestions for meeting this situation, indicate what they are in the space below. (No one not on a twelve week regular contract is to receive more than eight weeks' pay for summer work.)

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 8, 1943

Volume VIII Number 25

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Meetings

The Council of Administration will meet Thursday of this week at three o'clock in the President's Office. Beginning this week the Council will meet on Thursday instead of Tuesday, and this practice will be followed throughout the spring term.

Beginning the first week of the spring term the time for college assembly will be changed from second hour Tuesday to second hour Thursday. We will follow this program throughout the spring term.

The Victory Committee will meet during the Assembly Period on Thursday in Room 206 of the Main Building.

Information Requested For Annual Catalogue

All department heads are requested to submit material for the annual catalogue to the Registrar's Office by March 15. This year again the catalogue will be small, and we shall include only essential material. Department heads are requested to submit the course numbers and descriptive titles. Descriptions of courses should not be included except in cases where the titles are insufficient.

Summary Report of Major Committee Actions

Recently the Curriculum Committee has been sending a brief, carefully written summary or report on its actions for inclusion in the Weekly Bulletin. It would be well for all major policy-making committees to follow this practice. The committee chairman or secretary should be responsible for preparing the notice.

Ideally these notices should not cover more than one-half a page. We try to keep our bulletin notices down to two paragraphs when possible.

Communication from the University High School

With this bulletin I am distributing a limited number of copies of a letter which was recently written me by Mr. Hall of the University High School. The letters were mimeographed for distribution to department heads and other interested persons at my request. The letter speaks for itself.

Faculty Recognition

Mr. Bohrod has recently had two other noteworthy recognitions from two of the great art museums of the country. "Oakdale Avenue at Night", a painting in oil was purchased by the Philadelphia Museum of Art from its current exhibition of American painting and sculpture. This is the second Bohrod painting in the Philadelphia permanent collection. "New Orleans Street", a lithograph, was purchased by the Metropolitan Museum of Art, from the Artists for Victory exhibition for its permanent print collection. This is the third of Mr. Bohrod's works placed in the Metropolitan.

Mr. Marvin W. Webb, who was attached to this faculty for several years as a member of the staff of the Division for Delinquency Prevention of the Illinois Department of Public Welfare, had an article in the May 1942 issue of the Educational Administration and Supervision.

The title of the article is "Coordinating Education and Public Welfare For Delinquency Prevention". It deals with the work of our Bureau of Child Guidance and its cooperation with the Division for Delinquency Prevention. Reprints of the article have been sent to the library.

Mr. Webb is now in the Army, serving as a military in the pre-induction testing program. He is now stationed in Florida.

A Former Student Publishes a Book

Mr. Robert L. Jack, one of the most promising of the colored students who have graduated from this school during the past several years, has published a book entitled History of the National Association for the Advancement of Colored People. Mr. Jack has his Masters degree from the University of Chicago, and is now an instructor of Social Sciences at Morgan State College.

In the preface of the book he expressed his appreciation to Miss Bowyer for help he received in preparing the manuscript. The foreward for the book was written by the President of this college.

Results of Faculty Compaign for Red Cross

Miss M. Smith submits the following report on the faculty campaign for the Red Cross, which has just closed. We should all express our appreciation to Miss Smith and her committee for doing this work for us.

The collection for the Red Cross reached $1047 by the end of last week. Nearly everybody responded, including the buildings and grounds staff, the directors of the two religious foundations, a professor emeritus, a father-in-law of a faculty member, and others. I think that most of the faculty members gave as much as they possible could; and, on behalf of the committee, I especially thank the many who added to the amounts they had contributed the week before. They sent us up over the $1000 mark. All the workers on the committee did their task thoroughly and willingly. I couldn't have asked for better help.

The college students on Tuesday responded to Mr. Wright's appeal by donating $34.85. Not very many were present, and it seemed to me that nearly every student contributed something. The Training School and High School students raised a combined total of $18.00 for this drive, in addition to the pennies they have collected continuously for several months toward the equipping of Red Cross kit bags for service men.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 15, 1943

Volume VIII Number 26

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Meetings

The Faculty Senate will meet Wednesday at four o'clock.

The Victory Committee will meet Thursday morning during the Assembly Period in Room 206 of the Main Building.

The Council of Administration will meet on Thursday of this week.

Division Meeting Here

School will be closed all day on Friday of this week for the meeting of the Southern Division of the Illinois Education Association.

This is not supposed to be an extra holiday for the faculty. It ought rather to be a day on which every member of the faculty works hard for SINU and for good relations between it and the teachers of Southern Illinois. It is important to attend meetings and participate in the programs, but it is even more important for us to do all we can do, cordially and informally, to renew acquaintances with old students and to extend our acquaintance with all the leaders of the public schools in Southern Illinois.

During the last several years we have had a most encouraging demonstration of the increasing concern, loyalty, and good will of the general public in Southern Illinois for this College. We want to maintain and improve these relationships because a great deal that is very important to the College depends on them. We hope every faculty member will do his part.

Illinois Education Association Dues

The meeting of the Southern Division of the Illinois Education Association is the occasion upon which the membership dues for the Illinois Education Association are collected. I have the following communication from Mr. Fred J. Armistead of

Harrisburg, who is treasurer of the Division:

"The faculty had a larger percentage of enrollment last year than in any previous year, since I have been treasurer; yet an explanation, I feel, must be given annually to the teachers concerning why they should join the I.E.A.--especially to new members of the faculty."

We should like to keep up our good record of membership in the Association. In order that a faculty member may be identified as a member of this faculty, each member is asked to write across his card the initials SINU or to identify himself as a faculty member in some other way.

It is also possible to pay dues in the National Education Association at the same time.

Spring Term Enrollment

Considering the opportunity for employment and the demands of the Army and the Navy on our young men, the enrollment for the spring term held up about as well as we had a right to expect. The total enrollment as of Friday morning was 941 not counting the soldiers. Doubtless there will be a few more within the next few days.

The total enrollment last spring term was 1439 and spring before last, it was 1885. Thus it appears that, within the last two years, we have lost almost exactly fifty per cent of our enrollment. This means a serious loss in activity fees and tuition income.

The loss in tuition income will be more than made up by the money that we derive from the Air Corps Training Program, but the loss in activity fees will have to be compensated for by a fifty per cent reduction in expenditures by the agencies that receive the fees, unless we are to increase the fees, which the Council of Administration has already voted not to do.

We are fortunate to have the Army Training Program. We are assured that it will be increased to 250 students, and there is some prospect that it may be increased to 500.

But we do not want to depend on that entirely. We want to maintain as large a civilian school and as good a teachers college here as we possibly can. This means we should get out and work hard through the county alumni and student organizations and through the high schools in each county to try to secure a good big freshman class for next year. County sponsors are urged to give immediate vigorous attention to this problem and to keep

at it through the spring term.

Faculty Recognition

Mr. Edward V. Miles, Business Manager of the College, has been invited by the War Department to serve on a committee of college accounting authorities to help to formulate the policies and to work out the accounting procedures for the vast new Army Training Program which is to be operated through the colleges.

This is national recognition of a high order for Mr. Miles. We assume that it comes from the fact that he published the definitive book on teachers college accounting under the auspices of the American Council on Education a few years ago. His commission will call for his services on a part-time basis over a period of sixty days. The Chairman of the Board, the Chairman of the Board Advisory Committee for this College, and the President of the College have authorized him to accept the commission.

Mr. Aaron Bohrod, who left last week for the Southwest Pacific War Zone to paint the American soldier in action, has just received another very high honor. Last week he was awarded the W. A. Clark prize of $1500 and the Corcoran silver medal on his painting entitled "Wilmington Evening", which is now on exhibit in the 18th Biennial Exhibit at the Corcoran Gallery of Art in Washington.

This makes the third national recognition of this sort which Mr. Bohrod has received since he came to this campus. He has now had pictures placed in the permanent collections of the Metropolitan Museum of Art and Philadelphia Museum of Art and the Corcoran Gallery of Art in Washington.

We hope that when his commission in the Pacific has ended Mr. Bohrod will return to Carbondale to continue as our artist-in-residence.

Mr. Willis E. Malone of our Rural Education Department has been invited to direct the Rural Education Workshop in the State Teachers College at Minot, North Dakota, during the summer session.

Mr. Shryock of the Art Department requests that all people who have screens and easels from the Art Department report to him so that he may get them back in the Art Department.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 22, 1943

Volume VIII Number 27

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Meetings

The Athletic Committee will meet in Room 208 of the Main Building on Tuesday, March 23, at 4:50 p.m.

The Victory Committee will meet Thursday morning during the Assembly Period in Room 206 of the Main Building.

Council of Administration will meet on Tuesday of this week instead of Thursday at three o'clock in the President's Office.

The week of March 29 Assembly will be changed from Thursday to Tuesday because Mr. Carveth Wells has been scheduled to be here that day.

We Have An Army Air Corps Contract

The formal contract with the Army Air Corps was negotiated last week and has been sent to Army Air Corps Headquarters in Detroit for final approval. The terms of the contract were generous enough so that the college is almost guaranteed against losing anything whatever on the program.

As a matter of fact, since the Army is paying the full proportional part of the salary of the instructors which it is using, the college will really be about fifty or sixty thousand dollars per year better off than it would have been if the men were not here.

As yet we are the only one of the teachers colleges in Illinois which has received a quota of soldiers. In view of our sharp loss in enrollment, we should feel very fortunate.

We should also do everything we can to make the community of Carbondale appreciate the value of the War Training Program to this community and to Southern Illinois. Taking everything into consideration, the program will be releasing about $40,000 a month in this town which, in the language of chambers of commerce, is a very substantial pay roll.

U. S. I. Bill Reported Favorably

The Senate Committee on Education last week reported the University of Southern Illinois Bills to the floor of the State Senate with the recommendation that they do pass. The vote in the Committee was seven for and two against, with one member not voting, and one member who did vote "aye" qualifying his vote by saying that he was not fully convinced it should pass, and might, therefore, be against it when it comes to passage stage. Three members of the Committee were absent.

While this is a most important step toward the passage of the Bill, the outlook is not wholly bright. Time is passing, and opponents of the Bill are banking on delay to defeat it. Hence, it is important that we keep pushing hard for action on the Bill. We particularly need to have work done in the House. This work needs to be done upstate and in Chicago.

No faculty member should neglect to try to enlist the help of any close acquaintances whom he might have in other parts of the State.

On the whole, our campaign has been extremely effective, thanks to the whole-hearted, enthusiastic support of students and faculty. The chief danger is that we shall not be able to keep up the effort long enough to insure final passage.

Summary of Minutes of Curriculum Committee March 10, 1943

The Committee approved the two following proposals, which will now be submitted to the Council of Administration:

I. The required freshman rhetoric courses are to be changed from two to three credits per term, and English 390 be made elective.

II. A general program of attainment examinations, the passing of which would excuse students from required courses, should be instituted.

The participation of the various departments would be voluntary and each department would prepare and give its own examinations.

Faculty May Ask for New Documents for Wheeler Library

Due to the recent change in emphasis in some departments because of war training courses, it is thought advisable to invite

the faculty to again check the Classified List of U. S. Government Publications for additional materials to be received by Wheeler Library from the U. S. Government Printing Office.

The checklist will be at the Circulation Desk the week of March 22-26 for use by the faculty. The list also shows depository materials now being received by the Library.

Library Book Purchase Requests are Overdue

Several departments on the campus have not sent any requests for books to the Library. Cards for books to be ordered on this requisition must be given to Miss Shubert by Wednesday evening, March 24.

Two Important Meetings

The annual meeting of the North Central Association of Colleges and Secondary Schools will be held this week at the Palmer House in Chicago. Governing committees will meet today and tomorrow, and the general sessions will begin on Wednesday evening. Prior to the meeting there will be the regular spring meeting of Midwest teachers colleges administrative officers with Dean Gray at the University of Chicago. This meeting will be held in the Graduate Education Building at the University beginning on Wednesday morning.

Mr. Hal Hall and Mr. Cisre will represent the College at these meetings. Other members of the faculty who care to go and who can arrange for their classes are more than welcome to do so, although the College cannot pay expenses.

The other meeting is the meeting of the State Council of Higher Education. It will be held here on the campus on April 5. Presumably the presidents, and other administrative officials and faculty committee chairmen of the six state supported institutions in Illinois will be here at that time.

The major problem up for consideration at this meeting is graduate study in education in the teachers colleges. Two of the other schools are pushing hard for immediate decision so that they can begin to offer work toward the Master's Degree in Education beginning next September. A committee was appointed at the last meeting of the Council to recommend action.

Mr. Ragsdale has charge of the details of arranging this meeting. All major policy-making committee chairmen and members of the Council of Administration should plan to sit in on the meeting as much as their work will permit.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

March 24, 1943

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This is a reminder of a previous announcement concerning the Sophomore Tests. Please announce to your classes this afternoon and tomorrow morning that this test is required of all Sophomores before their advancement to Junior standing.

This announcement will include those students who would normally be Sophomores at this time but who are now Juniors because of the accelerated program.

All Sophomores are excused from regular classes on Thursday, March 25 from 1:00 to 4:00; and on Friday, March 26 from 8:00 to 12:00.

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New Army Air Corps Classes
Monday

The second group of Army Air Corps Cadets have arrived on the campus. It is planned that new classes will begin on Monday, March 29.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 29, 1943

Volume VIII Number 28

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Meetings

The Victory Committee will meet Thursday morning during the Assembly Period in Room 206 of the Main Building.

The Council of Administration will meet on Thursday of this week at three o'clock in the President's Office.

The Faculty Meeting scheduled for April 5 will be postponed to Monday, April 12, because of the two other meetings scheduled to be held on this campus on that date. Presumably the Botany Department will be host at the faculty tea immediately preceding the meeting.

Welfare Conference Here Next Monday

The Spring Conference of the Illinois Welfare Association, District 10, will be held on this campus Monday, April 5. Mr. R. D. Bowden, Head of the Sociology Department, is Membership Chairman of the District and has organized the meeting.

The conference will be held in the Old Gymnasium. All persons on the faculty and in the community who are interested in welfare work are welcome to attend and are invited to become members of the conference.

Printed copies of the program of the conference may be secured in the Sociology Office. County Judge Clarence Wright and Senator J. Will Howell, among others, will appear on the program.

Conference on Higher Education April 5

The Conference on Higher Education will meet on the campus April 5. There will be a general discussion of whether or not the teachers colleges should offer a Master's Degree in Education.

The Graduate Study Committee of this college has been asked

to prepare a clear cut statement of the policy of this school in time to present it to the Council of Administration for approval next Thursday. Mr. Ragsdale is Chairman of the Committee.

Any member of the faculty who has some ideas about what immediate policy this college should pursue with reference to graduate work is welcome to discuss his ideas with Mr. Ragsdale or any other member of the Committee on Graduate Study.

The Status of the USI Bills

Senator Crisenberry made a motion in the Senate last Wednesday morning to advance the University of Southern Illinois bills to a third reading. Senator Thompson of Galesburg proposed that before voting in the motion the Senate hold an open hearing on the bills next Wednesday beginning at ten o'clock. This, it was decided to do.

Presumably the opponents to the bill will introduce witnesses against the measure, after which the proponents will be given an opportunity to answer the objections and argue in favor of the bills. Senator Crisenberry believes that the necessary votes are available to pass the bills in the Senate.

When and if the bills are passed by the Senate, they will be up for consideration in the House, first by the House Committee on Education and then by the House as a whole. Continued vigorous effort is necessary by all friends of the measure if it is to pass. The faculty appears to be working hard. Each day brings to this office additional evidences of thoughtful effective effort on the part of many different members of the faculty. We need to keep up the campaign.

Special Army and Navy Examinations Friday of this Week

Mr. Mayor asks for the cooperation of members of the faculty in calling the attention of students to the qualifying tests for the Army and Navy College Training Programs, which are to be given in the Auditorium Friday, April 2, from 9 to 11 a.m. College men, not now in a Reserve, who appear to have potentialities for ultimate selection as officers should be advised to take one of the tests.

Men taking the tests are to be excused from classes during the two hours of the test.

Announcement for the Curriculum Committee

The Curriculum Committee wishes again to remind the faculty that students whose use of English is unacceptable should be referred to Miss Emma Bowyer for no-credit work in English.

There are very few faculty members cooperating in this plan. It is urged that faculty members make a practice of sending to Miss Bowyer at the end of each term the names of those students whose English usage is noticeably faulty.

President Hutchins on--The Danger that War Brings

Dr. Borkon sent in the following quotation from the University of Chicago Alumni Bulletin:

"The real threat the war brings to universities of the country is intellectual rather than financial bankruptcy, according to President Robert Maynard Hutchins in an address before the annual dinner meeting of the trustees for the faculty.

'Because the government is establishing in the public mind the doctrine that technical training is the only education for war, the public mind may eventually conclude that technical training is the only education for peace,

'The most terrifying aspect of these changes is the rapidity with which they are going to happen when they happen.

'The University must strengthen its faculty now. It should do so especially in those areas in which there are likely to be few students for the duration. It will have no time to look around for a satisfactory staff when peace arrives,' he said.

"The University will survive the war, President Hutchins assured, but, 'it cannot shirk its responsibilities by leaving unexamined the program, the policies, the procedures, or the persons that seemed adequate to less critical times. It must free itself from any fetters that confine it and release the full force of its moral and intellectual power."

Chapel exercises will be held on Tuesday instead of Thursday of this week because of the lecture by Carveth Wells.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 5, 1943

Volume VIII Number 29

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Meetings

The Victory Committee will meet Thursday morning during the Assembly Period in Room 206 of the Main Building.

The Council of Administration will meet on Thursday of this week at three o'clock in the President's Office.

The Faculty Senate will meet at four o'clock on Wednesday in the Women's Office in the Gymnasium.

The regular monthly meeting of the faculty will be held on Monday, April 12. Presumably the Botany Department will be host at the faculty tea immediately preceding the meeting.

Illinois Conference on Higher Education Today

The Illinois Conference on Higher Education is in session in the student lounge in the Old Science Building beginning at ten o'clock today. Representatives of all the other state supported institutions are present.

Any member of the faculty who is interested is welcome to sit in on the meeting. The chief subject for discussion is what shall be the policy with reference to graduate work in the colleges.

Southern Illinois Conference on Social Welfare

The Southern Illinois Conference on Social Welfare, which was announced last week and for which programs have been distributed, is in session in the old Gymnasium of the Old Science Building beginning at 9:30 today. Interested students and faculty members are welcome to any of the sessions of the conference.

Easter Vacation

Members of the faculty no doubt have in mind the fact that this year there is to be an Easter vacation in lieu of the Spring vacation between terms which we used to have. This vacation will start on Wednesday evening during the week before Easter Sunday and school will be resumed on Wednesday morning of the following week.

Members of the faculty who are at work with the Air Corps Program will have to remain on duty during this period, but the loss of vacation time will be made up to them in some other way later in the year.

Faculty Publications

Mr. Douglas Lawson has an article in the November, 1942, number of Educational Administration and Supervision entitled, "Objectives of Professional Education in Teachers Colleges". The article is very pertinent to the problem faced by the Curriculum Committee.

Mr. Thomas F. Barton of the Geography Department has an article in the March, 1943, number of the Journal of Geography entitled, "Meteorology and the High School". This article is the leading article in the magazine for the month.

Mr. Roscoe Pulliam has a very short article in the March 27, 1943, issue of School and Society entitled, "The High Schools and the War".

Victory Concert

Mr. Allan H. Bone asks that the following announcement be made:

"On Saturday evening, May the first, the Music Department is sponsoring an all Southern Illinois Massed High School Band Concert. This band will be made up of 175 select players representing over 25 different high schools in our territory.

"The Concert will be presented as a Victory Concert, and admission will be by purchase of War Savings Stamps or Defense Bond. A large audience is expected.

"Inasmuch as these young musicians will begin rehearsal for this Concert on Friday, April 30, putting in a total of 11 hours

of rehearsal time, it is necessary to provide lodging for them on Friday night, April 30th, and breakfast on Saturday morning, May 1st. They must be in their room by 11:45 p.m. Friday evening.

"Occasions such as this provide one of the finest means of contact that the College has with the high school students of Southern Illinois. Faculty members who can possibly arrange lodging and breakfast for one or more students will please fill out the following blank form. In so doing they will be helping the College and, at the same time, will make possible the presentation of this Victory Concert."

I_____will be able to provide lodging and breakfast for _____(number of students) on Friday night, April 30th.

Address_____

Telephone Number_____

Please return to Mr. Bone, Box 165 by Wednesday, April 7. Your cooperation will be greatly appreciated.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 12, 1943

Volume VIII Number 30

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Meetings

The Victory Committee will meet Thursday morning during the Assembly Period in Room 206 of the Main Building.

The regular monthly meeting of the faculty will be held today, Monday, April 12. The Botany Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet on Tuesday of this week at three o'clock in the President's Office, instead of Thursday.

The Curriculum Committee will meet Wednesday, April 14, at four o'clock in Room 101 of the Main Building.

Bureau of Child Guidance Quarterly Clinic This Week

The spring clinic conducted by the Illinois Institute for Juvenile Research and the College Bureau of Child Guidance will be held this week on Monday, Tuesday, and Wednesday. The complete schedule for the meetings has been published in the Egyptian.

Easter Vacation

As has been previously announced the Easter vacation will start on Wednesday evening during the week before Easter Sunday, and school will be resumed on Wednesday morning of the following week. This vacation is a substitute for the between-terms vacation which we have been accustomed to have hereto.

The Council of Administration voted recently to return to the practice of having a vacation between terms instead of the Easter vacation. Unless some good reasons appear for changing this plan, the College calendar for next year will provide for this change.

The Council of Higher Education

The meeting of the Illinois Council of Higher Education which met on the campus last Monday made some significant progress in understanding between the schools, even though no definite conclusions about graduate work were reached.

The Council appointed a committee to study recommendations and implications of the portions of the Leland survey that pertained to higher education in Illinois, (i.e. the surveys and reports made by Works and Gray last year) and to report to another meeting of the Council which is called in Chicago for May 4. At this meeting it is hoped some understanding will be reached about graduate study between the University and the three teachers colleges, including this one who desire to go ahead with some kind of graduate program.

Mr. J. W. Neckers is the member of the Southern faculty who serves on the sub-committee of the Council.

College Cafeteria

Barring some unforeseen obstacles the college cafeteria ought to be ready to open within a short time. Miss Coleta Knewitz will be in full charge of the management of the cafeteria. She will have an advisory council of students and an advisory council of the faculty to assist her in formulating the policies and working out the major problems of this enterprise.

We are anxious that this cafeteria be successful in all respects from the moment that it is launched, and we would like to have the interested counsel and help of the faculty in making it so. We are particularly anxious that it shall be kept clean and very attractive, that the vandalism and carelessness which have characterized the students' behavior in other similar ventures be curbed, so that the beauty and dignity and the attractiveness of the cafeteria may be retained. We respectfully solicit your help in building up the student morale which will make this possible.

"Kaydets in Kadence"

On Friday of this week, April 16, a group of the Air Corps Cadets will present an entertainment in the college auditorium to which students, faculty members, and townspeople are cordially invited. The show is supposed to be a cross-section of the life of a rookie in the Army, a sort of dramatic presentation of "See Here, Private Hargrove", as it were. It is called "Kaydets in Kadence".

There is some very good professional talent in the group, and the show ought to be worthwhile. At all events, the young men deserve the encouragement of a good audience. The admission is fifteen cents, total receipts to be turned over to the Red Cross.

Faculty Recognition

Mr. Thomas Barton has an article in the annual report of the Illinois State Academy of Science which has just appeared. The article is entitled "Saxicultural District of the Sudbury Area" and is a report on a portion of the study upon which Mr. Barton wrote his doctor's dissertation.

Mr. Pulliam has been invited to teach three, four, or six weeks, at his convenience, in the summer session at the University of Chicago, on the staff of a workshop in rural education.

Mr. Pulliam has also been invited to come to the annual commencement at Park College at Parkville, Missouri, on May 24 to receive the honorary degree of Doctor of Laws.

Credit for Students Leaving College to Enter the Armed Forces

The same regulation as usual applies to the spring term: if a student leaves college to enter the armed services within the first one-half of the term, he is entitled to one-half credit in each of the courses with the grade he is making at the time of withdrawal. If he attends more than half the term, he is entitled to full credit. A student who attends school for only one or two weeks may secure a refund.

This rule applies to the graduating seniors reporting to the Navy April 29. They are expected, of course, to do the work required of students up to the time they leave, and are entitled to full credit if they have attended more than half the term, even though they have not completed the requirements of the last few weeks of the course.

A Word About the Magazines

The current numbers of some of the magazines have some very interesting things to offer on matters relating to education. For instance, the American Association of University Professors Bulletin is always full of stimulating materials. In the current number I enjoyed particularly Robert M. Hutchins' "The University in War and

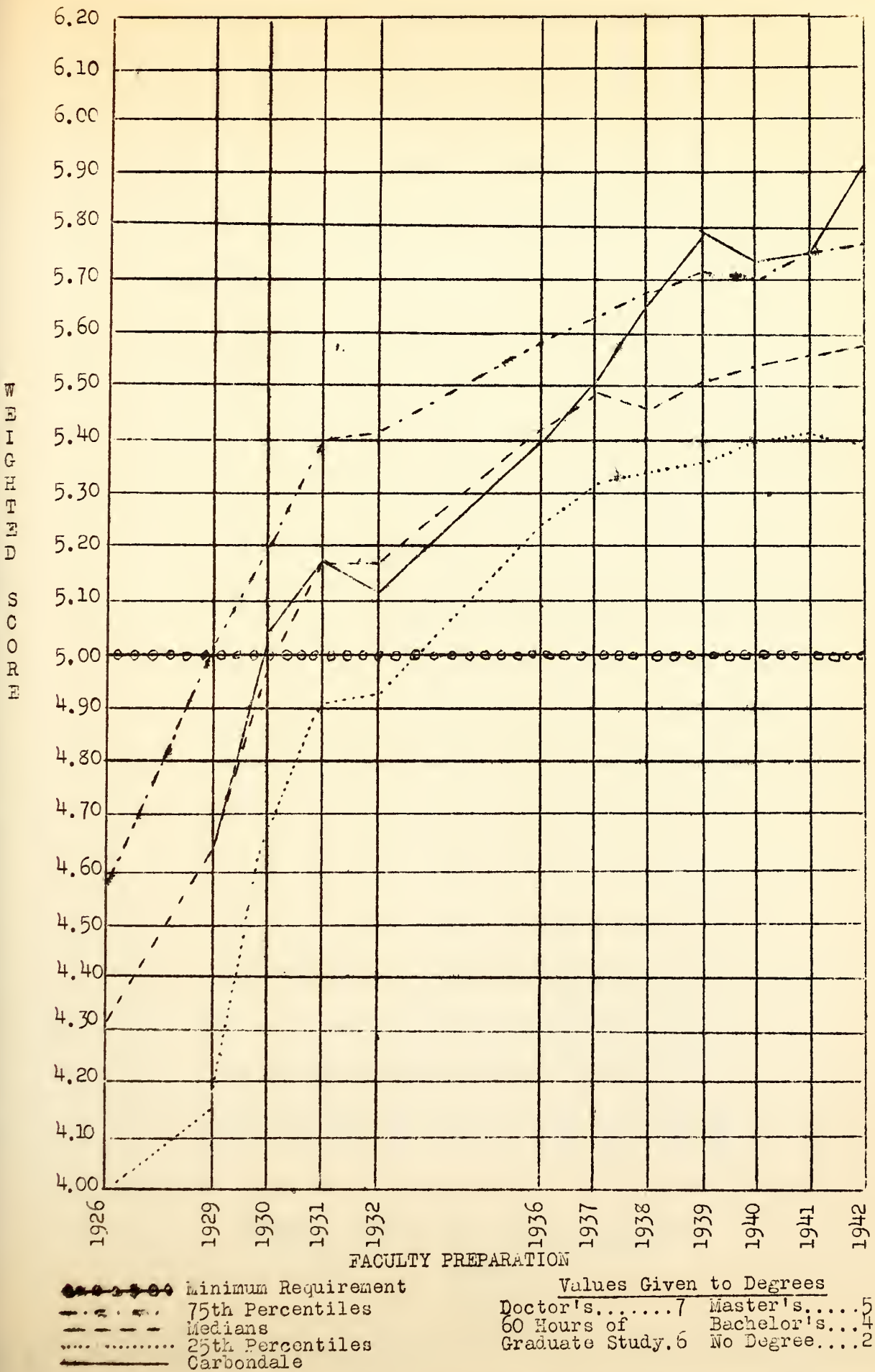
Peace", and Cyrus Eaton's article, "The Professor Talks to Himself". In Robert H. Lowie's reply to Mr. Eaton, "The Professor Talks Back", I think that Mr. Lowie failed to meet the issue altogether by not even discussing the same thing Mr. Eaton was talking about. After all, there is not much resemblance in the use of jargon between the quotations from Milton and Shakespeare and the horrible examples of academic obscurantism which Mr. Eaton quoted.

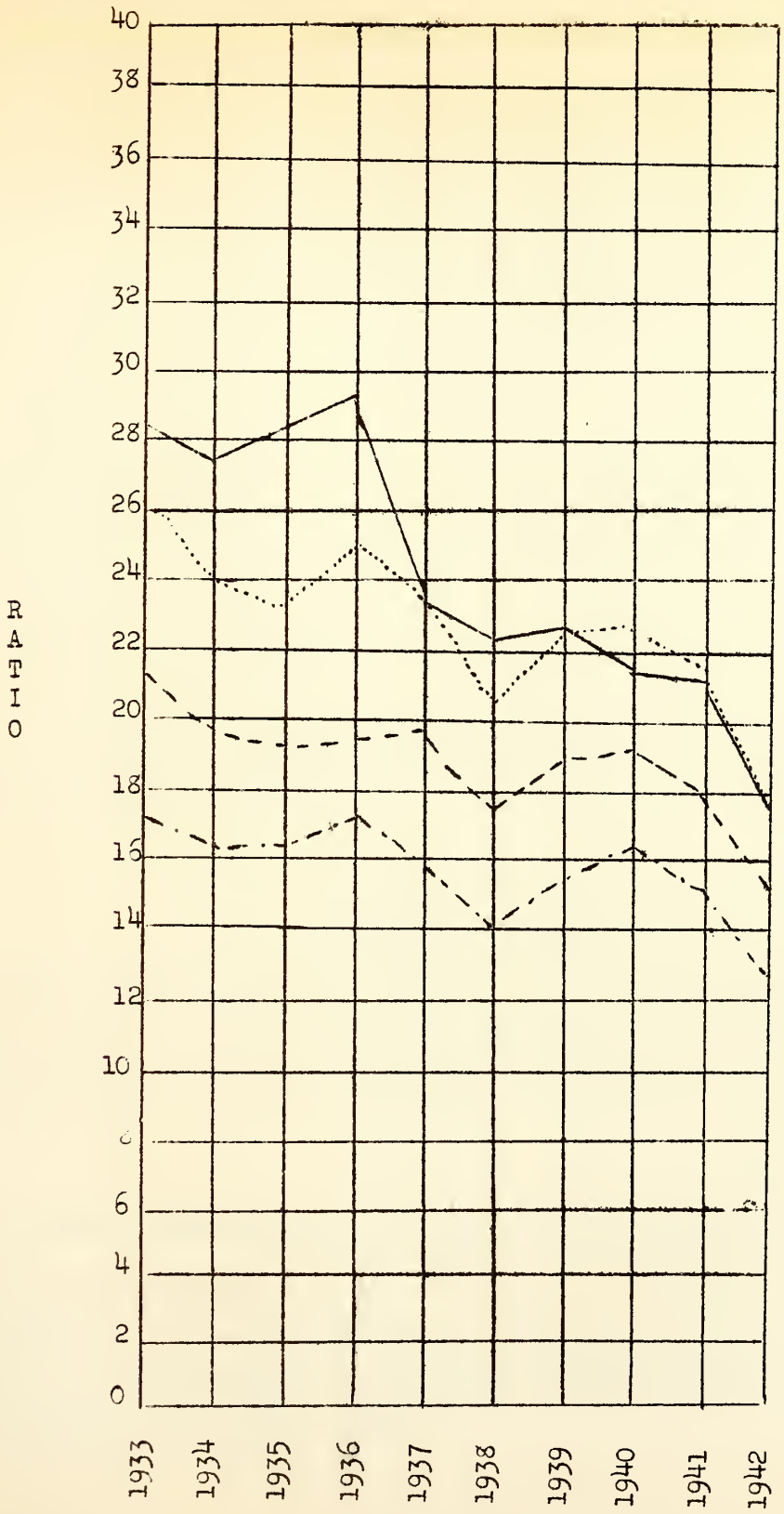
But the best thing of all in the Bulletin is the reprint of the 1915 Declaration of Principles of the Association. This is a classic statement which ought to be much more widely circulated than it has been. It ought to be required reading for every college board member as soon as he is appointed.

Harpers is also more than usually interesting this month. The regular monthly features by Bernard Devoto and E. B. White are especially good. Mr. White's comments on the proposed High School Victory Corps are exactly to my taste.

Report from the American Association of Teachers Colleges

Attached to this bulletin are copies of two graphs showing faculty preparation and student teacher ratio. These graphs were issued on the basis of the Fall 1942 report of the American Association of Teachers Colleges.


WEIGHTED SCORE
6.20
6.10
6.00
5.90
5.80
5.70
5.60
5.50
5.40
5.30
5.20
5.10
5.00
4.90
4.80
4.70
4.60
4.50
4.40
4.30
4.20
4.10
4.00
1926
1929
1930
1931
1932
1936
1937
1938
1939
1940
1941
1942
FACULTY PREPARATION
Minimum Requirement
75th Percentiles
Medians
25th Percentiles
Carbondale
Values Given to Degrees
Doctor's.....7
60 Hours of Graduate Study.6
Master's.....5
Bachelor's...4
No Degree....2



STUDENT TEACHER RATIO (Total enrollment)

75th Percentiles

Medians

25th Percentiles

Carbondale

(The nature of these data is such that the lower ratio the more desirable is the score. Note reversal on pattern map.)

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 19, 1943

Volume VIII Number 31

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Meetings

The Victory Committee will not meet Thursday morning because of the Easter vacation.

The Council of Administration will not meet this week because of the Easter vacation.

There will be no Assembly exercises this week.

The Humanities Division will meet on Monday at 3:55 p.m. in Room 213 of the Main Building for the purpose of electing a chairman of the Division. If everyone is prompt, the meeting need not last more than five minutes.

Easter Vacation

As has been previously announced, the Easter vacation will start on Wednesday evening during the week before Easter Sunday, and school will be resumed on Wednesday morning of the following week. This vacation is a substitute for the between-terms vacation which we have been accustomed to have hitherto.

North Central Association Accredits University High School

Recently the North Central Association accredited University High School as one of its members. This is a fine achievement for the High School. Out of 30,000 high schools in the United States only 3,000 are recognized by the North Central Association. That means that University High School is now recognized as a top ranking high school in its own right.

A Correction

In last week's issue of the weekly Bulletin in the announcement of Mr. Barton's article on the Sudbury Area the statement was made that it was a part of his doctoral research. Mr. Barton would

like to point out that this is not so, The work which was the foundation for this article was done in Sudbury, Canada, since Dr. Barton came to this campus, during the summer of 1939. It was research done by Mr. Barton on his own time with his own money.

Faculty Recognition

Dr. Marie Hinrichs has been asked by the magazine Biological Abstracts, published by the University of Pennsylvania, to work as regularly as her time permits in abstracting some of the periodical literature on biology. Dr. Hinrichs is working especially in making brief English abstracts of French and German articles.

Mr. Sherman Barnes of the History Department has a very interesting article in the April, 1943 issue of the Social Studies for Teachers and Administrators. The article is entitled "Democracy and the Social Studies". It is an exceedingly good discussion of some very fundamental matters.

Mr. Lloyd J. Phipps has an article in the April issue of Fan Mill. The Fan Mill is the official publication of the State Board of Vocational Agricultural Education. In the March 20 issue of Prairie Farmer, Mr. Phipps has an article entitled "Farmers Learning to Throw Heavier Punch at the Axis". There were also two other articles describing Mr. Phipps' program of adult education--one in the Chicago Daily News entitled "Southern Illinois Farm Folk", and one in the St. Louis Post Dispatch entitled "College Giving Free Course in Food Production".

The book, Illinois, Crossroads of the Nation, written by Mr. and Mrs. Merwin and Mr. Vernon L. Nickell, has been accepted by the Illinois Pupils Reading Circle and has also been placed on the reading list for the Chicago schools. There is some probability of using the book as a county adoption, if a manual can be prepared to go with it. This book is bringing very fine recognition not only to the authors, but to the college as well.

Honors Day, Thursday, April 29

On Thursday, April 29, which is the first Thursday after our Easter vacation, during the Assembly hour, the College will hold its annual Honors Day program. On this day we shall honor the students of this College who have made distinguished scholastic records. We shall want to make it as impressive a ceremony and as distinguished an occasion in the College year as we possibly can make it. In this effort we are asking for the cooperation of all the members of the faculty.

The program will begin with an academic processional in which the students who are to be honored and one representative of each department of the College will march to the stage. Members of the faculty representing their departments are expected to wear full academic costume and are asked to meet in the Gymnasium of the Old Science Building at 8:45 a.m.

Mr. Charles Tenney, a member of the English department, has been chosen by the Student Council to make the annual Honors Day address. There are plenty of seats available in the middle sections of the Auditorium for members of the faculty who do not participate in the ceremony.

The New Cafeteria Board

At the Council of Administration meeting last Tuesday, a report of the University Cafeteria Committee was read and approved. Under this plan, an advisory board was set up which functions as a policy-making committee. The members of the board are: Dean Woody, Dean Lentz, Miss Coleta Knewitz, Mr. Buboltz, Dr. Hinrichs, and Mrs. Neely representing the College as a whole; and Miss Troutt representing the training schools. The two student representatives are Mr. James Wilson and Miss Mary Jane Rauback.

We are hoping the Cafeteria will be open in a very short time.

Mr. Parry Leaves for the Army

Mr. Douglas Parry left the campus this week to be inducted into the Armed Forces. Mr. Parry has done some highly efficient work here on the campus in a very scholarly manner. We wish him good luck and an early, safe return.

Mrs. Rachael Parry is taking Mr. Parry's place until his return from the Army. She has completed most of the work on her Ph.D., except the languages and the dissertation at Syracuse University.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 28, 1943

Volume VIII Number 32

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Meetings

The regular monthly faculty meeting will be held at four o'clock in the Little Theatre Auditorium on May 10. Presumably, the Chemistry Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet Thursday, April 29 at three o'clock in the President's Office.

The Division of Professional Studies will meet in Main 101, Monday, May 3, at four o'clock for the election of new officers.

A Reminder

On Thursday, April 29, during the Assembly Period, the College will hold its annual Honors Day program. On this day we shall honor the students of this College who have made distinguished scholastic records. We shall want to make it as impressive a ceremony and as distinguished an occasion in the College year as we possibly can make it. In this effort we are asking for the cooperation of all the members of the faculty.

Important Certification Ruling

Information has been released from the Office of State Superintendent Nickell that there is a very strong probability that students will continue to be certificated under the old certificating law up to September 1, 1943, instead of July 1, as was previously announced.

This is a highly important piece of information for students who are completing two years of work in the College, since it will make it possible for them to count the credit received in both summer sessions, where according to previous interpretations of the new law, this would not have been possible. Faculty members who advise students are asked to keep this in mind.

This is the arrangement by which students are permitted to certificate at the end of two years without examination. Under the new law it will be necessary for two-year students to take an examination.

Summary of the Minutes of the Curriculum Committee

April 14, 1943

It was moved and seconded that in order to comply with the new certification requirements 12 hours of rhetoric be required, including nine hours of freshman rhetoric and English 390, with the provision that a speech course may be substituted for English 390 if a student has at least a B average in freshman rhetoric.

It was moved and seconded that the above motion be amended to permit the substitution of a speech course for English 390 without the restriction on grades.

These proposals are to be voted upon at the next meeting of the committee on April 28th.

The committee approved a suggested course for a major in pre-nursing in education, and a field major in the social studies.

The committee asked the Placements Office to send information on the salary situation and its effect on the supply of elementary teachers to county superintendents and other school officials.

Faculty Recognition

In the April issue of Illinois Education Mr. Bruce W. Merwin has a very interesting article "Peace That Will Last". Also in the same issue Mr. Merwin has written a tribute to Dean George D. Wham of our faculty. This article tells of Mr. Wham's big experience as an educational leader in Illinois.

Mr. Vincent DiGiovanna has just received an invitation from the Chairman of the National Gymnastic Committee of the Amateur Athletic Union of the United States to act as one of the officials in the coming national meets which will be held in New York City on May 1. This is a fine recognition not only for the Department of Physical Education, but also for the College.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 3, 1943

Volume VIII Number 33

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Meetings

The regular monthly meeting of the faculty will be held at four o'clock in the Little Theatre Auditorium on May 10. The Chemistry Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will not meet this week, as Mr. Pulliam will be out of town.

The Victory Committee will meet in Room 206 of the Old Main Building during Assembly Hour Thursday.

There will be a short meeting of the Practical Arts and Crafts Division Tuesday May 4, the second hour in Room 104 of the Old Main Building.

It is Dr. Hal Hall Now!

Mr. Hal Hall, Principal of the University High School, returned from New York University last Wednesday where he had gone to take the final examinations for the Doctor of Education Degree. Mr. Hall returned with all of the work for the degree fully approved and completed. The New York University will confer the Doctor of Education Degree upon Mr. Hall at the June Convocation.

We extend heartiest congratulations to Dr. Hall.

Fall Term Schedule Requests

All Heads of Departments are requested to call at the Office of the Registrar sometime this week and fill out the schedule of classes for the fall term. At the same time, they should indicate rooms where the classes are to be held and the number of class tickets desired for each section.

Faculty Recognition

Mr. Delmar W. Olson in collaboration with Walter Troutman, a former S. I. N. U. student, had an illustrated article published in the May issue of Industrial Arts and Vocational Education. The article dealing with plastic projects for school shop work was submitted primarily to encourage Mr. Troutman to begin writing for publication. Incidentally, Mr. Olson recommends this teacher-student method of writing as a real stimulus to the student to contribute to magazines.

Miss Vera Peacock has an article in the March, 1943 issue of the French Review, published by the American Association of Teachers of French. This is another good article to be added to the long list of Miss Peacock's publications.

Miss Dorothy Davies has just been appointed as the Illinois State Chairman of the committee in charge of women's athletics in this state. This committee is one of those appointed by the National Section of Women's Athletics to coordinate and carry on the athletic program under the auspices of the National Association for Health, Physical Education, and Recreation.

Campaign for U.S.I.

The University of Southern Illinois bill has been stalled for three weeks on the third reading in the Senate. When the Senate adjourned last week, it appeared from an unofficial poll made by the supporters of the bill that we lacked only two votes of having enough for final passage.

In the meantime the Associated Press report about the suggested compromise on the bill was substantially correct. Some of our supporters, however, do not think that it is necessary as yet to compromise. They still have hopes of passing the bill in its original form.

The whole matter is now very much confused, and those of us who have been trying to keep up with the situation hesitate to make any predictions. We need continued agitation and support for the measure. It is suggested that any members of the faculty who have any means of promoting active support leave nothing undone to do so.

Both the attitude and the tactics of the University of Illinois have been extremely disappointing throughout. Much more could, and perhaps should be said on this point.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 10, 1943

Volume VIII Number 34

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Meetings

The regular monthly meeting of the faculty will be held today at four o'clock in the Little Theatre Auditorium. The Chemistry Department will be host at the faculty tea immediately preceding the meeting.

The Council of Administration will meet on Tuesday of this week at three o'clock in the President's Office.

The Victory Committee will meet in Room 206 of the Main Building during the Assembly Period Thursday.

The Dedication of the Student Christian Foundation

On Thursday of this week a very important event in the history of the college will be observed. The Board of Trustees of the Student Christian Foundation will hold its dedicatory ceremonies.

The following program has been arranged:

9:00 a.m.--Student Assembly honoring Professor Emeritus Pierce. Board of Directors will be on platform.

10:15-3:30--Board of Directors' annual business meeting.

3:30-5:30--Formal dedication of Foundation, followed by tea and reception honoring Professor Pierce.

7:30-10:30--Open house at Student Christian Foundation.

The Committee is, of course, anxious for as large an attendance of students and townspeople as possible. It is suggested that faculty members help to publicize the event

and to emphasize its importance. It is not too much to say that, in its relation with the Baptist Foundation and with the Student Christian Foundation, Southern is doing nationally important pioneer work among teachers colleges in a very important, but hitherto completely neglected field. Since, in all cases, this work has to be supported by private subscription, it is all the more necessary that great public emphasis be given to the work and to its importance in education. The Committee respectfully solicits the whole-hearted support of the faculty, not only in the dedication ceremonies, but in the day-to-day work of the Foundation.

We expect a rather large number of off-campus visitors, members of the Board of Trustees of the Foundation who represent the various participating denominations, and neighboring ministers of these denominations. Faculty members who are not well acquainted with the work and plans of the Student Christian Foundation are especially urged to attend some part of the program and get better acquainted with it.

The faculty members on the Board of Trustees of the college are Mr. Swartz, Mr. Welch, and Mr. Merwin. The Director of the Foundation is the Reverend Mr. John McCaw.

Summary of Minutes of Curriculum Committee Meeting April 28, 1943

The Committee approved the following recommendation concerning the English requirement:

That 12 quarter hours of written and oral English be required, to include 9 hours of freshman rhetoric and either English 390 or a three-hour speech course, the student being permitted to choose which of the latter to take.

The report of the Subcommittee of the University of Southern Illinois concerning the educational program and degrees for the proposed U.S.I. was approved with some changes in wording.

Faculty Recognition

The following is an excerpt from a letter which Mr. Hal Hall received from Mr. C. F. Anderson, Assistant Supervisor of Agricultural Education in Springfield, concerning the good works of Mr. Lloyd Phipps.

"Not only is Mr. Phipps doing a good job of teaching with his boys, but also, he is rendering an unusual community service

with his evening schools, two of which I visited. His work in this field is outstanding."

In the March 20 issue of the Prairie Farmer there is an article describing Mr. Lloyd Phipp's evening school program. Mr. Phipps is doing a worthwhile job in Southern Illinois.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 17, 1943

Volume VIII Number 35

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Meetings

The Council of Administration will meet Thursday, May 20, at three o'clock in the President's Office.

The Victory Committee will meet Thursday during the Assembly Period in Room 206 of the Main Building.

The New Curriculum Materials Bureau

An announcement went out to the faculty last week announcing the opening of the new Curriculum Materials Bureau in the basement of the library. Members of the faculty are respectfully referred to this special bulletin.

The Curriculum Materials Bureau is a new project of the college which has been initiated and developed by Mr. Emerson Hall. It is something really fine. Members of the faculty are urged to visit and see what there is there; and use it in any way in which it will fit into their work.

It is Doctor Cagle Now

Mr. Fred Cagle returned to the campus last Friday from the University of Michigan, where he has been on a leave of absence for nearly two years working on his doctors degree. Mr. Cagle has completed the work on this degree, his dissertation has been accepted, and the degree will be conferred in the June convocation.

We extend congratulations and good wishes to Dr. Cagle.

Recognition for the College

Mr. McDonagh has been asked to teach at Wisconsin State Teachers College at La Crasse, Wisconsin for the first summer session from June 7 to July 16.

Mrs. Rachel Parry has just accepted an invitation to serve as consultant in the University of Wisconsin Elementary Laboratory Schools on problems of child guidance including remedial reading. This, of course, refers to the Summer Session, and is the position which had been previously offered to her husband, Dr. Douglas Parry, now in the Army.

In the April, 1943 issue of The Soybean Digest there is an article by R. W. Shirer, Agricultural Agent of Illinois Central Railroad, entitled "Classes in Soybeans". This article deals with the Soybean War Production Class being held at the Dietz rural school district in Jackson County, under the direction of Dr. R. C. Cassell. This is one of the twenty-seven War Production Courses organized by Mr. Lloyd Phipps, Vocational Agriculture Instructor at the University High School.

Mr. Pulliam has an article in the current number of the Illinois School Board Journal entitled "What the War Crisis Means For the Schools". It is an abstract from the speech made at the annual convention of the School Board Association.

Mr. Willard Kerr, who was the editor of the Egyptian here four years ago, has an article in the current number of School and Society entitled "A Note on the Lack of Research in Music Schools". Mr. Kerr took his Ph.D. degree at Purdue last spring, and is now working for the National Radio Corporation of America as a Consulting Psychiatrist.

A Good Suggestion

The following note comes from Mr. Neckers:

"As you know, Miss Marie Knobeloch has received a scholarship in chemistry at the University of Illinois. I have just finished writing to her high school principal and former high school chemistry teacher, pointing with pride and urging them to do likewise. Also to push similar students our way with Miss Knobeloch's success

as an incentive and also as a recommendation of what this college can do for excellent students.

"This is the first year that it has occurred to me to do this and I should like to suggest that, if they are not already doing so, heads of departments in similar circumstances could put in a good word for the college in attracting this type of student which we like and need."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 24, 1943

Volume VIII Number 36

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Meetings

The Council of Administration will meet Tuesday of this week at three o'clock in the President's Office.

The Curriculum Committee will meet on Wednesday, May 26, at four o'clock in Room 101 of the Main Building.

The Division of Professional Studies will meet Wednesday of this week at four o'clock in Room 101 of the Main Building. A good attendance is desired.

The Victory Committee will not meet this week.

Examination Schedule
June 1, 2, 3

Tuesday		Wednesday	
1st hour classes	7:30-10:30	4th hour classes	7:30-10:30
2nd hour classes	10:30- 1:30	5th hour classes	10:30- 1:30
3rd hour classes	1:30- 4:30	6th hour classes	1:30- 4:30

Thursday

7th hour classes	7:30-10:30
8th hour classes	10:30- 1:30

Regular classes are expected to hold examinations for only two of the three hours. In other words, a four-hour course the first period should be through at 9:30. In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and two-hour courses the last hour. A student having a three-hour course the first hour will thus write his examination from 7:30 to 9:30, and one having a two-hour course the first hour will write from 9:30 to 10:30.

School Closed for Memorial Day

In order to observe Memorial Day which this year happens to fall on Sunday, there will be no school on the following day, Monday, May 31. This will make no change in the weekly program; examinations will start on Tuesday as scheduled. We shall assume that all college offices will also be closed for that day.

It will be necessary, however, for Army classes to continue on schedule.

Faculty Volunteers Needed

A part of the Cadet Training Program requires that the College furnish instructions in short courses in civil air regulations to all of the cadets. Hitherto this responsibility has been assumed by the Physics Department, but the Physics Department is the most overburdened one on the camous; hence, it should not be asked to do this job, even though now the only persons who are familiar with it are members of that department.

There is nothing mysterious or technical about the civil air regulations. They can be learned from a textbook and taught by anyone who can teach anything else. We should like some volunteers to do this work from departments in which the teaching load promises to be light for the duration. Definite information about what such teaching would entail may be secured from Mrs. DiGiovanna. If we do not secure volunteers, it will be necessary for us to resort to selective service since this work must be done, and can be done by any intelligent person with a little extra effort.

Important Announcement

Our Cadet Detachment is expecting an important inspection in which the immediate assembly of the men may be required. For this reason it is requested that we have some way of notifying the cadets in case they are needed immediately at Army Headquarters. If such an emergency arises, the office will ring three shorts and a long on the bells at which time all cadets will leave their class rooms and go immediately to their barracks. We shall appreciate the faculty's cooperation in this matter.

Applications for Employee Personnel

All faculty members or other employees of the college who in the future need Civil Service help should come into the President's Office and fill out an application blank. This will keep our

records in order and cause a minimum amount of confusion.

Book Club Auction Wednesday

All books in the faculty club should be returned to Mr. Tenney's desk today. The annual auction of the books will take place in Main 206 at 7:30 Wednesday evening, May 26, with Mr. Beyer as auctioneer.

The auction is open to everyone, whether a member of the club or not. Those who cannot come out Wednesday night are urged to send a list of the books they want, together with the top prices they are willing to bid, to Mr. Tenney, who will be glad to serve as their agent at the auction.

Library Book Requisition Due

Departments which have not already done so are asked to turn in cards for books they wish to have ordered on the next requisition. These cards should be sent to Miss Shubert not later than June 15.

It is suggested that departments begin the preparation of their lists before many faculty members leave for vacation.

Faculty Recognition

Mr. Welch has an article entitled "A Study of the Phytoplankton of Crab Orchard Lake" in the Transactions of the Illinois State Academy of Science, Volume 35, No. 2, May 1943. The article is a highly technical one reporting some interesting results from Mr. Welch's studies during the period when the waters of Crab Orchard Lake were coming to life.

Mr. Homer Rose, formerly a member of this faculty, has an article in the June, 1943 issue of Industrial Arts and Vocational Education. The name of the article is "By-products of Teacher-Built Projects".

Alumni Banquet June 3

The officers and the Executive Committee of the Alumni Association extend a cordial invitation to the members of the faculty to attend their annual Alumni Banquet which will be held Thursday evening, June 3, at seven o'clock in the new College Cafeteria.

There will be a reception in the Little Theatre Auditorium immediately preceding the Banquet, from six o'clock to seven o'clock.

Judge Lynndon M. Hancock of Harrisburg will be the speaker at the Banquet.

Reservations may be made in the President's Office any time before June 2. The price of the dinner is eighty-five cents. Either formal or informal dress is appropriate.

Faculty-Senior Dance

All members of the faculty are cordially invited to the Faculty-Senior Dance to be given in the Little Theatre at 8:45 p.m. Wednesday, June 2. Since this is one of the few remaining occasions when members of the faculty can meet with the seniors, the members of the class are anxious that the faculty attend this informal dance.

Commencement Plans

The usual instructions for Baccalaureate and Commencement Exercises are a supplement to this weeks Faculty Bulletin. Mr. Abbott and his Committee on Graduation have made all the arrangements for the Commencement. However, this Committee, as well as the administration of the college would be very glad to receive suggestions for the improvement of the Exercises.

Victory Committee Pamphlet

The Victory Committee of the college two months ago ordered the printing of a leaflet entitled "War Service Opportunities for the High School Graduate". This leaflet was to be used to distribute to high school seniors throughout Southern Illinois. The printing order got tangled up in the bureaucracy and the leaflets did not arrive until last week. It will take prompt action on the part of all members of the faculty, particularly on the part of county sponsors, to get them out to the high school seniors before all of the high schools are dismissed.

There is not time to mail them separately to each student, or to distribute them personally by visiting the high schools. Each county sponsor is therefore asked to secure from the office enough leaflets to distribute to the senior classes of all high schools in his county and to mail them to the principals special delivery at once, respectfully asking the principals to distribute them to the

members of the senior class. Unless these leaflets go out today or tomorrow, we shall probably have wasted the money spent in printing them.

The June Harper's Discusses Education

Again the current number of Harper's magazine has some very interesting things in it that bear on the problems of higher education. One particularly is entitled "Why Not Teach Geography?". It is written by Dan Stiles. Another is an article by John R. Tunis which follows out a line of thinking which Mr. Tunis has been expounding in other articles for ten years. It concerns sports, recreation, and college athletics, and the effect of the war on them.

In the "Editor's Easy Chair", Bernard Devoto unburdens himself of some opinions about professors of education, college presidents, and the like , which are amusing or infuriating, according to one's own prejudices. I liked his description of President Hutchins, but did not care for his opinion of professors of education.

Recommending these articles does not imply whole-hearted agreement with them. Often it is articles with which we disagree that do the most to clarify our own thinking. At all events, the geography people should greatly appreciate the Stiles article.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

May 26, 1943

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Will faculty members please read the following announcement to all their classes:

All seniors who expect to participate in the Baccalaureate and Commencement exercises are required to meet in the Assembly tomorrow morning at 9:30.

On the Friday morning of Commencement, the Army classes will not meet from nine until eleven, so that those faculty members who are teaching Army classes will be free to attend the exercises. This is one occasion during the year when the faculty as a group gives honor to the senior class; therefore, it should be the time when faculty members realize their obligation to be in the procession. It is requested that no one ask to be excused except in a case of emergency.

All Army classes will meet on Monday, May 31. Three buildings will be open that morning for classes, the Main Building, the Gymnasium, and Parkinson Laboratory. If classrooms are being used in other buildings, will you please make arrangements to use a room in the Main Building on Monday, so that we will not have to ask the employees to have every building open on Decoration Day.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 31, 1943

Volume VIII Number 37

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Meetings

The Council of Administration will not meet this week.

The Victory Committee will not meet this week.

The regular monthly meeting of the faculty will be held at two o'clock on Monday, June 14, in the Little Theatre Auditorium. We shall again follow the usual summer plan of omitting the faculty teas.

Faculty Recognition

In the May issue of the Illinois State Academy of Science Transactions, Vol. 35, No. 2, Mr. Flemin Cox of our Geography Department has an article entitled, "The Colonial Question". This is an excellent article analyzing the economic value of colonial possessions to the metropolitan country. It points to the conclusion that colonies are not essential, and may even be a detriment to the economic welfare of a country during times of peace.

Commencement Plans

The printed programs of commencement activities and the usual instructions for the exercises have been distributed to each faculty box. Mr. Abbott and his Committee on Graduation have charge of all the arrangements. However, this Committee, as well as the administration of the college, will be very glad to receive suggestions for the improvement of the exercises.

Alumni Banquet Thursday

As was announced in last week's Bulletin, the Alumni Banquet will be held on Thursday evening at the new Cafeteria at 7:00. Reservations should be made in the President's Office today.

Fotos Club Exhibit

The annual Fotos Club exhibition of prints is scheduled for the week of June 13. The exhibit will be sponsored jointly by the Photographic Service Department and the Art Department beginning with a tea in the Little Gallery on Sunday, June 13. For details see Egyptian of May 21. Everyone is invited to submit prints, and participation by faculty members is especially desired. If you have a photograph you care to exhibit, please see Mr. J. Cary Davis at your earliest convenience.

Final Grades Due

Final grades for the spring term are due in the Registrar's Office by eight o'clock, Monday morning, June 7, 1943. All faculty members should post final grades on bulletin boards in their classrooms at the same time that the grades are turned in at the Registrar's Office.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Volume VIII Number 38

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Meetings

The Council of Administration will not meet this week, but will meet Tuesday, June 15, at two o'clock in the President's Office.

The regular monthly meeting of the faculty will be held at two o'clock on Monday, June 14, in the Little Theatre Auditorium. We shall again follow the usual summer plan of omitting the faculty teas.

The Victory Committee will meet Tuesday of this week during the Assembly period in Room 206 of the Main Building.

College Assembly Tuesday at Nine O'clock

Regular college assemblies will be held once a week during the summer term as they were during the regular year. The assembly hour will come at nine o'clock on Tuesday morning. Student attendance is required.

We have a rather full program of work shops and summer entertainment and recreation, the general plans for which are announced in the summer term bulletin. Specific announcement of the various events will be made from time to time.

The first assembly will be held tomorrow morning. Faculty members will please announce this fact in their early morning classes.

Salary Schedule

The Teachers College Board will meet on Thursday of this week at Macomb. The question of the adaption of the long-considered salary schedule will be the most important order of business at the meeting. The question of graduate study will be second in importance only to the salary schedule. This promises to be one of the most important meetings the Board has held in years.

Four of the presidents have agreed to base the pay rolls for the coming year which are to be presented to the Board at this

meeting on the new salary schedule. This college is one of the four. We are hoping for Board approval.

Our adaption of the schedule this year will put some strain on our financial resources, but is entirely feasible if the appropriation bill now proposed is passed. A more detailed explanation of the financial situation will be made at the next faculty meeting by a member of the Faculty Budget Committee and by Mr. Miles.

Annual Reports are Due July 1

Following a custom which was established some years ago, all department heads, the heads of the independent offices and agencies of the college, and the chairmen of the more important committees are all asked to file brief annual reports covering the past year.

We should like to have these reports in the Office about July 1.

Work for Fall Term Enrollment

Through every agency of the college and through every avenue of approach to the public, we ought to be working very hard to build up our fall term enrollment. The best means of doing this is constantly to emphasize the fact that an able bodied high school graduate will be doing his patriotic duty best by going to college next fall and preparing himself for some one of the special technical military services that the rank and file of drafted men cannot do.

We should continue to make full use of the booklet "War Service Opportunities for the High School Graduate of 1943."

Status of the State College Bill

The modified liberal arts college bill which passed the Senate and on which we are now working for House passage is coming up again in the House Committee on Education this week. It was postponed last week because the opponents claimed they had not been able to secure their witnesses. The tactics of the opposition now seem to be to try to obstruct any action on the measure so that it will be left on the House calendar on June 30 when the Legislature adjourns. If this happens, it will be dead and will have to be revived anew at the next session.

There still is some hope for its passage, and we are going to continue to fight for it as furiously as we can.

We still have the solid support of the members of the Legislature from this section of the state, but they constitute only about a fifth of the total. We have received some Chicago support in the House, and our friends may be able to secure passage there as they did in the Senate. Anything that any member of the faculty may do through any of his friends or acquaintances during the next few days might be helpful. In the meantime we will continue to work hard and hope for the best.

If the bill does not pass, then it will be our responsibility to begin at once to formulate a new plan of attack to try to secure some immediate liberalization of the program here at Carbondale through the Teachers College Board. There is some disagreement as to how far the law would permit us to go in this way. My guess is that anything within reason which the Board approves would not be challenged, provided it did not run us into financial difficulties.

Beyond that we should also begin to plan our campaign for the next session of the Legislature. The cause we have been fighting for is a just one. As Senator La Follette once said about another matter, "The thunder of Jove is on our side"; and although we may meet some more rebuffs in the process, we shall eventually succeed in establishing this college in the position which it should occupy in this great region. Let us continue to rally alumni, student, and other support to the cause.

Herbert Agar Here Next Wednesday

A number of the members of the faculty may have read Mr. Herbert Agar's book, A Time for Greatness. Mr. Agar was formerly editor of the Louisville Courier-Journal, Louisville, Kentucky. At the present time he is a Naval officer assigned to the Office of War Information and recently completed a tour of duty in London, England.

He has now returned to the United States for a series of lectures on present conditions in Europe and post-war problems of peace.

He is coming to this campus next Wednesday and will speak at the assembly hour under the auspices of the Illinois Agricultural Conservation Committee.

Accordingly the regular college assembly will be held next Wednesday at the usual hour instead of on Tuesday. Classes scheduled for that hour on Wednesday will be asked to meet during the assembly period on Tuesday. Members of the faculty will please announce this change, and again next Monday.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 14, 1943

Volume VIII Number 39

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Meetings

The Council of Administration will meet Tuesday of this week at two o'clock in the President's Office.

The regular monthly meeting of the faculty will be held today at two o'clock in the Little Theatre Auditorium. We shall follow the usual summer plan of omitting the faculty teas.

Herbert Agar on Campus Wednesday

As was previously announced Mr. Herbert Agar, distinguished author and commentator and former editor of the Louisville Courier Journal, but now in the United States Navy, will address the student body on Wednesday at the regular assembly hour.

This necessitates changing classes scheduled to meet the second hour on Wednesday to Tuesday morning. Faculty members are asked to announce this change in all classes today and in the first hour classes tomorrow.

Books by Herbert Agar

Mr. Bosley of the Library has sent the following notice for the Faculty Bulletin this week:

Faculty and students may be interested in the fact that the following books by Herbert Agar are in the College Library:

The People's Choice
Land of the Free
Who Owns America
Pursuit of Happiness
A Time for Greatness

Child Guidance Clinic Next Week

The regularly quarterly Child Guidance Clinic under the auspices of our Bureau of Child Guidance and of the Illinois Institute for Juvenile Research will be held on the campus beginning June 29. A more detailed announcement of it will be inserted in the Bulletin in due course.

Faculty Salary Schedule Approved

The Teachers College Board at its meeting at DeKalb last Friday morning approved the salary schedule which was formulated by the joint faculty committee of the five institutions and submitted for the Board's approval some months ago.

The schedule of salaries for the coming year has been made out on the new salary schedule. This has resulted in some very substantial increases in salary to persons whose former salary was below the minimum for the professorial rank. The policy has been to level all salaries up to the minimum for rank and to give all members of the faculty who have been here three years or more, and who have not reached the maximum salary for their rank, the regular increment of ten dollars a month provided in the schedule.

It is not planned to send out any notices to members of the faculty concerning their new salaries, but any member who does not already know what his salary would be under the new schedule may find out by asking Mrs. Kennedy in the President's Office.

Something more will be said about this whole question of budgetary and faculty policy for next year at the faculty meeting today.

Summer Term Enrollment

The total enrollment for the summer session stood at 695 on Saturday morning when the stencil for this Bulletin was cut. We shall pick up about thirty more this morning. This enrollment is very encouraging, especially so in the light of what is happening at the other colleges, one of which reports a summer term enrollment of under 300. These 725 civilian students, together with 250 cadets will give our summer faculty a very responsible war-time load for which we shall not need to apologize.

The necessity for working zealously to build up fall term enrollment cannot be over-emphasized. We are counting on all members of the faculty to do everything they can. In spite of our best efforts the prospects are rather dark.

PARENT TEACHER CONFERENCE

Mr. Cisne asks that the following announcement be made:

"The Annual Summer Conference of the Illinois Congress of Parents and Teachers will be held on the campus Wednesday, Thursday and Friday of next week, June 23, 24, 25. As usual headquarters will be established on the lower floor of the Old Science Building. Here will be given a rather complete display of pamphlets, tracts, bulletins and other publications of the State Association.

"On Wednesday and Thursday the conference talks will be given at the headquarters in the Old Gymnasium coolest place on the campus. Seating space will be provided sufficient for several classes thus avoiding conflicts should any appear. On Friday the speakers will go to classrooms on invitation of faculty members. There can be two conferences each hour on Friday.

"The two representatives of the state association who will be with us this year are Mrs. Frank A. Damm of Chicago, and Mrs. Melvin Lockard of Cobden. Mrs. Damm is First Vice-President and Mrs. Lockard is Fifth Vice-President of the Illinois Congress of Parents and teachers. Both of these are rated as excellent workers by the association.

"The cooperation of the faculty is solicited that these two speakers may have a good hearing. No doubt most of the attendance will consist of entire classes as in previous years but any faculty member, student, or other visitor is welcome at any time. Since the beginning of these summer conferences there has been a great increase in the number of local PTA units, and in the total membership in this section of Illinois. Help make this conference a success."

JUNIOR RED CROSS

"A representative of the St. Louis Division of the Junior Red Cross will be on the campus three days next week, Wednesday, Thursday, and Friday for the purpose of making as many contacts with students as possible, relative to the work of the Junior Red Cross in the schools. Also he would like to meet as many campus organizations and other groups as are interested in this work.

"This speaker will be available for classroom talks each hour on Wednesday and Thursday. On Friday he will be stationed in the old Gym, lower floor, to meet all groups and classes interested.

"Cooperation will be appreciated."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 21, 1943

Volume VIII Number 40

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Meetings

The Council of Administration will meet Tuesday of this week at two o'clock in the President's Office.

The Cafeteria Board will meet at three o'clock today at the Cafeteria.

The Victory Committee will meet Tuesday of this week during the Assembly Period in Room 206 of the Main Building.

The Long Term Planning Committee will meet on Wednesday afternoon at two-thirty o'clock in the President's Office. This is an important meeting, and we would like to have all members of the committee attend whether they are on duty this term or not.

Military Leaves for Mr. DiGiovanna and Miss Etheridge

Mr. Vincent DiGiovanna has been granted a leave of absence from this college to enter the armed forces of the United States in the Army. I am sure that we all extend to Mr. DiGiovanna our most sincere regret in seeing him go.

Miss Frances Etheridge, head of the Women's Physical Education Department, has left the campus for the duration of the war to enter the Women's Army Auxiliary Corps, under the direction of the Signal Corps.

I am sure we all wish both of these members of the faculty the best of luck and an earlier return to the campus than most of us now dare hope for.

Mr. DiGiovanna and Miss Etheridge are respectively the thirteenth and fourteenth faculty members to enter the armed services, and the twentieth and twenty-first given leave to do war work of any kind. This does not count a number of persons not having tenure who have left the faculty permanently.

Faculty Recognition

Miss Winifred Burns of the English Department has an article entitled "Democracy and the Teacher" accepted for publication by The Educational Forum. It will be published in the near future.

Mr. Douglas Lawson of the Education Department has some poetry published in the May, 1943, issue of the Saturday Evening Post. His two poems are entitled "Two Portraits". The poems should be interesting to college teachers because they are contrasting portraits of anonymous professors.

Second Book Auction

The second auction of the faculty book club will take place at 2:00 P.M. on Thursday, June 24, in Main 206. Mr. Beyer will serve as auctioneer.

All students and faculty members are welcome to attend. Those who cannot come may put in bids by sending a list of books wanted, together with ceiling prices, to Mr. Tenney before Thursday.

The New Graduate Study Committee

At the Council of Administration meeting last Tuesday afternoon a special committee was set up to study the proposal to begin graduate work at Southern next September, and to prepare a report for the Teachers College Board which will explain what such a move would entail. The following persons have been selected for the committee: Mr. Swartz, Mr. Merwin, Mr. Ragsdale, Mr. Barton, Mr. Schneider, Miss Peacock, and Mr. Neckers. Mr. Swartz was elected by the committee to be Chairman.

Members of the faculty who have suggestions or ideas about this questions are urged to discuss them with members of the committee. Furthermore, meetings of this committee, like all meetings of general policy forming agencies of the college, including the Council of Administration, are always open to members of the faculty who desire to attend them.

This fact, that major policy making committees of the college ought usually to have open meetings, is one that needs to be more generally understood. Any member of the faculty may attend the meeting of the Council of Administration of the college at any time that the matters in which he is interested are being discussed.

Good News on the Budget

Mr. Miles returned from Springfield with the news that a compromise had been effected on the $100,000 proposed cut on the Teachers College Budget, in which $50,000 of the cut was restored to the budget by compromise between the department of Registration and Education and the Department of Finance. Of this $50,000 Southern will receive $14,462, which puts us into just that much better a position than the one which was described at the faculty meeting last Monday.

It is assumed that this appropriation bill will now go on through to passage without further change.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 28, 1943

Volume VIII Number 41

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Meetings

The Council of Administration will meet Tuesday of this week at two o'clock in the President's Office.

Child Guidance Clinic This Week

The Summer Clinic in charge of the Illinois Institute for Juvenile Research and the College Bureau of Child Guidance will be held this week Tuesday, Wednesday, and Thursday. This is the thirtieth Quarterly clinic conducted at this college since April, 1936. Copies of the complete schedule will be found on the campus bulletin boards.

School Closed Monday, July 5

In order to observe Independence Day which this year happens to fall on Sunday, there will be no school on the following day, Monday, July 5. This will make no change in the weekly program. We assume that all college offices will also be closed for that day.

It will be necessary, however, for Army classes to continue on schedule.

Important Meeting

All members of the faculty who are participating in the War Training Program are asked to meet on Thursday evening, July 8, at seven o'clock in the President's Office. This is a very important meeting, and it is requested that all instructors be present.

June Travel Statements

The fiscal year of the college closes June 30. It will be necessary for the Business Office to prepare a report at that time, indicating all obligations chargeable against appropriations of the past biennium.

Inasmuch as the Business Office has no knowledge of travel obligations for which travel statements have not been submitted, it is requested that all travel statements covering June travel be submitted to the Business Office not later than June 30.

Faculty Recognition

Mr. Vincent DiGiovanna has an article in the May, 1943, issue of The Research Quarterly. The name of the article is "The Relation of Selected Structural and Functional Measures to Success in College Athletics."

Typewriter Lost

The Egyptian has reported lost one Woodstock Typewriter N-378905, value $50.00, and has asked that it be deducted from its inventory. It has been missing for some time. It is possible that this typewriter has been transferred to some other office without record. It is therefore requested that various departments and offices check their typewriters and report to Mr. Van Lente if the above mentioned typewriter is found. Furthermore, if any member of the faculty has any information whatever that might lead to finding this typewriter, or finding out where it went, it should be reported to the Business Office.

This incident serves to bring to attention again the great importance of a continuing physical inventory of college properties, and of constant vigilance in the protection of these properties. Many departments are still far too careless with State property and with the use of State materials.

Summer Term Teaching Load

An examination of the summer term teaching load, turned in last week by the Registrar's Office, shows that, for the most part, the teaching load for the summer session, while much lighter than it has been in previous years, is nevertheless quite respectable,

and need give us no concern. There are, however, about half a dozen exceptions to this statement, wherein individual faculty members have such small student loads that their continued employment would not, under ordinary circumstances, be justified at all.

With the manpower shortage growing more serious, the prospect is that our enrollment will be even smaller. It is the policy of the college administration, of the Teachers College Board, and of the State administration to continue to maintain the faculty organizations of the teachers colleges, and to respect the tenure rights of members of the faculty who are not drawn into the military service or employed elsewhere. But this does not give us the right to waste our own time or the money that is appropriated to the college in this period of critical need for both men and money.

Hence, it is up to each member of the faculty and especially to the department heads to see to it that, no matter what happens to enrollment, all persons employed by the college continue to carry a full, honest, wartime load of work. This means not that they should be doing as much as they would be doing in peacetime, but actually more. Department heads will be responsible for seeing to it that the following principles are carried out:

1. No additional employees of any sort are to be added to the college staff until every possibility to transfer someone from a department where the load is very light has been explored and found unworkable. This applies to all divisions of the college, the Training School, the Civil Service staff, and the Library staff, as well as the college proper.

2. Persons who happen to be employed in divisions where the load has become very light must be willing to make some rather drastic adjustments in the character of their employment during wartime, if the organization and the tenure rights of faculty members are to be maintained in all cases.

3. In departments and agencies not involved in the War Training Program, the granting of leaves of absence for work in other fields is to be encouraged.

4. Various types of field work, research work for which we have not had time in other days, the completion of the writing of a book, the completion of a dissertation for a doctor's degree--all are types of work for which some allowance may now be made in the teaching load. We are especially interested in field work of various kinds, and in the development of activities and services with which student enrollment is not directly connected.

5. Under no circumstances does Southern Illinois Normal University want to waste manpower or money.

Chance to Rent a House

The State Department of Welfare has a physician coming to live in Carbondale temporarily during the month of July. He would like to rent a furnished house beginning July 5, for the one month only. There is one child. If any faculty member has or knows of a good place which could be released for the month of July only, we should like to have that fact reported to this office at once.

National Safety Council Representative Here

On Thursday and Friday, July 1 and 2, Miss Mary May Wyman of the National Safety Council will be on the campus. Her visit has been arranged by the American Association of Teachers Colleges, and a schedule of the group conferences can be secured from Mr. McCreight.

Any individual instructor or class group, if interested in hearing Miss Wyman, may make arrangements with Mr. McCreight.

Important Data for July Pay Rolls

With this bulletin there are being sent to each member of the faculty two copies of a printed form which it is necessary to have filled out in full in duplicate before the Business Office can compute the July pay roll, since most of the data requested on the card bear upon the problem of computing the deduction from salary required by the new Withholding Tax Law, which takes effect July 1.

Making the July pay roll will be an exceedingly difficult task for the Business Office, at best, since it will entail a somewhat involved separate computation for each person on the pay roll. If, therefore, we are to do our part on this campus to get the July pay rolls under way so that we may receive our checks promptly, it is necessary that these printed forms be filled out and returned to the department heads to be brought to the Business Office by Tuesday evening.

All persons who are to receive any pay at all during the month of July must fill out a card. Department heads will please see that persons not now on the pay roll, but who will be on the last part of the month also return a card.

We cannot file the pay roll until all the cards are in.

Therefore, one careless faculty member may be responsible for holding up our July pay rolls. The Business Office has instructions to begin to be insistent on Wednesday morning.

Since the new pay rolls will have to clear the various offices at Springfield after they leave this campus, we might as well prepare for a delay in the payment of the July salaries. Aside from the difficulties connected with the collection of the new Withholding Tax, we are also opening a new biennium which in itself usually entails some delay. Even if all the offices through which they pass do their best, the pay checks are almost sure to be several weeks late.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 6, 1943

Volume VIII Number 42

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Meetings

The professors of the College will meet Tuesday afternoon at 2:30 o'clock in the North Auditorium Room in Shryock Auditorium. This is a very important meeting, and we should like to have full attendance.

The Council of Administration will not meet this week.

The Victory Committee will meet Tuesday during the regular Assembly Period in Room 206 of the Main Building.

The recently appointed SINU War Finance Committee will meet in Room 206 of the Main Building at two o'clock Tuesday afternoon. The Committee was appointed to plan for a meeting here on the campus early in August.

Concerning Faculty Meetings

No faculty meeting is scheduled for July because the Fourth of July holiday and the Board Meeting respectively use the remaining Mondays in this term, and the President is teaching at the University of Chicago the other four school days of each week.

If Governor Green signs the bill which the Legislature has passed to broaden the program of the college, certain very important matters will need to be presented to the first full faculty meeting in the Fall. It would not be wise to take up these matters with the second summer term faculty, although there will be one faculty meeting during the month of August.

In the meantime, the appropriate faculty committees are at work studying the problems and preparing reports at issue. If the bill is approved, we hope to move at once for Board sanction of a modest liberal arts program beginning in September.

Policy Concerning Faculty Promotions

The Council of Administration met last week and gave long and serious consideration to the question of promotions in

academic rank. Since the adoption of the new salary schedule, this problem takes on increased importance. After considerable discussion the following policy was agreed upon:

1. No promotions in rank are to be made for the coming academic year for two reasons; namely, because the great and continuing shrinkage in the size of the faculty makes it hard to determine how many promotions should be made in order to maintain the prescribed proportions, and second because the salary schedule for the coming year has already been fixed, and promotions made at this time would entail difficult readjustments in both the payroll and the budget.

2. A committee of three full ranking professors is to be named by the professors to work with the President to formulate as exact a set of objective criteria for determining promotions as it is possible to make, together with a definitely prescribed procedure for securing the nominations, the full data about the person who is recommended for promotion, and the like.

3. This committee is to report to the Council of Administration no later than January 1, after which the procedures are to be discussed and if feasible adopted.

4. The faculty group, which will then be responsible for evaluating the nominations and making the recommendations for promotion, will set to work at once and have these recommendations ready for submission to the President and to the Board no later than March 1.

5. Promotions for next year will then be included in the regular salary schedule and budget which will be made up about April 1.

It is assumed that a number of promotions to each rank will then be feasible, unless the faculty shall have been so far reduced that promotions could not be made without exceeding the quotas. It needs to be remembered that military services and war services generally tend to take away from the faculty the persons of lower rank, thus increasing the proportion of persons of higher rank.

Final Examination Schedule

Friday, July 16, 1943

1st and 4th hours.....8:00 - 10:00
2nd and 5th hours.....10:30 - 12:30
3rd and 6th hours.....1:30 - 3:30

Fotos Exhibit Ends This Week

The attention of the faculty is called to the fact that the Photo Exhibit (Little Gallery) will end this week. If you have not seen it, do so before Friday. Places were awarded by the judges as follows:

FIRST - Aviation Experts - Leland Lockard
SECOND - Goblet - Don Naumann
THIRD - Amphitheater - Claron Robertson
BEST PORTRAIT - Should I? - C. Wm. Horrell

Honorable Mention: Translucent Body (Naumann), Claron (Lockard), Branches (W. C. McDaniel).

It is interesting to note that Mr. Lockard last year studied photography under Mr. Olsen; Mr. Naumann is a former student of Southern and now photographer at the Ordnance Plant; Mr. Robertson is a graduate of University High School and Freshman this year working in the Photographic Service Department; Mr. Horrell is former head of the same department and is now at Scott Field; Mr. McDaniel of the faculty has had prints in a number of national exhibits.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 12, 1943

Volume VIII Number 43

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Meetings

The Council of Administration will not meet this week.

The Victory Committee will not meet this week.

Second Summer Session Registration

Registration for the second summer session will be held in the Library from eight o'clock until twelve o'clock the morning of July 19.

National Council of Geography Teachers Bulletin

Members of the Curriculum Committee as well as others may be interested in the Professional Paper No. 6 entitled "Standards of Certification for the Teaching of Geography in High Schools", which has been published by the National Council of Geography Teachers. This bulletin will be turned over to the Library where it may be read by those who are interested in what the National Committee believes is the place of geography in the modern curriculum.

Films for Army Classes

Anyone desiring to use films in the Army Training Program is invited to come in to the Film Library Office in Room 102 of Parkinson Laboratory and make selections of films suitable for use in their classes. It is suggested that requests for films be made in advance of the time that they are wanted.

Some of the films now available are very timely and could probably be used to advantage in Army classes.

Faculty Recognition

Richard L. Beyer (in collaboration with Paul M. Angle) has written "A Handbook of Illinois History" for Papers in Illinois History. The "Handbook" is also to be reprinted in a pamphlet edition of 2500 copies, and sent to all the history teachers in the State.

Community Cannery in Operation

All faculty members wishing to use the community cannery, which is operated by the Vocational Agriculture Department of University High School, should turn in their names to L.J. Phipps. The cannery is located across the street from the campus. Cans will be furnished free as long as they last.

Important Announcement from the Art Department

There is an interesting exhibition of paintings recently acquired by the college in the Little Gallery, second floor of the Main Building. Because of the heat of the summer there will be no Sunday opening. Our next Sunday Open House One-Man Show goes up for a month and a half. We should like all faculty members to come and bring guests and encourage townspeople to come too as it will be a very special occasion.

Final Examination Schedule

Friday, July 16, 1943

1st and 4th hours.....8:00 - 10:00
2nd and 5th hours.....10:30 - 12:30
3rd and 6th hours.....1:30 - 3:30

Final Grades Due July 19

Final grades for the first summer session are due in the Registrar's Office by eight o'clock Monday morning, July 19, 1943. All faculty members should post final grades on bulletin boards in their classrooms at the same time that the grades are turned in at the Registrar's Office.

Faculty to be Solicited for Student Christian Foundation

The Board of Trustees of the Student Christian Foundation has submitted the following announcement for the Bulletin:

The Student Christian Foundation, a unique venture in inter-denominational cooperation for the promotion of student welfare at S.I.N.U., has now been in operation for more than six months, and is definitely a going concern. Under the energetic leadership of the Director, John E. McCaw, facilities are provided for individual and group counseling, informal social activities, and courses in religion for college credit.

Such a broad program naturally requires a rather large budget, the responsibility for most of which is assumed by the more-than-half-dozen cooperating denominations. It is necessary, however, to supplement the generous denominational contributions with individual contributions.

An opportunity is now being given for faculty members and others in Southern Illinois to assist in this worthy enterprise. The Administration of the College has given its full endorsement both of the Foundation and of the campaign to obtain additional funds. Professor Emeritus J. M. Pierce has already made a noteworthy contribution in donating the use of his property on Harwood Avenue for the Foundation headquarters.

Members of the faculty now on the campus will be contacted within the next few days and any contributions which they can make will be sincerely appreciated.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 19, 1943

Volume VIII Number 44

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Meetings

The Council of Administration will not meet this week.

The Victory Committee will meet Tuesday, during the assembly hour, in Room 206 of the Main Building

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Southern Becomes A Liberal Arts College

The news that Governor Green signed the bill authorizing the Teachers College Board to broaden the services of Southern Illinois Normal University has been generally disseminated. It marks the successful end of a long, hard campaign in which a great many people participated. It is an occasion for celebration in Southern Illinois. It may well be that no other thing that has happened in Southern Illinois in many years will be anywhere nearly so important for the long future, as this.

We here record our appreciation to the Southern Illinois contingent in the Legislature for the valient fight which they put up, and to Governor Green for his complete fairness and impartiality during the campaign and for his generous approval of the bill after it was passed.

An encouraging and, with all, an amazing thing about the campaign is the power which this college has to win the interest and support of a great number of people, many of whom have never received any direct benefits from it. To these people also the college owes a debt of appreciation, which it should discharge by unselfish, high-minded courteous service to the whole region.

A subsequent item will show that we are moving at once to put the measure, which is now a part of the law of Illinois, into effect. Southern Illinois Normal University is now officially and legally not only one of the great teachers colleges of the United States, but also a general liberal arts college and potentially a regional vocational school.

Board Authorizes Liberal Arts Program

At the meeting of the Board last Monday tentative approval, pending the Governor's approval of the Bill, was given to the establishment of the liberal arts program in so far as it can be accomplished by the first of September.

We shall set to work at once working out the details of the plans. The reports of several committees on the problems involved are already on file. Certain basic matters of policy will be considered at the A ugust Faculty Meeting, which all members of the faculty who are not out of the city are respectfully requested to attend. It will be held Monday, August 2, at 2:00 P.M.

This meeting and the September and October meetings which follow, together with the work that will be done by faculty committees in the intervals between, ought to be epoch making meetings for the college.

Other Important Board Decisions

Last Monday the Teachers' College Board held what was perhaps the most significant single meeting which the Board has held in the past decade, since certain highly important basic matters of policy were decided.

The following actions were taken:

1. The Board decided to authorize the appropriate agencies in the Faculties of the Colleges who are interested in doing so, to prepare specific plans for graduate work in particular fields.

   These plans are to be submitted to the Board Committee for careful consideration, and are to be approved only after the Board Committee is assured that the departments and groups of departments in question have the academic standing, the physical facilities, and the time to do a thoroughly respectable piece of work.

   In any event, the first work is not be to done until the Summer Term of 1944. In the meantime, the Board will formulate more specific policies to govern the offering of graduate work in the colleges, so that it will not be possible for the work to be undertaken faster than the facilities of each College will permit.

2. At the discretion of each College, the schools are authorized to change the name of the degree which is granted from Bachelor of Education to Bachelor of Arts or Bachelor of Sciences in Education. This will correspond to the practice at the University of Illinois and in a great majority of similar institutions.

3. The requirement of the pledge to teach may be waived at the discretion of the individual institution.

4. The special tuition to be charged for persons who do not agree to teach has been removed.

5. The Board authorized the establishment of a two-year Junior College program without any necessary professional content in any of the schools who wish to establish it.

Some of these items will require further interpretation after the Board minutes are out and the exact intent of the Board in each case is clarified.

One Of Our Students Decorated

Corporal Paul A. Green of the Marine Corps has been awarded the Purple Heart Medal for wounds received last November 11 on a raid behind Japanese lines at Guadalcanal. This announcement was made in the St. Louis Post-Dispatch last week. Corporal Green is a graduate of this college, having last attended here in 1941.

This announcement is made because there is no Egyptian this summer to carry news of our alumni.

A Student Publishes An Article

A research article, "Art in Southern Illinois, 1665-1914", by Esther Mary Ayers of Anna, was published in the June issue of the Journal of the Illinois State Historical Society. Miss Ayers, a graduate in the Class of 1942, wrote this paper when a student in the History Seminar here. She is a member of the faculty of the Valmeyer High School, and this Summer she is doing graduate work at the University of Illinois.

Former Student in Important Administrative Post

Mr. Abbott brought in a clipping from the Chicago Sun announcing that Mr. W. W. Vandeveer of Cleveland, a former student at Southern Illinois Normal University, has just been appointed as Director in charge of District 2 (the Middle West) of the Federal Petroleum Administration.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 26, 1943

Volume VIII Number 45

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Meetings

The Council of Administration will meet this week on Tuesday at two o'clock in the President's Office.

The regular monthly meeting of the faculty will be held in the Little Theatre Auditorium at two o'clock on Monday, August 2. Since we shall be discussing matters pertaining to the pending changes in our program, members of the faculty not on duty but available in Carbondale are invited to this meeting. Members of key committees concerned with the new developments are especially needed at the meeting.

Summer Term Enrollment

Our second summer session enrollment has reached 386 civilian students. This with our army quota makes a total student load of 636.

Last term the enrollment for the six weeks period was 712. Considering the uncertainties of the war, this is a favorable report.

It appears that our enrollment is in general holding up better than is the case in other similar colleges. Part of this is due no doubt to the strenuous efforts which the college as a whole has put forth to maintain our enrollment. Let us keep up the good work for the fall term.

Some Suggested Reading

With this copy of the Bulletin, there is being distributed to the members of the faculty on active duty for the summer session, as far as they go, a copy of the May 1943 number of the American Teacher. This number contains the portion of the report of the National Resources Planning Board which deals with post war education. It was prepared by Mr. Floyd Reeves with whom I have been associated on the Committee of Rural Education and now on the Institute for Rural Education.

I believe that it, together with the comments of leading educators which follow it, is an extremely important document for anyone who is interested in education, whether we agree with the conclusions or not. For us at Carbondale, it is particularly important that we pay attention to proposals and predictions about post war education, since our college is now embarking upon a period of transition, and we have a double concern for trying to understand the general directions which American education may take.

Accordingly, I respectfully submit this material to the faculty. I shall appreciate having my attention called to similar documents that bear upon the problems which confront us as we move to establish the new "University".

The Curriculum Committee will meet on Thursday, July 29, at two-thirty o'clock in Room 102 of the Main Building.

Important Information About Leaves of Absence For Military Service

The following letter has been addressed by Director Frank G. Thompson, Chairman of the Illinois State Teachers College Board, to the Presidents of the Colleges. It defines the policy of the Teachers College Board and the Retirement Board on the status of members of the College and University faculties who are given leave of absence for military service. The letter follows:

"TO THE PRESIDENTS OF THE ILLINOIS STATE TEACHERS COLLEGES AND STATE NORMAL UNIVERSITIES:

"The Board of Trustees of the University Retirement System of Illinois has asked the institutions in the System to consider ways and means of reducing the risk for death and disability benefits resulting from the large number of leaves of absence granted for war service. It is the judgment of the Retirement System Trustees that since all individuals entering into war service are entitled to protection against such risks from the Government, to a greater extent than that provided under the Retirement Act, it is not essential that they also have in addition the protection of the Retirement System during the period of such service.

"This question was submitted to the Teachers College Board at its meeting on May 17, 1943. The Board after consideration amended its policy governing leaves of absence for military service as follows:

"A leave of absence for military service in the future, or an extension of a present leave, to a participant in the University Retirement System, shall be granted only on the condition that he agrees to permit the Retirement System to effect on his life a National Service Life Insurance policy with the Veterans Administration of the United States in the approximate amount of the additional death benefit to which his beneficiary may be entitled from the University Retirement System of Illinois, such insurance, to the extent that it covers the additional death benefit, to be accepted by the participant in lieu thereof, the premiums of such insurance to be paid by the Retirement System; provided, that all other employers under the Retirement System take similar action.

"Please note that this applies only to participants in the University Retirement System and only to those who are entering or have entered the services of the armed forces and who, therefore, are eligible to secure life insurance through the United States Government.

"This will apply to all renewals of leaves of absence. Hereafter in submitting recommendations for leaves of absence for military service, please include in the case of each staff member who is a participant in the University Retirement System a formal request from him for a leave or extension of a leave in which there appears a statement indicating whether or not he will agree to the arrangement mentioned above. This statement may either be a letter from the individual applying for a leave or may be incorporated in the 'leave of absence for war service' form. The following form of statement is suggested and will serve the purpose:

"'The undersigned hereby agrees as a condition of being granted a leave of absence for military service to secure through a National Service Life Insurance Policy with the Veterans Administration of the United States insurance in the approximate amount of the additional death benefit to which he is entitled under the University Retirement System of Illinois, the premium on such insurance to be paid by the Retirement System.'

"An alternative arrangement would be to let the individual resign with the promise that he will be reemployed on his return from military service, subject to his physical and mental ability to resume work.

"The Board of Trustees of the University of Illinois, and the Board of Natural Resources and Conservation (the State Geological Natural History and Water Surveys), the other employers under the University Retirement System of Illinois,

have adopted a similar policy.

Sincerely yours,
(signed)
Frank G. Thompson
D I R E C T O R

P. S. Under separate cover we are mailing blank forms in connection with making application for leaves of absence for war service."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

August 2, 1943

Volume VIII Number 46

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Meetings

The Council of Administration will meet this week on Tuesday at two o'clock in the President's Office.

The Victory Committee will meet in Room 206 of Main Building during the Assembly hour Tuesday.

The regular monthly meeting of the faculty will be held at two o'clock on Monday, August 2. The meeting will be held in Room 102 of Main Building instead of the Little Theatre. Since we shall be discussing matters pertaining to the pending changes in our program, members of the faculty not on duty but available in Carbondale are invited to this meeting. Members of key committees concerned with the new developments are especially needed at the meeting.

Monthly Time Sheets for Employees and Students

Time sheets covering the services of employees and students for the month of July, 1943, chargeable against either State appropriations or the Army Air Force Training Fund, should be left in the Business Office not later than August 3. The time sheets covering services rendered by employees and students on the Army Air Force Training Program should clearly indicate that they are so chargeable.

Withholding Tax Exemption Certificates should be submitted for all employees and students who have rendered services to the College during the month of July, unless such certificates are already on file in the Business Office. If the Withholding Tax Exemption Certificate is submitted, many students will obtain complete exemption. If they are not submitted, it will be necessary to deduct 20% of the amount earned as withholding tax.

The New University Program

A group of members of the faculty of the college, consisting of the members of the Council of Administration, former Faculty Senate representatives on the Council of Administration, and members of special committees concerned with the reorganization of the college, has scheduled a series of meetings at the President's house to discuss and to formulate tentative plans for the pending reorganization of the college. This committee will meet next week at seven o'clock

on Tuesday evening and again on Thursday evening. Any member of the faculty is cordially welcome to attend and to participate in the discussions.

The work of this group is at present largely concerned with study and speculation rather than with the formulation of definite policies. It is not in any sense competing with or trying to supplant the Curriculum Committee.

In the meantime, certain matters have to be tentatively decided for the Fall Term. Among these is the question of what we shall tell students about degrees we will offer, and the requirements for them. In the following section there is reproduced a statement which will appear in the Annual Catalogue. This statement was prepared by the Curriculum Committee.

Catalogue Statement of Degrees Now Offered at S.I.N.U.

Degrees

"The College of Education grants the B.S. or the B.ED. degree. A student may have the B.A. degree on application to and approval by the Graduation Committee, provided he has fulfilled the general education and major requirements of the College of Arts and Sciences.

"The College of Arts and Sciences grants the B.A. degree. A student may have the B.S. degree on application to and approval by the Graduation Committee.

"The College of Vocations grants the B.S. degree. A student may have the B.A. degree on application to and approval by the Graduation Committee, provided he has fulfilled the general education and major requirements of the College of Arts and Sciences.

Requirements for the Bachelor's Degree

"College requirements--Each candidate must meet the general college requirements with respect to registration and residence, and must also secure credit in approved courses amounting to an aggregate of 180 quarter hours."

(There follows the regular list of requirements for the first two years of general education which have been appearing in the Catalogue hitherto. The implication is not that these will not be changed in time, but that until we decide how they are to be changed we shall go by them.)

Additional Requirements in the College of Arts and Sciences

" One course in general psychology or philosophy.

A major of at least 42 hours and a minor of at least 24 hours in one of the following subjects.

Art	Foreign Language	Mathematics
Botany	Geography	Music
Chemistry	Government	Physics
Economics	History	Sociology
English	Household Arts	Zoology

"Electives to fulfill the total requirement not including vocational or professional courses.

Additional Requirements in the College of Arts and Sciences

"The B.S. degree is offered in the following subjects: agriculture, commerce, industrial education, household arts, music, and social work.

(Details may be secured in mimeographed form at the time of registration.)"

Questions requiring immediate decisions which will arise in connection with this program will be settled by the appropriate committee of the college. Thus, the questions pertaining to the general program of studies will be referred to the Curriculum Committee, and questions pertaining to the status of a particular student who is already well along with his education, but wants to change his courses in order to meet requirements for one of the new degrees, will be referred to the Graduate Committee.

This office will be glad to have attention called to problems and questions that come up. It is our hope that we may move into the new program by a gradual process of evolution rather than by any revolutionary change in any particular. For this we will need the understanding, cooperation and constructive thinking of all the members of the faculty.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

August 9, 1943

Volume VIII Number 47

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Meetings

The Council of Administration will meet this week on Tuesday at two o'clock in the President's Office.

The Curriculum Committee will meet on Thursday, August 12, at two-thirty o'clock in Room 101 of the Main Building. All members of the faculty are invited to attend. Some of the questions that are under consideration are given in a separate article in this bulletin.

The discussion group on the new liberal arts college will meet on Monday and Wednesday this week. The meeting on Monday will be held at the home of Mr. Lentz at seven o'clock P.M. May we emphasize again that these meetings are open to all members of the faculty at any time they care to come.

At the meeting on Monday evening we shall hear reports on several interesting liberal arts programs, among them a report on Reed College by Mr. Swartz, and a report on Stephens College by Miss Peacock. At the conclusion of the meeting Mr. Tenney will give a resume of the findings of the Central Committee of this college which worked with the Commission on Teacher Education. Mr. Tenney's report will deal with the peculiar problems and conditions which should be considered in formulating a general education program here in Carbondale.

On Wednesday evening some concrete proposals for the modification of the general education program here in Carbondale will be presented by a committee which will be appointed for the purpose. These will be freely discussed by the group.

There will probably be at least two meetings more beyond the ones scheduled for this week, at which the program for the college of education and the program for the college of vocations will be discussed.

After this a tentative report from the committee on the reorganization of the college will be submitted. This committee consists of Mr. Swartz, Miss Peacock, and Mr. Pulliam.

Agenda for the Curriculum Committee

The Curriculum Committee has been giving considerable attention to the interpretation of the statement referring to vocational or professional courses which appeared in the Faculty Bulletin of August 2 in connection with the additional requirements in the College of Liberal Arts and Sciences. The more general statement was approved a month ago with the understanding that it would have to be made more specific.

The Committee now has before it a motion with two amendments which may be voted upon at the meeting on August 12. The chairman of the Subcommittee on the College of Liberal Arts and Sciences moved that 16 hours from another college be accepted for graduation in the College of Liberal Arts and Sciences with the approval of the head of the department in which the student takes his major. It was moved that the motion be amended so that the phrase "with the approval of the head of department" would be struck out. This motion was further amended to exclude from the 16 hours credit for student teaching and educational methods courses. Under the second amendment no credit for student teaching and educational methods courses would be allowed in the College of Liberal Arts and Sciences.

Some of the other questions which will be debated at the meeting this Thursday if time permits are geography on the social studies major, pre-professional courses, selective admissions, special requirements for the B.S. degree in the College of Liberal Arts and Sciences, additional requirements for the B.A. for those now holding the B.Ed. degree, survey courses, and comprehensive examinations.

Presumably meetings of the Curriculum Committee are open to all members of the faculty who care to sit in, but discussion and voting are of course restricted to members.

Notice for the Faculty Gift Club

The Faculty Gift Club would like to have the names and addresses of students who are in the Armed Services or out in defense jobs who would like to have an Obelisk. Two hundred and fifty have already been sent out and we still have about one hundred and fifty more.

Japanese Submarine Exhibited Tuesday

One of the greatest trophies of the war, a two-man Japanese submarine captured off Oahu Island the day after the attack on Pearl Harbor, will be exhibited in Carbondale on Tuesday, August 17, in a War Bond rally. The boat will be on display on Main Street near the Illinois Central Boosters' Club War Bond booth from 3:15 to 4:15 P.M.

Members of the faculty are invited to leave their orders for their August War Bonds with the sales force at this Rally. These Bond orders will then be taken to the College Business Office and S.I.N.U. will receive proper credit for the Bonds that are purchased. Deliveries will be made as usual by the College's Accounting Office.

The appearance of the Japanese submarine here will be the biggest War Bond Rally held in Carbondale in several months, and members of the faculty will be interested in seeing this 81-foot suicide craft which is now being taken on a nation-wide tour.

Wanted: Clippings about Southern's Men in Service

At the suggestion of the Victory Committee the Council of Administration voted last week to start a collection of clippings for Southern's men in Service who have received citations, awards, or honors of any sort. It is the plan to have these clippings bound and catalogued in the library for permanent record.

To make a complete volume of clippings, it will be necessary to have the cooperation of the entire faculty. When such clippings are found, they should be given to Mr. Ragsdale.

Faculty Recognition

Mr. Burnett Shryock has received word from the Art Institute of Chicago that his water color entitled "Texas Junction" has been accepted by the Art Institute to be circuited as one of a selected group of examples from their International Exhibition of Water Colors to be exhibited at several centers, among them centers at the Universities of Wisconsin, Iowa, Pennsylvania, Minnesota, and Illinois.

Mr. Edward C. McDonagh, of the Sociology Department, has an article and two book reviews in the July-August issue of Sociology and Social Research. The article entitled "Problems of Group Health Associations" deals with an important current social problem. It gives the primary reasons why group health associations are having such a difficult time getting a foothold in this country.

Mr. McDonagh also reviewed two books, namely Fantastic Interim by Henry Morton Robinson, and Messiahs: Their Role in Civilization, by Wilson D. Wallis.

Miss Davies Acting Head of Womens Physical Education

Miss Dorothy Davies, a member of the Womens Physical Education Department, has been asked to assume the responsibilities of Acting Head of that department, during Miss Etheridge's absence. Miss Davies has completed the work for the doctors degree, which presumably will be conferred in September.

Military Leaves

Mr. J. Ward Dillow, of the Rural Education Department, has been granted a leave of absence from this college to enter the armed force of the United States Army.

Mr. Victor Randolph, of the Rural Education Department, has left the campus for the duration of the war to serve in the Army.

Mr. Fred Cagle, Head of the Museum, has been granted leave of absence beginning August 3, to accept the commission of First Lieutenant in the Medical Corps of the Army Air Force.

Mr. Chalmers Gross, temporary instructor in the Physics Department, has been called into the armed force of the United States Army.

Mr. Carl Trobaugh, who was in charge of the College Bookstore, has been granted a leave of absence to enter the United States Army.

I am sure that we wish all these men the best of luck and a very early return to the campus.

Mr. Dillow, Mr. Randolph, and Mr. Cagle are respectively the fifteenth, sixteenth, and seventeenth faculty member to enter the armed forces, and the twenty-second, twenty-third, and twenty-fourth given leaves to do war work of any kind. This does not include a number of persons not having tenure who have left the faculty permanently for war work.

Sabbatical Leaves

At the Council of Administration meeting last week it was decided that at least four sabbatical leaves for this college might be recommended to the Board. There is still opportunity for those faculty members who decide to use the new sabbatical leave plan to make application in the President's Office. Those persons who have applied previously need not apply again, as their applications have been kept on file. It is still understood that during the manpower shortage leaves will only be granted for positions that can be absorbed without employing substitute faculty members.

Below is an excerpt from the proposed salary schedule of the Illinois Teachers Colleges concerning sabbatical leaves, which was accepted by the Teachers College Board:

"Each year in each Teachers College one teacher out of every twenty-five members of the faculty or major fraction thereof may be granted a year's leave of absence on half pay or a half year's leave on full pay for the purpose of attending some institution of higher learning or of otherwise adding to his profession equipment or usefulness, provided that the teacher shall have already taught at least

five years in the Teachers College. No teacher shall receive such a leave oftener than once in seven years. The teacher granted such a leave, however, shall agree to serve at least two more years in the same faculty, and shall give a note with proper security for the amount granted, said note to be cancelled at the end of the two years of service required or at the death of its maker. The leave of absence must be applied for at the April meeting of the Teachers College Board on the recommendation of the present."

The last sentence requiring application before April is being waived this year since the plan did not go into effect in time. Hereafter it will be in force; hence leaves for 1944-45 should be requested before April 1, 1944.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

August 16, 1943

Volume VIII ********** Number 48

Meetings

The Council of Administration will meet Tuesday of this week at two o'clock in the President's Office.

The Victory Committee will meet in Room 206 of Main Building Tuesday during Assembly hour.

Special Meetings of New University Council

The meetings of the conference on College reorganization, which are built around the Council of Administration and the Curriculum Committee, but are open to all members of the faculty, are scheduled to meet this week on Wednesday night and Friday night. The conference meet at seven o'clock and the meeting on Wednesday evening will be held in the yard at Mr. Lentz's home. At this meeting we expect to go as far as we can with reports from the special committees which were commissioned at the last meeting of the Council. The first three committees are sub-committees already established by the Curriculum Committee. Their instructions are to prepare broad suggestive outline plans for the various divisions of the new University. The committees are respectively:

1. The Committee for the Liberal Arts College, Mr. Welch, Chairman.

2. The Committee for the College of Education, Mr. Bosley, Chairman.

3. The Committee for the School of Vocations, Mr. Abbott, Chairman.

The reports of these committees will be tentative. At present it is not assumed that they are submitted for immediate rejection or approval in whole or in part. They are presented for purposes of discussion and to suggest further study. It is assumed that the next two meetings at least will be spent in discussion of these three committee reports.

The meeting last Wednesday evening also provided for two other committees, namely, the committee to re-examine our present general education program with reference to (a) the "Frame of Reference" which was prepared by the central committee under the Commission on

Teacher Education two years ago, and (b) in the light of the discussions which we have had in the conferences so far during the past two weeks. Mr. Tenney is chairman of this committee.

The other committee is the enlarged and reorganized committee to prepare and submit a plan for administrative reorganization of the College. It is to consist of Mr. Lentz, Mr. Swartz, and Miss Peacock, plus two other members to be selected by the Council of Administration in consultation with the Faculty Senate next Tuesday at the regular meeting of the Council.

Reports from these two other committees will probably be heard at conference meetings week after next.

Faculty Recognition

The Illinois State Horticultural Society has recently had published a pamphlet entitled "Factors Affecting Codling Moth Control" by Mr. Stewart C. Chandler, Consulting Entomologist on the faculty, which was presented at the Annual Meeting of the Society in December, 1942. This pamphlet contains some very interesting facts about moth control in orchards, and Mr. Chandler is to be commended on this fine publication.

Concerning War Bond Sales

I received the monthly report of War Bond Sales a few days ago and find that our War Bond Sales have suffered a terrific slump. Since most of the faculty are missing one month's pay somewhere during the summer, and since the regular pay checks are late, this is not surprising, but we hope it does not mean that too many of us have absolved ourselves of responsibility for helping keep up the flow of money to sustain the war effort.

The new War Bond Drive is to be announced presently. It will call upon Jackson County for a much larger quota than it has ever been asked to raise before. We cannot possibly raise this quota out of current income. When this drive starts, we hope that faculty members who have reserve funds will be willing to dip into them generously so that we may do something more than our fair share on the drive, as we have been doing in all respects of the war effort hitherto.

We have great pride in the fact that Mr. Beyer has been serving as Co-chairman of the drive in this county, having full responsibility for the east side of Jackson County, and that under his leadership this county has set up a magnificent record for exceeding its quota. We do not want to let him or the county down on the forthcoming drive, which will make hitherto unequalled demands on everybody.

A Suggestion for Fall Term Enrollment

We are of course deeply concerned about the fall term enrollment. Advance registrations in the Registrar's Office indicate that the overall enrollment may be better than we had been fearing, but that we shall be very short on freshmen men. We would like to do everything we can during the weeks that remain to help this along.

One suggestion that has been made is that all members of the faculty devote a few minutes of their class time during this week to discussing matters pertaining to enrollment. In these discussions the following matters might be included:

1. Find out how many persons now enrolled expect to be back in school the fall term.

2. Appeal to present students to put in a word in favor of this College to recent high school graduates who expect to go to school or who ought to go to school. Seventeen-year-olds just out of high school who expect to be drafted soon and who are not employed ought, by all means, to put in a few terms in school before going into war service. It will be better for them both immediately and for the long future to get this contact with the College before they enter the service.

3. Read to the students the materials that appeared in the Bulletin two weeks ago describing the new degrees that will be available and answer any questions connected with that. In this connection special emphasis should be given to the fact that the liberal arts program and some of the vocational work will definitely be available with the opening of the fall term in September.

Some Important Provisions of the New Salary Schedule

Members of the faculty understand that the College is now operating under a regularly adopted Salary and Promotion Schedule which is presumed to be uniform for all five of the schools. Some questions that have been asked in the office recently indicate that not all members of the faculty are familiar with the provisions of this Schedule. Whatever recommendations our faculty committees may make, or whatever policies the Administration here may adopt will have to be in accord with this Salary Schedule. Some paragraphs from the Schedule pertaining to salary provisions are reprinted below for the information of the faculty:

"1. All teachers who have completed the probationary period in their employing institution, unless already classified, shall be classified under this schedule.

"2. Any teacher who is now a member of the faculty of one of the state Teachers Colleges and who has served as such for a period of ten years or more, may, on the recommendation of the president, approved by the Teachers College Board, be given the rank to which his past service to the institution entitles him, regardless of

whether he possesses the degree called for in this schedule.

"3. The librarians at each college, members of the campus training school staff, and any others designated by the president as belonging to the instructional staff, shall be included in this schedule.

"4. This salary schedule is based on an academic year of 36 weeks.

"5. The various classes provided under this schedule, the proportion of the faculty in each rank, qualifications for each class, and the salaries shall be as follows:

GROUP I.

Professor $3420--4275
Doctor's Degree or equivalent
Proportion of Faculty: 1/8 to 1/5

GROUP II.

Associate Professor $2790--3600
Doctor's Degree or equivalent
Proportion of Faculty: 1/4 to 2/5

GROUP III.

Assistant Professor $2340--2970
Two years of graduate work or equivalent
Proportion of Faculty: 1/4 to 2/5

GROUP IV.

Instructor $1800--2430
Master's Degree or equivalent
Proportion of Faculty: not over 1/5

"6. The adjustment of salaries to rank and the securing of the proper proportion of persons in each rank shall be completed by September, 1945.

"7. At the beginning of each biennium an increment of $90 shall be given to each person until the maximum salary for his rank is reached. Continuity of service automatically entitles a teacher to the biennial increments within his class."

The section of promotions and salary increases will be carried in another installment next week.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

August 23, 1943

Volume VIII ********** Number 49

Meetings

The Council of Administration will meet Thursday of this week at two o'clock in the President's Office.

The Conference on the Reorganization of the University will meet this week on Monday and Thursday evenings on the lawn at Dean Lentz's home.

At the meeting on Monday evening there will be a report from Mr. Tenney's committee on the fundamental backgrounds of general education. The meeting is called promptly at 6:45 in order that there may be light by which to read the report.

On Thursday evening the Committee on the Teachers College will report. To this meeting a dozen or more public school men have been invited. This meeting will start promptly at seven o'clock.

All members of the faculty are cordially invited to attend any and all of these meetings.

Report of the Liberal Arts Sub-Committee

With this bulletin there is being distributed to the members of the faculty a mimeographed sheet containing the tentative report of the Sub-Committee on the College of Liberal Arts and Sciences. This report is still subject to criticism, suggestion, and discussion.

New Committee on Reorganization

The new Committee on the Reorganization of the College has been appointed by the Council of Administration and Faculty Senate, meeting together. The following are the members of the committee: Mr. E. G. Lentz, Mr. Willis G. Swartz, Miss Vera Peacock, Mr. F. G. Warren, and Mr. J. Henry Schroeder.

Final Examination Schedule

Friday, August 27, 1943

1st and 4th hours..... 8:00 - 10:00
2nd and 5th hours.....10:30 - 12:30
3rd and 6th hours..... 1:30 - 3:30

Final Grades for Second Summer Term

Final grades for the second summer session must be in the Registrar's Office by noon, Tuesday, August 31. If at all possible, they should like to have them on Monday. All faculty members should post final grades on bulletin boards in their classrooms at the same time that the grades are turned in at the Registrar's Office.

More Military Leaves

Mr. Wendell Margrave, of the Music Department, has been granted a leave of absence from this college to serve in the United States Navy. He may be addressed at 511 Troga Street in Ithaca, New York.

Mr. Melvin J. Segal, of the Economics Department, has been granted a leave of absence from this college to enter the armed force of the United States Army. He may be written to in care of Mrs. Joseph Segal, 47 Thornton Park, Winthrop, Massachusetts.

Mr. Margrave and Mr. Segal are respectively the eighteenth and nineteenth faculty members to enter the armed forces, and the twenty-fifth and twenty-sixth given leaves to do war work of any kind. This does not include a number of persons not having tenure who have left the faculty permanently for war work.

More Important Provisions of the New Salary Schedule

We are reprinting below the promised second installment of the provisions of the new salary schedule. This week we are reprinting the section which deals with promotions and salary increases.

"Promotions and Salary Increases:

"1. Faculty promotions and salary advances other than those provided by automatic increments, should be determined upon the basis of the following factors:

a. Teaching ability:

By this is meant the success of the instructor in securing interest, effort, and progress on the part of students. The primary consideration is that students are stimulated to better standards of scholarship, to keener interest in learning, to greater professional understanding, and to more effective effort toward self-improvement.

Possible methods of evaluation of teaching ability may include classroom visitation, canvass of faculty and student opinion, and the survey of records of students after leaving the institution.

b. Professional growth:

This is essentially a matter of scholarship of a live and progressive character, manifested by such things as continued study, scholarly interests, research and productive and creative work, and professional participation and performance. The essential test of such growth is the teacher's success in holding the respect and esteem of his students and his colleagues within his special field of study and in maintaining professional standards in keeping with those generally approved by the teaching profession.

c. General Educational Service:

This refers to the acceptance and fulfillment of educational responsibilities outside of classroom. It may be shown by service in professional organizations of state-wide or national scope, identification with community movements of genuinely educational character outside of the classroom, or by similar types of service by which the college comes to have greater prestige and usefulness in the community, state, and nation.

"2. Promotions from one class in the schedule to another shall not follow automatically when a faculty member shall have raised his qualifications to meet the requirements of the class above, but rather shall be made upon the written recommendations of the president to the Teachers College Board.

"In appraising the claims of any individual to faculty promotion and/or salary advances other than the automatic increments, it is recommended that the presidents consult department heads, deans, and duly constituted representative faculty bodies.

"3. Sex shall not be considered a factor in connection with advancements or promotions."

Report of the Sub-Committee of the Curriculum Committee on the Liberal Arts and Science College

Statement of the Functions of the Liberal Arts and Science College

1. The Liberal Arts and Science College has as its first function the development and maintenance of a Liberal Arts curriculum. This is not only to be for the first two years but is to be continued throughout all four years.

2. The other function of the college is that of developing and maintaining the pre-professional curricula that we have promised the people of Southern Illinois.

To carry out these functions the following four points must be considered:

1. The Liberal Arts College should develop a General Education curriculum which will take care of the general requirements for the first two years' work.

   a. This General Education Curriculum should contain the subject matter courses for all colleges. These courses should be taken, as far as possible in the first two years of a student's college work.

   b. The Teachers College and the School of Vocations should be as interested in these courses as the Liberal Arts and Science College.

   c. The Committee should like to recommend that the General Education requirements remain as they are now. This of course will be contingent upon the changes in the law regulating the teacher training education.

   d. The courses should apply to all schools rather than just the Teachers College or just to the Liberal Arts and Science College. For example, General Psychology should be psychology for the pre-medical, pre-legal courses as well as for the pre-professional teachers course.

2. The Committee feels that there should be Departmental Majors. If there are to be field majors, these majors need not conform to the Divisional Fields as we know them today.

   The Departmental Major would have a minimum of 42 hours. The minor would have a minimum of 24 hours.

3. The pre-professional work would be changed very little from what it is now.

a. The pre-professional work would be in such as the following: pre-medical, pre-dental, pre-nursing, pre-legal, pre-social work, etc. Each department may be educating students to become specialists in a certain field of study, but these are not to be known as pre-professional courses.

b. An adviser for each of these pre-professional studies should be found. That adviser should be one who will find all the requirements for the schools giving professional work and be ready to advise the student in requirements for the school of his choice.

4. Advisers

The advisers should be chosen with the idea that they would be qualified to advise the student. The adviser should be one who has been on the campus long enough to know our requirements. Some effort should be made to put the students in natural groups. That is, the pre-medical student should be in a group, the ones who want to be in Social Studies should be in one group, etc. With each group should be an adviser who is interested in that group of studies. This will not solve all the difficulties we have with advising, but it will aid in our advising.